



पूर्व तट रेलवे
EAST COAST RAILWAY

SECRET BALLOT ELECTIONS-III-2024

कार्यालय/Office of the
प्रधान मुख्य कार्मिक अधिकारी
Principal Chief Personnel Officer
रेल सदन, चंद्रशेखरपुर.
Rail Sadan, Chandrasekharpur
भुवनेश्वर/Bhubaneswar- 751017

MEMORANDUM

Sanction of the General Manager is hereby communicated for drawal of one time imprest of ₹ 10 lakh (Rupees Ten lakh only) for the purposes of (i) hiring vehicles; (ii) purchase of indelible ink; (iii) Printing of ballot papers; (iv) Installation of CCTVs in Polling Booths / Counting Stations and (v) Other Misc. expenditure towards preparatory works for conduct Secret Ballot Elections 2024.

The details of one time cash imprest sanctioned in respect of Division / unit are given below:-

| Srl. No. | Div/ Unit | Name & Designation (S/Shri) | Imprest allotted (in ₹) |
|----------|---------------|---|--------------------------|
| 1. | ECOR | Siddharth Kati, Returning Officer-cum-PCPO | 10 lakh (Ten lakh) |
| 2. | KUR | Subhra Jyoti Mandal, Presiding Officer-cum-ADRM (Infra) | 10 lakh (Ten lakh) |
| 3. | WAT | Sudhir Kumar Gupta, Presiding Officer-cum-ADRM (Infra) | 10 lakh (Ten lakh) |
| 4. | SBP | Anand Singh, Presiding Officer-cum-ADRM | 10 lakh (Ten lakh) |
| 5. | MCS WS | Amit Sinha, Presiding Officer-cum- CWM | 10 lakh (Ten lakh) |
| 6. | ECOR HQrs. | Shashikant Mishra, Presiding Officer-cum-FA & CAO(HQ) | 10 lakh (Ten lakh) |

Presiding Officers are advised to have an assessment of expenditure to be incurred on the basis of guidelines given by Railway Board. Accountal of the above expenditure should be submitted within 30 days of conclusion of election.

The Presiding Officers and Polling Officers and should maintain proper records / vouchers for all the expenditure incurred by them and furnish complete accountal to the Sr. DFM/Sr. AFA as the case may be.

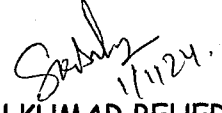
The Returning Officer / Presiding Officers should maintain proper records / vouchers for all the expenditure incurred by them and furnish complete accountal to the PFA for final sanction by the General Manager.

Reasonableness of rate and ordinary prudence of expenditure should be observed by the Returning Officer/Presiding Officers/Polling Officers for expenditure. Since strict rule of tendering, quotation, contract etc, are not always feasible in such circumstances at far off location where polling is taking places, the Officer handling cash should ensure that necessary supporting vouchers of expenditure are obtained for record.

A copy of Board's letter referred to above is enclosed for perusal and guidance.

Encl.: - RB letter dated 30-09-2024.

(Two pages)


(SURESH KUMAR BEHERA)
Dy. Chief Personnel Officer (HQ)
for Principal Chief Personnel Officer
दिनांक: 01-11-2024

संख्या: ECoR/Pers/IRM/GSBE-III/P-I/161

Encl.: RO-cum-PCPO/ECOR/BBS's memorandum No. ECoR/Pers/IRM/GSBE-III/P-I/161, dated 01-11-2024
(SBE-III-2024 - Delegation of financial power to Returning Officers and Presiding Officers - reg).

Copy to:-

1. Secretary to GM for kind information of GM/ECOR please.
2. Secretary to AGM for kind information of AGM/ECOR please.
3. EDE/RRB & Convener Secret Ballot Election Committee-III, Rly., Bd., New Delhi.
4. Returning Officer-cum-CPO/ECOR for kind information.
5. All DRMs/ECOR-KUR, WAT, SBP.
6. Presiding Officer-cum-ADRM/Infra/ECOR/KUR.
7. Presiding Officer-cum-ADRM/Infra/ECOR/WAT.
8. Presiding Officer-cum-ADRM/ECOR/SBP.
9. Presiding Officer-cum-CWM/CRW/MCS.
10. Presiding Officer-cum-FA & CAO(HQ)/ECOR/HQrs.
11. Assistant Presiding Officers/ECOR - KUR, WAT, SBP, MCS & ECOR HQrs.
12. Sr. DPOs/DPOs/WPO of ECOR - KUR, WAT, SBP, MCS.
13. Notice Board.
14. All concerned.

Encl: - RB letter dated 30-09-2024.

(Two pages)



(SURESH KUMAR BEHERA)
Dy. Chief Personnel Officer (HQ)
for Principal Chief Personnel Officer



भारत सरकार GOVERNMENT OF INDIA
रेल मंत्रालय MINISTRY OF RAILWAYS
(रेलवे बोर्ड RAILWAY BOARD)

No.2019/E(LR)III/SBE/01 Pt.

रेल भवन, नई दिल्ली - 110 001, तिथि :

Rail Bhawan, New Delhi - 110 001, dated : 30.09.2024

The General Managers,
All Zonal Railways (open line),
Metro Railway, Kolkata,
CLW/ Chittaranjan & RCF/ Kapurthala.

Sub: 'Secret Ballot Election - 2024' (for short, SBE-2024) for verification of membership of Trade Unions (i.e. TUs) in order to grant them recognition on Zonal Railways - Delegation of financial powers to Returning Officers and Presiding Officers - reg.

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Sanction of Ministry of Railways is hereby communicated for a one-time imprest of ₹10 lakh (Rs. Ten Lakh only) to each Returning Officers and each Presiding Officers of each Zonal Railways and ₹2 lakh (Rs. Two lakh only) to each Returning Officers and each Presiding Officers of Metro Railway, Kolkata, CLW/ Chittaranjan and RCF/ Kapurthala for the purposes of (i) Hiring of vehicles; (ii) Supply of indelible ink; (iii) Printing of ballot papers; (iv) Installation of CCTVs in Polling Booths/ Counting Stations and (v) Other Misc. Expenditure towards preparatory works for conduct of Secret Ballot Elections 2024.

2. Railway wise details of Returning Officers and Presiding Officers are as under:

| S. No. | Railways/ PUs | Number of Returning Officers | Number of Presiding Officers |
|--------|--------------------|------------------------------|------------------------------|
| 1. | Central | 01 | 11 |
| 2. | Eastern | 01 | 08 |
| 3. | East Central | 01 | 09 |
| 4. | East Coast | 01 | 05 |
| 5. | Northern | 01 | 14 |
| 6. | North Central | 01 | 06 |
| 7. | North Eastern | 01 | 06 |
| 8. | Northeast Frontier | 01 | 09 |
| 9. | North Western | 01 | 07 |
| 10. | Southern | 01 | 11 |

Contd....2/-


30/9/24

| | | | |
|-----|--------------------|-----------|------------|
| 11. | South Central | 01 | 09 |
| 12. | South East Central | 01 | 06 |
| 13. | South Eastern | 01 | 06 |
| 14. | South Western | 01 | 07 |
| 15. | West Central | 01 | 05 |
| 16. | Western | 01 | 13 |
| | Total | 16 | 132 |
| 17. | Metro Railway | 01 | 02 |
| 18. | CLW, Chittaranjan | 01 | 04 |
| 19. | RCF, Kapurthala | 01 | 01 |
| | Total | 03 | 07 |
| | G. Total | 19 | 139 |

3. However, the Returning Officers of each Zonal Railway may make suitable arrangements amongst various Presiding Officers under their control depending on size and requirements for utilization of funds subject to that overall limit of expenditure for Railway does not exceed.

4. Returning Officers and Presiding Officers should maintain proper records/ vouchers for all the expenditure incurred by them and furnish complete accountal to the PFA for final sanction by the General Manager under intimation to this office.

5. This issues with the concurrence of Finance Directorate of Ministry of Railways.


(Hem Chander)
Joint Director, Estt(IR)
Railway Board
Tel. 011 – 23047182

No.2019/E(LR)III/SBE/01 Pt.

Rail Bhawan, New Delhi – 110 001, dated : 30.09.2024

Copy to:

1. PFA/ All Indian Railways.
2. Deputy Comptroller and Auditor General of India(Railways), Room No.224, Rail Bhawan, New Delhi.


for Member Finance/ Railway Board