

SECRET BALLOT ELECTIONS-III-2024



पूर्व तट रेलवे

EAST COAST RAILWAY

संख्या: ECoR/Pers/IRM/GSBE-III/P-I/161

कार्यालय/Office of the
प्रधान मुख्य कार्मिक अधिकारी
Principal Chief Personnel Officer
रेल सदन, चंद्रशेखरपुर.

Rail Sadan, Chandrasekharpur
भुवनेश्वर/Bhubaneswar- 751017

दिनांक: 07-11-2024

Presiding Officer-cum-ADRM (Infra)/ECoR - KUR/WAT.

Presiding Officer-cum-ADRM/ECoR - SBP.

Presiding Officer-cum-FA & CAO (HQ)/ECoR/BBS.

Presiding Officer-cum-CWM/CRW/MCS.

विषय:- Training to Polling Authorities for Secret Ballot Elections-III.


संदर्भ:- Chairman, SBEC-III, RB's letter No. 2024/SBEC-III/Elections,
dated 06-11-2024.

<>>

A copy of the Railway Board's letter dated 06-11-2024 under reference is enclosed for kind information and necessary action please.

Encl:- Copy of RB's letter dated 06-11-2024.

(Two pages)


07/11/2024

(SURYA PRAKASH)

Additional Returning Officer, SBE-III
-cum-Chief Personnel Officer/G,
East Coast Railway, Bhubaneswar

Copy to:-

1. Secretary to GM for kind information of GM/ECoR please.
2. Secretary to AGM for kind information of AGM/ECoR please.
3. EDE/RRB & Convener Secret Ballot Election Committee-III, Rly., Bd., New Delhi.
4. Returning Officer-cum-PCPO/ECoR for kind information.
5. All PHOD/CHODs/HODs of ECoR/BBS - PCE, SDGM, CAO (Con), PCOM, PCMD, PCME, PCEE, PCCM, PFA, PCMM, PCSTE, IG-cum-PCSC, PCSO.
6. All DRMs/ECoR-KUR, WAT, SBP.
7. Principal Director of Audit/ECoR HQrs. Chairman/RRB/BBS, Chairman/RCT/BBS.
8. Dy. CPO (Gaz), Dy. CPO (HQ) of ECoR/BBS.
9. CPRO, DGM (G), DGM(Law), Sr. RBA, Sr. ADGM of ECoR/BBS.
10. Assistant Presiding Officers/ECoR - KUR, WAT, SBP, MCS & ECoR HQrs.
11. Sr. DPOs/DPOs/WPO of ECoR - KUR, WAT, SBP, MCS.
12. SPO/HQ, APO/HQ, APO/Con, APO-I, APO-II - ECoR HQrs/BBS.
13. Notice Board.
14. All concerned.

Encl:- Copy of RB's letter dated 06-11-2024.

(Two pages)



(SURYA PRAKASH)

Additional Returning Officer, SBE-III
-cum-CPO(G), ECoR, BBS



GOVERNMENT OF INDIA(BHARAT SARKAR)
MINISTRY OF RAILWAYS(RAIL MANTARALYA)
(RAILWAY BOARD)

No. 2024/SBEC-III/Elections.

Dated 06.11.2024

**The PCPOs & Returning Officers
Zonal Railways (Open Line)
Metro Railway, Kolkata
Production Units (CLW & RCF only).**

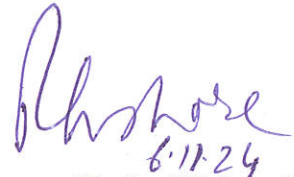
**Sub: Training to Polling Authorities for conduct of Secret Ballot
Elections-III.**

All Returning Officers and Presiding Officers are required to hold at least two rounds of training for the staff to be deployed for different poll-related responsibilities with special focus on Polling Authorities under the Presiding Officers.

2. Indicative topics to be covered in the training are as following:

- i. Relevant sections of Final Modalities and all subsequent corrigenda and clarifications.
- ii. Familiarisation with the Voters List of the Polling Booth.
- iii. Knowledge regarding voters deputed on training to other training institutes.
- iv. Sealing of ballot boxes with paper seal.
- v. Role of polling agents.
- vi. Lay out of Polling Booths and setting up of Polling Booths including CCTV installation.
- vii. Do's and Don'ts to be followed during election process.
- viii. Handling of voters covered under Right to Persons with Disabilities Act,2016 (Section 13 of Final Modalities).

- ix. Instructions regarding mobiles by Polling Personnel, Voters and Polling Agents. (Section 16.17.11 and 16.17.12 of Final Modalities).
- x. Knowledge regarding stationery to be used in the elections.
- xi. All procedures related to elections required to be followed at the level of Polling Officers, Presiding Officers and Returning Officers.
- xii. All formats to be filled up by Polling Officers & other authorities.
- xiii. Postal Ballot System - Training to be given to concerned officials under Presiding Officer/Returning Officer.
- xiv. Any other relevant topic.



(Rajiv Kishore)

Chairman,

Secret Ballot Election Committee-III

e-mail: sbec@rb.railnet.gov.in