



Office of the
Principal Chief Personnel Officer
2nd Floor, South Block, Rail Sadan
Chandrasekharpur, Bhubaneswar-751017
Rly. Ph. No. – 51074

No.: ECoR/Pers/Wel/Canteen/Service Provider/2025-27

Date: 25.03.2025


To

Sub: Supply of quotation to prepare Breakfast, Lunch and Evening tea and snacks in all working days at Staff Canteen, Rail Sadan from 09.00 hrs to 18.00 hrs.

Kindly arrange to offer your quotation in sealed cover on the above subject. The terms and conditions along with the rate chart for operating the staff canteen in 3rd floor of North Block, Rail Sadan is enclosed for your information. The quotation must be accompanied by the following documents.

1. Latest valid Income Tax clearance Certificate.
2. PAN Card.
3. EPF code Nos. – Company employees.
4. ESIC Code Nos.
5. Labour License.
6. Trade License.
7. Sales Tax registration Certificate duly attested.
8. A list of similar works executed including works in hand.
9. Should be in possession of GSTIN number.
10. Food Safety License of FSSAI or equivalent.
11. Food license as per Sec 2.2.2(1) of Food Safety & Standard (Licensing and Registration of Food Business) Regulations 2011.

The offer of quotation should be addressed to **Principal Chief personnel Officer, East Coast Railway, Rail Sadan, Bhubaneswar-17** and submit by **15.30 Hrs. of 16.04.2025.**


(Subash Chandra Hota)
Asst. Personnel Officer-I
For Principal Chief Personnel Officer





EAST COAST RAILWAY

Annexure-A

SCHEDULE & RATE SHEET

Name of work: To prepare Breakfast, Lunch and evening snacks in all working days, serving the Breakfast, Tea and Coffee, Snacks, Beverage items and Lunch in the Staff Canteen/Rail Sadan from 08.00 Hrs to 19.00 Hrs.

During the continuance of this Quotation, the service provider shall abide and adhere the following:-

Having subject to the other clauses in this agreement the permission period commences from **01.05.2025 to 31.05.2027** and will be valid for subsequent extension to be notified by the CSBF Committee. During the tenure of the period the same will supply and sell the food items at the rates prescribed by the CSBF Committee from time to time. The food items not mentioned in the schedule is not permitted except with written consent of the CSBF Committee.

1. The staff who are engaged by the service provider shall have good character and such staff must-
 - i. Appear clothed in clean uniform comprising a shirt, cap, gloves and mask. Service provider at his expense must provide such uniform.
 - ii. Be subjected to periodical Medical Examination by the Govt. doctors at his/her own expenditure and ensure that they are free from contagious or infectious diseases.
 - iii. **Staff engaged by the firm should have fully vaccinated against COVID-19.**
2. i. Do not sell the following:
Sprit, wines or other intoxication liquors, opium, Ganja, Gutka, Pan, Cigarette and other intoxicating drugs.
 - ii. Aerated water for sale at the stall should be a product of factory duly certified by the public health authorities. A copy of the certificate issued to the factory should be exhibited in the stall. The CSBF committee may take sample of aerated water sold at the canteen Bacteriological test, should such examination be considered necessary and may order the stoppage of sales of aerated waters where some tests show that they are impure.
 - iii. To send their assistants or servants when called upon for examination by the Railway's medical staff as to they are being free from any contagious disease or otherwise dangerous to human life and health.
3. The service provider shall not allow the said premises to be occupied by other than their duly authorized servants for more time than is necessary to partake refreshments.
4. Promptly and correctly carryout all the instructions received from time to time from Canteen Management Committee and CSBF committee or any other person authorized by the Secretary/ CSBF committee in respect thereof.
5. **Not assign, sublet or transfer the benefit for the permission hereby granted on the said service provider or say part of the interest therein to any person or persons whatsoever.**
6. Restrict them to the accommodation provided by the CSBF committee and not encroach on other accommodation/any structure without the prior approval of the Principal Chief Personnel Officer & Chairman/CSBF. Any such structure, if permitted, shall be to the satisfaction of the CSBF committee and shall be dismantled immediately, if so required and at the termination of the permission and the service provider shall not be paid any compensation for the loss, if any incurred them on this account.

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7. Bear the cost of chemical analysis of edibles, foods, should such examination be considered necessary by the officials of the CSBF committee.
8. Pay any tax imposed by unions, municipalities and others having authority to do so.
9. Ensure that food stuffs are not retained in cooking vessels after preparation but are removed and kept in suitable receptable.
10. That, the service provider has been granted the permission for rendering catering service in the premises of the Rail Sadan, initially for *a period of 02 years w.e.f. 01.05.2025* and the contract of service provider may be renewed for further specified period on the existing or mutually agreed terms and conditions. The permission is also terminable after serving two working letters for improvement.
11. That, the items served by the service provider shall be wholesome and hygienic prepared in the clean atmosphere. The Secretary/CSBF committee or their authorized nominees may at any time enter the kitchen area allotted to the service provider and take away samples of raw material, semi-prepared or fully prepared eatable items free of cost for the purpose of inspection, trial or analysis, and the decision of the authorities of the CSBF committee with regard to the desirability or quality of the food articles offered for consumption shall be final. If any item of the menu/provision of food is found defective or not fit for use/consumption, the authority may- (i) issue warning and /or (ii) get the said raw material/items destroyed and ask the service provider to purchase fresh stocks, without any payment of compensation to the service provider for the discarded material/items. However, if this problem recurs in spite of warning having been issued, the CSBF committee reserves the right to impose penalty or the permission may be cancelled without giving any notice.
12. The items of menu, which the service provider would be expected to supply in the Canteen, are indicated in the scheduled annexure. The rates of items to be served by the service provider shall be valid till it is revised by the authority concerned. Till such time the revised rates become operative, the service provider shall charge the existing rates.
13. That, the service provider shall use either OMFED milk or any other reputed brand of milk available locally. In case he is unable to maintain supplies of OMFED milk for any reasons, he should arrange to procure from other sources supplying good quality milk.
14. That, the service provider shall not make any additions or alteration to the premises allotted to him for providing catering services.
15. That the Service provider has agreed to keep the premises and its surrounding area neat, clean and tidy at all times and according to the Health/Hygienic conditions and bye Laws of the Bhubaneswar Municipal Corporation/Food and civil supplies deptt. Of Govt. of Odisha or any other Govt./Statutory body. In the event of violation of any of the aforesaid bye-laws in and around the canteen area or dining hall, the Service Provider shall be responsible for any fine/imposed by the authorities concerned.
16. That, the event of Bhubaneswar Municipal Corporation, health dept or any other Govt./Statutory body authorities taking samples of raw material used by the service provider and those samples are not found fit/up to the mark for human consumption, the caterer/service provider shall be fully responsible for any time/penalty imposed or legal recourse taken by such authorities.
17. That, the service provider has agreed to provide sufficient number of service personnel in the kitchen and dining hall and shall take all reasonable precautions to ensure that these workers attire themselves properly while on duty and are civil, polite, sober and honest in their dealings with the Railway staff. He shall also employ only those workers whose antecedents are proper and are medically fit in all respect.



18. That, any employee deployed by the Service Provider in the premises becomes liable for suspension or dismissal by the CSBF committee due to improper actions, disobedience or misconduct.

The Service Provider shall accept the decision of the CSBF committee as final and abide by such decision. In such an event, the CSBF committee shall not in any way be liable for any claim made by the employee concerned of the Service Provider for wages or damages and the Service Provider shall keep the CSBF committee authorities indemnified.

19. The CSBF committee will have the right to review the working of this service provider from time to time and if at any time it is found that the service provider has failed to fulfill any of the conditions of this permission or that his working is unsatisfactory, the CSBF committee may terminate the permission after giving one month's notice to service provider, but no such notice will be necessary if the service provider permission is terminated on the ground of service of any undesirable commodity/act.
20. That, it is agreed between the parties that no interest whatsoever in the premises has been assigned by the CSBF committee to the service provider and the possession of the premises will always that of the CSBF committee, even when the premises are in use or occupation of the Service Provider.
21. The CSBF committee shall provide to the service provider necessary equipment, furniture and fixture, as per attached Annexure and he shall maintain them in good condition. He shall be responsible for their maintenance, sage custody and return of the same in good condition. If not returned in good condition, cost will be recovered accordingly.
22. The service provider shall provide all other instructions (whenever required) for running the Canteen like crockery, cutlery, table linen, flower pots, etc. for his/her staff and these shall be of good quality and standard.
23. The service provider shall be required to procure gas refills in sufficient quantity for cooking purpose at his cost, the cooking equipments shall be provided in working condition by the CSBF committee. However, subsequently operational expenses will be borne by the service provider himself. The service provider shall be responsible for any loss/theft of the equipment provided to him by the CSBF committee.
24. The service provider shall also be responsible for the upkeep of equipments provided by the CSBF committee. In case of any damage to the furniture and equipments (list attached) by any person, he will immediately inform in writing to the CSBF committee for recovery of such losses/damages from the concerned persons. Failing which the service provider shall himself be liable to pay the cost as decided by the CSBF committee.
25. All the equipments, furnitures, including gas and electrical installation of the Canteen kitchen/dining hall shall be given to Service Provider in good working condition. These shall be used carefully and cautiously by his employees. ***The repairs if any of the gas and electrical appliances will have to be got done by the Service Provider at his own cost.***
26. (i) That, the Service Provider shall maintain a Complaint/Suggestion Book for recording complaints and suggestions for improvement of services. Such suggestions, as approved by the CSBF COMMITTEE shall be forthwith acted upon. The suggestion book shall be kept open for inspection by the CSBF COMMITTEE.
(ii) Outsiders should not be allowed in the Canteen Premises.
(iii) The Service Provider shall not allow any body inside the Canteen beyond the Canteen Hours.
(iv) No staff of the service provider shall be allowed to stay in the Canteen during the night Hours.



27. Tools and plants/furniture: The furniture will be provided to the Service Provider by the CSBF COMMITTEE.

28. Electrical Equipment's/Gadgets:--

The CSBF COMMITTEE shall provide sanitary and electrical installations like lights, fans and water cooler as a normal amenity to be provided for the staff.

29. Land and Building: -

i. The CSBF COMMITTEE shall provide available accommodation for housing the Canteen viz. Kitchen, Selling Counter, Store Room, Dining Hall with dining table and chairs will be handed over to the Service Provider.

ii. *A nominal amount of Rs. 5000/- per annum has been fixed as annual charges/license fees.*

30. Water: Water will be supplied free of cost.

31. Special Terms conditions:

- i. The service provider should not employ any person of bad character or of any persons whose antecedents have not been investigated by the police authorities and the employee should have an appointment certificate which shall contain a photograph of the employee specifying the employee's name, father's name, address and the place in which employed with his left thumb impression affixed thereon in printer's ink which should be carried by him while on duty. **Apart from the above, the service provider should submit Police verification report of staff before commencement of the work.**
- ii. The Service Provider shall at all times indemnify the CSBF Committee against all claims and penalties which may be suffered by CSBF Committee by reason on any default on the part of the service provider or any persons employed by him in due observance and performance of provision of
 - Workmen's Compensation Act 1923, Employees provident Fund & Misc provision Act. 1952, Employees state insurance Act, 1948
 - Employment of Children's Act XXVI of 1938.
 - Payment of wages Act. 1936.
 - Hours of Employment Regulation Act or any re-enactment or statutory modification thereof.
- iii. The Service Provider shall provide and maintain first aid box for rendering first aid to the staff working under him to tackle any untoward incidents.
- iv. The Service Provider shall provide and maintain firefighting equipment and ensure staff is trained in operating the equipment's.
- v. In event of unsatisfactory service or poor quality of articles or service below the standard or any failure at any given point of time on the part of Service Provider to carry out the terms and conditions to the satisfaction of CSBF Committee (who will be the sole judge and whose decision will be final), it shall be optional to make substitute arrangement, if may deem necessary at the cost of and of the Service Provider or forthwith terminate the permission without any prior notice to the Service Provider and in case of such time on un-appropriated balance of the amount of fees and security deposit shall be forfeited by the CSBF Committee or any of the officials in consequences of such termination the Service Provider shall make good all cost and expenses, if any incurred by the Railway for making the substitute arrangements referred to above.
- vi. The premises should not be used for any business other than running the Staff Canteen.



- vii. The Service Provider shall not be entitled for any compensation in the event of temporary closure of the unit for an unavoidable reason.
- viii. The CSBF Committee reserves the right to resume possession of canteen if required for any other purpose.
- ix. The Service Provider shall be responsible for the compliance of the provisions of the Prevention of Food Adulteration Act, 1954. The Railway Doctors and Health Inspector who have been appointed as Food Inspectors under Sec.10 and 11 of the said Act shall have all powers of Food Inspector conferred by the said Act. The Service Provider should treat them as Food Inspector duly appointed under the said Act. In case the Service Provider is prosecuted and convicted under the provisions of said Act by a Court of Law, the permission shall be liable to be terminated after 48 hours.
- x. The Service Provider shall accept the liability for compensation/damages in accordance with provisions of Consumer Protection Act or a statutory modification of the Act for the time being.
- xi. The Service Provider and their employees shall, in all matters mention in the permission/agreement, be subject to the orders of the CSBF Committee.
- xii. If at any time, question, dispute or difference arise between the CSBF Committee and the Service Provider upon or in relation or in connection with this permission such dispute shall be referred to the Chairman/Central Staff Benefit Fund for the time being or any other officer nominated on this behalf whose decision shall be final and binding all the parties hereto.
- xiii. The CSBF Committee reserves the right to add or delete any clause in the agreement as a rider during the tenure of the permission period.
- xiv. That any shortage/damage and or loss to any items/properties of Railway will be recovered from the Service Provider in monetary terms or replacement in actual of original quality.
- xv. The CSBF Committee reserves the right for early closure of the Service Provider without explaining the reasons for such closure of permission.
- xvi. The Service Provider shall undertake the work after issue of LOA. The Service Provider with his own labour and will be permitted to work inside the Staff canteen within duty hours on any working day. No work will be allowed on holidays irrespective of whether it is weekly holiday or other holiday schedules.
- xvii. **An amount of Rs. 50,000/- (Rupees Fifty Thousand only) is to be deposited as Security Deposit in the form of Demand Draft (DD) in favour of Staff Benefit Fund. EcoR, Payable at Bhubaneswar.** The said amount will be deposited before commencement of the works. Security Deposit shall be returned to the contractor after the expiry of maintenance periods and based on "**NO DUES CERTIFICATE**" by the competent authority. The competent authority shall normally be the authority, who is competent to sign the contract. If this competent authority is of the rank lower than the JA grade, then a JA grade officer (Concerned with the work) should issue the certificate. The certificate inter alia should mention that the work has been completed in all respects and that all the contractual obligations have been fulfilled by the contractor(s) and that there is no due from the contractor to Railways against the contract concerned. Before releasing the Security Deposit, contractor concerned should submit an unconditional & unequivocal no claim certificate.
- xviii. No interest on Security Deposit will be paid by CSBF Committee. Such refund is subject to adjustment of recovery dues only from the Service Provider.
- xix. Income/Sales Tax: Necessary applicable income/sales tax will be payable by the Service Provider to the concerned authorities directly.

[Signature]



- xx. The permission has a bare permission only to run a canteen in the Rail Sadan building, premises during the permission period and nothing contained in this document shall be constructed as demise in law of the said building premises or any part thereof and shall not give any legal title or interest to the Service Provider.
 - xxi. The Service Provider shall keep the CSBF Committee indemnified from all acts of omissions, defaults breaches and/or any claim damages loss or injury and expenses to which CSBF Committee may be put to or involved as a result or permission's failure to fulfill.
 - xxii. Any of the obligations here under and/or under statues and/or any bye-laws or rules framed there under or any of them. CSBF Committee shall be entitled to recover any such losses or expenses which may have to suffer or incur on account of such claims demand loss or injury from may have to suffer or incur on account of such claims demand loss or injury from the Security Deposit of the permission without prejudice to its any other rights under the law.
 - xxiii. That CSBF Committee will not be liable for any act or breach or omission by the Service Provider in regards the statutory obligations whatsoever and shall in no case responsible or liable in case of dispute, prosecution or award made by Court of Law or other Government Agencies.
 - xxiv. The persons engaged by Service Provider shall be treated as Service Provider's own employees and they will claim no privileges from Railway Administration. The Service Provider will be directly responsible for administration of his employees as regards their wages, uniforms, general discipline and courteous behavior.
- 33. Electricity charges.**
- a. The charges for electricity consumed for providing normal amenities such as Acs, fans, lights, water coolers shall be free of cost and borne by the CSBF COMMITTEE and repair and replacement will be done by CSBF Committee on free of cost.
 - b. The repairs and maintenance to the electrical and other appliance supplied to service provider for use of the Canteen are to be done by the Service Provider himself only.
- 34. Utensils:**
- Cooking utensils including storage drums, racks, water jugs and for serving food like plates, for vending thermal urns, showcases, trays, etc. will be provided to the Service Provider by the CSBF COMMITTEE as is where is basis.
- Note: - Replacement of Utensil and other items, and additional requirement should be arranged by the Service Provider.
- 35. Cost of Fuel:** - The Service Provider shall arrange for fuel and bear the cost.
- 36. Food order: -**
- (i) *The service provider has to made arrangement for taking food orders through digital means like whatsapp etc. and accepting payment through digital mode like UPI, Phonepe, Gpay, Paytm etc. apart from the conventional mode of ordering food and payment.*
 - (ii) For meeting and functions organized in the Railway Office, the Service Provider has to provide food order; the tariff rate for such party order shall be decided as per mutual consent.



37. Provision for Breakfast, Lunch & Dinner at Multi-Disciplinary Zonal Training Institute, Rail Vihar:

The canteen service provider will also have to provide the services of Breakfast, Lunch & Dinner for the Trainees at MDZTI, Rail Vihar, as per the requirement. The quantity of food may be obtained on daily basis from Office of the Principal/MDZTI, Rail Vihar.

38. RATE CHART BOARD OF STAFF CANTEEN/BBS.

List of items are to be supplied to the staff with these proposed price lists: (Breakfast, lunch, evening snacks, tea, coffee etc. Time: 08.00 hrs – 19.00 hrs. Breakfast timings start from 09.00 Hrs. Annexure-‘C’)

39. The service provider can take food order for lunch through physical token system and also through online (i.e. from Whatsapp, Phone calls and SMS). Service provider should also have the facility to receive payment through UPI i.e. Phonepe, Google pay, Paytm etc. [Note: Supply to outsiders is strictly prohibited]

40. Penalty Provisions: The following deductions will be made from the Security Deposit of the Contractor as a measure of Penalty in case of deficiency of service:

- i. Rs.500/- for not serving Breakfast/Lunch/Evening tea and snacks on any day.
- ii. Rs.500/- for staff not putting on clean uniform on any day.
- iii. Rs.500/- for inadequate cleaning, unhealthy hygiene on any day.
- iv. Rs.500/- for indecent/unacceptable behavior on the part of Contractor's staff on any day.
- v. Rs.500/- storing rotten food, unhygienic/adulterated/poor equality foodstuff.

41. The Quotationer should have a valid catering license throughout the currency of contract.
42. The Quotationer should have EPF registration certificate throughout the currency of contract.
43. The Quotationer must have ESI certificate throughout the currency of contract.
44. The Quotationer must have Food Safety License of FSSAI or equivalent.
45. The Quotationer must have valid GSTIN number.
46. The contractor must have a valid labour license and shall continue to have valid labour license till completion of work. The contractor must have to follow the labour & industrial laws in vogue in respect of engagement of child labour.

47. Verification of tools and plants.

- i. The CSBF COMMITTEE will arrange to verify the tools and plants at any time without giving notice (Canteen materials and utensils and other installations) which have been handed over to the Service Provider. The Service Provider should make good the shortage if any.
- ii. The condemned and serviceable tools and plants should be handed over to the CSBF COMMITTEE.

Now the present witnesses that in consideration of the payment to be made by the CSBF COMMITTEE, the service provider will duly perform the works set forth in the schedule and shall execute the same according to the workman like manner to the satisfaction the CSBF COMMITTEE in accordance with terms and conditions from the date 01-03-2019 and will observe, fulfill and abide by all the conditions mentioned in the said schedule of rates which shall be deemed and taken to be part of this agreement.



CONDITIONS OF QUOTATION -Part-I

01. Quotations are required to be submitted on the CSBF Committee's prescribed Quotation Form Schedule and the Quotationer or Quotationers shall quote his/her rates therein as required.
02. Quotations containing erasing and alteration in the documents liable to be rejected. Any corrections made by the Quotationer /s in his/her entries must be attested by him/them.
03. The Quotationer shall sign every page of the Tender documents and shall submit all of them with the Tender.
04. All the works included in the Tender/Contract shall be completed in all respect within the time specified in Annexure of Quotation forms.
05. The Quotationer shall hold the offer open for a period of 90 days from the date of opening of the quotation, the quotation documents have been sold/issued to the quotationer and the Quotationer is being permitted to quote in consideration of the stipulation his part that after submitting his Quotation, he will not resale from his offer or modify the terms and conditions thereof in a manner not acceptable to the Competent Authority.

Quotations must be enclosed in sealed Cover super-scribing the name as given in the quotation notice and must be addressed to the Principal Chief Personnel Officer/EcoR/BBS and must be deposited in the Quotation Box allotted for this purpose in the office as specified in the quotation notice and quotation form before **15.30 hrs** on the date specified in quotation notice at which time the box will be closed. It will be opened at **16.00 hrs**. On the same day in presence of Quotationers/ their representatives as may be present. Quotationers are requested to be present at the time of opening of quotations.

06. The submission of a Quotation by a Quotationer shall be deemed to imply and taken as indicating that he has read, understood and abided by the conditions stated therein and the S.E. Railway General Condition of contract & standard specification 2001 Vol.-2, Pt. II & III including correction slips thereto up to the date of opening of Quotations.
07. When a work is Quotationed by a Firm or Company of contractors the Tender shall be signed by the individual legally authorized to enter into commitment on their behalf.
08. Quotationers should specifically and fully disclose in their respective Quotations, their respective constitutions and submit along with Quotations attested copies of documents like partnership Deed articles and memoranda of association Certificate of incorporation etc. as the case may be in support of such disclosures. If a Quotationer is a Firm having a partnership Business, it should be stated whether the same is registered under Indian partnership Act, and the names and address of all the partners of the Firm should be fully disclosed. The CSBF Committee shall always have the liberty to require production of such originals of the said documents and also make such further and other requisitions regarding the constitution of a Quotationer as may be considered necessary from time to time.

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09. If Quotationer expires after the submission of his Quotations or after the acceptance of his tender, the CSBF Committee shall deem Quotations as cancelled. If a partner of a firm expires after submission of their Quotation or after the acceptance of their Quotation the CSBF Committee shall deem such tender as canceled unless the firm retains its characters legally acceptable.
10. If the Quotationer/Quotationers deliberately give wrong information in his/her tender and creates/create circumstances for the acceptance of his/her quotation, the CSBF Committee reserves the right to reject such tender at any stage.
11. The authority for the acceptance of the tender will rest with the Principal Chief Personnel Officer. No Correspondences will be entertained with the Quotationer/Quotationers in respect of the rejection of any or all the Quotations. The CSBF Committee reserve the right to accept the Quotation either for the full quantity of work or part thereof or divide the works amongst more than one Quotationers without assigning any reasons for any such action.
12. Should a Quotationer find discrepancies in the drawings or any of the Quotation forms or should be in doubt as to their meanings, he should at once, notify the authority inviting Quotation who may send a written instructions to all Quotationers. It should be understood that every endeavor has been made to avoid any error which can naturally affect the basis of the Quotation and the successful tenderer shall take upon himself and provide for the risk of any error which may subsequently be discovered and shall make no subsequent claim on account thereof.
13. Quotation documents submitted by a Quotationer shall become the property of the CSBF Committee and the Committee shall have no obligation to return the same to the Quotationers.
14. Before submitting a Quotation, the Quotationer will be deemed to have satisfied himself by actual inspection of the site and locality of the work that all conditions liable to be encountered during the execution of the works are taken in to account and that the rates he enters in the tender forms are adequate and all-inclusive to accord with the provisions in clause-37 of the General conditions of contract as amended and corrected form time to time for the completion of works to the entire satisfaction of the Principal Chief Personnel Officer or his/her representative.
15. The successful Quotationers shall be required to execute an agreement with the President of India acting through the /Principal Chief Personnel Officer cum Chairman/CSBF Committee,/ Dy. Chief Personnel Officer/HQ cum Secretary/CSBF Committee, East Coast Railway , Bhubaneswar, as the case may be for carrying out the work according to the General condition as given in Part-II and III of the schedule of rates of the S.E. Railway, Revised Edition 2001 volume-2 with up to date correction slips.
17. The agreement to be executed will be on the Agreement form for works of the East Coast Railway except as specifically varied by those Quotation papers, as well as the provisions contained in the Quotation papers shall form part of the contract.
18. The quotationer whose quotation is accepted shall be required to appear at the officer of the Principal Chief Personnel Officer,/ Dy. Chief Personnel Officer/HQ, East Coast Railway, Bhubaneswar, may be in person or it a firm or corporation, a duly authorized representative shall so appear to execute the contract documents within seven days after notice that the contract has been awarded to him.



19. In the event of any Quotationer whose quotation is accepted shall remain to execute the contract documents as herein before provided the Railway may determine that such Quotationer as abandoned the contract and there upon his quotation and acceptance letter thereof shall be null and void.
20. In case of non-acceptance of a tender by the Railway Administration for any reason whatsoever, the Quotationer cannot claim any things for the expenses incurred by him in submitting quotation for the work of any other account.
21. Where there is any conflict between the instructions to quotationers special conditions with stipulation and conditions in these quotation particulars on one hand and General Conditions of Contract, and standard specification of works 2001 Volume-2, Pt. II & Pt. III with correction slips issued up to the date of opening of quotation on the other hand, the former shall prevail.
22. Non-compliance with any or the conditions set forth herein above are liable to result in the Tender being rejected.
23. The conditional tender will not be considered.
24. The quotationers shall quote rates in figures and in words. Wherever there in difference between the rates quoted in figures and in words, the rate quoted in words will be taken as contract.
25. No price preference will be allowed for public sector undertaking.

The above conditions are understood and accepted by me/us.

A handwritten signature in blue ink, appearing to be 'Jag'.



**EAST COAST RAILWAY
CONDITIONS OF QUOTATION**

1. This is purely a works contract like all other works contracts awarded by Railways and Pt. II & Pt. III of general conditions of contract of 2001, Vol-II of S.E. Railway are applicable to this contract. Hence, the contractor shall be entirely responsible for the employment of its labour and shall be liable for observance of all statutory provisions of Govt. No claim of employment by the manpower engaged on the Railways on whatsoever ground shall be entertained.
2. All statutory taxes and liabilities levied/livable by the Central & State Government or any other governing authority from time to time shall be borne by the contractor and the rate shall be inclusive of tax liabilities.
3. The PCPO/EcoR/BBS shall have discretion to change the scope of work contract as per the requirement and shall not have any bearing on the rates quoted by the tenderer which shall be treated as firm during the currency of the contract.
4. The PCPO/EcoR/BBS representatives shall have the authority to advise the contractor to remove or replace any work man/men whom he considers incompetent, unsuitable or harmful.
5. The successful Quotationers has/have not to submit the earnest money and security deposit at the time of submitting the quotation but the full security money in the form as required by Railways will have to be deposited by the accepted firm at the time of issue of Acceptance letter otherwise the security shall be recovered at the rate stipulated in the GCC from the 1st on account/ final bill.
6. The security money will be refunded only after completion of work.
7. The quotationers(s) shall be solely responsible for the compliance of statutory regulations applicable to contractor labour as also other Central and State Government Statutory Regulations associated with works such as provision of Minimum Wages Act, 1948, the Workmen Compensation Act, 1923 etc. No liability what so ever shall attach to the Railway on account of or any failure on the part of the contractor(s) to observe these regulations.

Any damage, deterioration, loss caused to Railway property due to negligence, carelessness on the part of the contractor, shall be made good by the contractor at his own cost. If he fails to do this, Railways shall be within their rights to effect necessary recoveries from the Contractor's bill through other means as per the law.

In the event of any dispute or difference arising between CSBF Committee and contractor in regard to any matter arising out of or in connection with this agreement such disputes or differences shall be referred to the arbitration of an arbitrator to be appointed by the General Manager of East Coast Railway, Bhubaneswar from amongst serving Railway officers and the decision or award of the said arbitration shall be final and binding on the parties hereto and any reference to an arbitrator so nominated and made in this clause shall be deemed to be a submission to arbitration under the Indian Arbitration Act, 1940 and of the rules framed there under and all statutory modification thereof for the time being in force. The arbitrator while giving his decision shall also decide by which party the cost of the arbitration and award shall be paid and if by both the parties in what proportion.

In case of theft/loss of Rly's property supplied by contractor and it is proved by railway officer then the contractor shall be responsible for making the losses facilitated by negligence or laxity of supervision by contractor.



8. CSBF Committee will not be responsible for any injury/sickness of the workmen (deployed by the contractor) during the course of their works or out of their duty hours.
9. CSBF Committee will provide no residential accommodation for any of the employees of the contractor.
10. **CSBF Committee** reserves the right of termination of the contract with immediate effect. This will apply, if it is established that the agency has/have not been able to follow Central Government and State Government laws or has/have breached any contract agreement.
11. The tender documents as signed by the contractor shall be taken to mean as part and parcel of agreement.
12. There is already a provision in the contract that the contractor should take necessary insurance cover and safeguards against all recognized risks for his worker/staff. Any compensation to the staff because of accidents in their duties will be payable by the contractor to his workers/dependents.

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**SCHEDULE OF RATES****BREAK FAST (8.30 AM to 9.30 AM) / AFTERNOON SNACKS (4.00 PM to 6.00 PM)**

Sl. No	Item	Quantity	Rates
1	Idly with Sambar / Chutney	(Idli- 2 nos 50 gms each, chutney -40gms)	
2	Vada with Sambar /Chutney	(Vada -2nos 30 gms each, chutney -40gms)	
3	Samosa with Sauce	(2 nos 50 gms each with tomato sauce- 15gms)	
4	Puri with Aloo Sabji	(Puri 4 nos 125gms each, Sabji- 125gms)	
5	Aloo Paratha	(02 Nos + Dahi or Chhola)	
6	Plain Paratha	(02 Nos + Sabji)	
7	Chole Bhature	(02 Nos + 120 gms each. Chole)	
8	Sprouts	(100 gms.) (green mung and chana)	
9	Boiled Egg	(02 Nos.)	
10	Slice Bread, Butter & Omlette	2 Pcs Large Slice Bread & Double Omlette	
11	Upma, Sambar/Chutney	(Upma-150 gms, Chutney 40gms with Sambar)	
12	Plain Dosa with Sambar and Coconut Chutney	(Dosa- 70gms, Chutney-40gms)	
13	Masala Dosa with Sambar and Coconut Chutney	(Dosa- 70gms, Masala- 80gms, Chutney-40gms)	
14	Uttappam Dosa with Sambar and Coconut Chutney (7 inch dia),	(Uttappam- 110gms, Chutney-40gms)	
15	Tea	75 ml	
16	Coffee	75 ml	
17	Dahi Vada	Vada-2nos (30gms each) Curd – 100gms.	
18	Bread Pakoda	Pakoda – 80 gms, Tomato Sauce	
19	Pakoda	Pakoda – 100 gms, Tomato Sauce	
20	Veg Sandwich	2 bread slices(125gms), Tomato Sauce – 15gms	
21	Alu Chop with Sauce	Alu Chop-50 gms with tomato sauce- 15gms	
22	Veg. Soup	150ml with salt and pepper	
23	Chicken Soup	150ml with salt and pepper	
24	Veg Cutlet	50gms each with Tomato Sauce	
25	Chicken Cutlet	50gms each with Tomato Sauce	
26	Veg. Chowmein	300gms with Tomato Sauce 15gms	
27	Juice :		
	(i) Apple Juice	150 ML	
	(ii) Grapes Juice	150 ML	
	(iii) Mix Juice	150 ML	
	(iv) Shakes of all types (Banana, Oreo, Mango)	150 ML	
	(v) Watermelon Juice	150 ML	



LUNCH (1.30 PM to 2.30 PM)

Sl. No	Item	Quantity	
1	Vegetarian Meals:	Plain Rice (Fine quality) – 250gm , Dal (thick consistency) – 150gm, Mixed Veg. Curry – 100gm, Seasonal Veg. Fry – 100 gms, Curd – 50gms, Papad – 01 no(medium), Green Salad/Pickle – 15gms.	
2	Fish Meals	Plain Rice (Fine quality) – 250gm, Dal (thick consistency) – 150 gm, Fish Curry – (Fish: 100gm + Gravy: 100gms), Seasonal Veg. Fry – 100 gms, Curd – 50gms, Papad – 01 no (medium), Green Salad/Pickle – 15gms.	
3	Egg Meals	Plain Rice (Fine quality) – 250gm ,Dal (thick consistency) – 150gm,Egg Curry - 200gms (2 nos. of Eggs), Curd – 50gms, Seasonal Veg. Fry – 100 gms Papad – 01 no(medium), Green Salad/Pickle – 15gms.	
4	Chicken Meals	Plain Rice (Fine quality) – 250 gm, Dal (thick consistency) - 150gm, Chicken Curry - 200gms (Chicken: 100gms + Gravy: 100gms), Curd – 50gms, Seasonal Veg. Fry – 100 gms, Papad – 01 no (medium), Green Salad/Pickle – 15gms.	
5	Mutton Meals	Plain Rice (Fine quality) – 250 gm, Dal (thick consistency) - 150gm, Mutton Curry - 200gms (Mutton: 100gms + Gravy: 100gms), Curd – 50gms, Seasonal Veg. Fry – 100 gms, Papad – 01 no(medium), Green Salad/Pickle – 15gms.	
6	Curd	1 Cup-100 gms	
7	Roti	30 gms each (Good quality Atta)	
8	Veg. Biriani with Raita	Basmati Rice – 200gms, Veg. – 100gms, Raita – 100gms	
9	Chicken Biriani with Raita	Rice – 200gms, Chicken – 100gms, Raita – 100gms	
10	Single Omlette	01 egg with onion, tomato & Green Chilli	
11	Double Omlette	2 eggs with onion, tomato & Green Chilli	
12	Fish Curry	Fish - 100gm + Gravy - 100gms (2 Pcs)	
13	Egg Curry	Double Eggs with Gravy 200gms	
14	Chicken Curry	200gms (Chicken: 100gms + Gravy: 100gms)	
15	Mix Veg. Curry	200gms.	
16	Jeera Rice	Half Place (Basmati Rice)	
17	Matar Pulao	Half Plate (Basmati Rice)	
18	Mutton Curry	200gms (Mutton: 100gms + Gravy: 100gms)	
19	Paneer Butter Masala	01 Plate	
20	Shahi Paneer	01 Plate	
21	Dam Aloo	01 Plate	
22	Malai Kofta	01 Plate	
23	Aaloo Jeera	01 Plate	
24	Egg Bhurji	02 Eggs (01 Place)	
25	Dal Fry	01 Plate	
26	Paneer Bhujia	01 Plate	

Signature



Sl. No	Item	Rate/ Piece (in Rs.)
1	Rasagolla (Small – 20gms each)	
2	Rasagolla (Big – 40gms each)	
3	Chenna Jhilli	
4	Chennapoda	
5	Chenna Gaja	
6	Rasabali (30 gms each)	
7	Gulab Jumun (20 gms each)	
8	Sara Puri (60 gms each)	
9	Malpua (30 gms each)	
10	Balaji Laddu (35 gms each)	
11	Kalakand	
12	Sandesh	
13	Milk Cake	
14	Sugar free Chenna Poda	
15	Chenna Mudukhi	
16	Laddu (35 gms each)	
17	Rabdi	
18	Kheer Sagar	
19	Kaju Barfi	
20	Doda Barfi	
21	ICE CREAM (OMFED MAKE) - ALL TYPE	MRP
22	COLD DRINK (COCA COLA, THUMPS UP and ITS PRODUCTS)	MRP
23	BISCUITS & BAKERY ITEMS	MRP
24	CURD SWEET/PLAIN CURD, LASSI (OMFED BRAND)	MRP

Long