



पूर्व तट रेलवे
EAST COAST RAILWAY

संख्या: ECoR/Pers/IRM/VSBE-III/P-I/163

कार्यालय/Office of the
प्रधान मुख्य कार्मिक अधिकारी
Principal Chief Personnel Officer
रेल सदन, चंद्रशेखरपुर.
Rail Sadan, Chandrasekharpur
भुवनेश्वर/Bhubaneswar- 751017
दिनांक: 12-09-2024

Senior Divisional Personnel Officers/ECoR - KUR, WAT, SBP.

Workshop Personnel Officer/CRW/MCS.

Assistant Secretary, Railway Recruitment Board, Bhubaneswar.

Assistant Financial Advisor (G), Assistant Security Commissioner/RPF/HQrs.,

Assistant Personnel Officer (HQ), Assistant Personnel Officer/Con (Co-ord),

East Coast Railway HQrs., Rail Sadan, Bhubaneswar.

विषय:- Secret Ballot Elections (SBE) for Verification / Recognition of Trade Unions on Indian Railways - Draft Voters' List (DVL) & Identity Cards regarding.

- संदर्भ:-
1. EDE/RRB & Convener SBE-III, RB's letter No. 2024/SBEC-III/Elections, dated 09-09-2024.
 2. This Office letter No. ECoR/Pers/IRM/GSBE-III/P-I/161, dated 09-09-2024.
 3. This Office letter No. ECoR/Pers/IRM/VSBE-III/P-I/163, dated 08-08-2024
 4. This Office letter No. ECoR/Pers/IRM/VSBE-III/P-I/163, dated 04-08-2024.

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To grant recognition to Unions on Indian Railways, the Secret Ballot Elections - III is scheduled to be held on two days, i.e. 4th & 5th December, 2024 for all the voters on the open line Zonal Railways and the third day, i.e. 6th December, 2024 shall be kept exclusively for Running Staff as per Section 16.02 (Please see details on election schedule), the final modalities along with annexures has already been uploaded in the Official web page titled "Secret Ballot Elections - 2024 - ECoR" under the heading 'For IR Personnel' - 'Industrial Relation' at the Official website of East Coast Railway namely www.eastcoastrail.indianrailways.gov.in for information of all concerned.

For preparation of Draft Voters' list, the guidelines are as under:-

Final Modalities Section No.(s)	Description
2.0	Voters: Eligibility to vote:
2.1	All Non-Gazetted Railway Servants (Group 'C' inclusive of erstwhile Group 'D'), serving as on 01-09-2024.
2.2	Substitutes with Temporary Status, serving as on 01-09-2024.
2.3	Non-Gazetted Railway Servants, who are serving on deputation (to Railway Electrification (RE)/Construction projects/Any other projects where cadre has not been closed/Other Offices), as on 01-09-2024.
2.4	Non-Gazetted Railway Servants, serving as on 01-09-2024, in Railway Training Centres/Training Institutes.

2.5	Ministerial/clerical Railway Servants serving, as on 01-09-2024, in the RPF/RPSF establishment but not belonging to RPF/RPSF cadre and who are NOT governed by the Railway Protection Force Act, 1957.
2.6	'Intermediate Apprentice Mechanics' (IAM) and similar Railway Servants receiving stipend.
3.0	Ineligible Voters: Staff on Railway Establishments NOT eligible to vote:
3.1	Substitutes without Temporary Status.
3.2	Casual/Contract labour and those engaged on daily wage basis.
3.3	Academic staff of Railway Schools/Colleges, who are not permitted to be members of the Trade Union in terms of Railway Board's letter No E(LWA)65AT/ID/1-6 dated 04-01-1966. (Para 4.9 of MC 18 dated 22-01-2021).
3.4	A Railway Servant, who is promoted and has assumed charge of a Gazetted Post on or before the date of polling. Her/his name shall stand deleted/deemed to be deleted from the Voters' list.
3.5	A Railway Servant, who has superannuated or pre-maturely retired or voluntarily retired or compulsorily retired or dismissed or removed or resigned or is no more, on or before the date of polling. Her/his name shall stand deleted/deemed to be deleted from the Voters' list.
3.6	RPF/RPSF Staff governed under Railway Protection Force Act, 1957.
3.7	Newly recruited staff i.e. those who (i) are yet to join a post in Railways; or (ii) are getting training as Trainees as on 01-09-2024; and (iii) are in receipt of Stipend.
4.0	Voter's list:
4.1	There shall be uniform format for Voters' List across all Units participating in elections.
4.2	Format of Voters' list is given below:- (Ref: Para 4.2 of Final modalities for SBE-III-2024).

TABLE-A

(Authority:- Section 22.0 of Final Modalities for SBE-III-2024)

VOTERS' LIST				Secret Ballot Elections - III			Div./WS/HQ:		
Polling Booth No.:- (To be added later)				Name & location of Polling Booth:-					
Distinct Code:- (To be added later)				Unit covered (Stations/Departments):-					
Sl. No.	Name (S/ Shri/Smt./ Miss)	Post/ Design -ation	Identit y card No./ Employee No./ Token No.	PF No./ PRA N No.	HRMS ID	Deptt.	Workin g Under	Station / place where posted	Rem arks (if any)
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)

[Handwritten signature]

4.3	<p>On the date of publication of Final Voters' List (FVL), the eligibility of Railway Servants included in that FVL to vote, is frozen. However, if a voter is transferred out of Zone/PU (for whatever reason) and the transfer is effected after the freezing of FVL, he shall not be entitled to vote in that Zone/PU. He will be entitled to vote in the new Zone/PU. For inclusion of his name in the new Zone/PU, necessary measures shall be taken by both the relieving and accepting Returning Officers. In order to keep such cases to a minimum, transfers should not be effected after the publication of FVL except in rare situations.</p> <p>For transfer within the Zonal Railway/PU, in exceptional cases, after publication of FVL i.e. 18-10-2024, details of the voter should be transferred to the FVL of new office. If it is not possible to organise the transfer of data, then the voter should be allowed to vote in the booth of her/his previous place of posting, where her/his name figures. Identity of the voter shall be established with the help of ID card and transfer order.</p>
16.17	<p>Polling Booths: The Presiding Officers shall have absolute discretion in determining the number and location of polling booths, in keeping with provisions of the Modalities, to be set up in her/his jurisdiction under the overall superintendence of the Returning Officer. Booths will be decided by striking an optimum balance between administrative requirements/compulsions and voters' concerns. Following guidelines may be kept in view:</p>
16.17.1	Approximately 700-900 Voters per polling Booth.
16.17.2	As far as possible, Voters do not have to travel for more than 20-25 kms. in order to vote.
16.17.3	Returning Officer and Presiding Officer shall hold necessary consultations with appropriate officials and identify number and locations of voting booths.
16.17.4	Sensitive Booths: RO/PO may identify booths which are sensitive in nature, requiring additional attention by way of security deployment and other precautions. List of such sensitive booths shall be apprised to SBEC in prescribed format when asked for.

The details regarding last date of issue of Uniform 'Draft Voters' List' (DVL) as per Section 4.2, last date for submission of representation against DVL and last date for uploading of 'Final Voters' List' are furnished below.

Sl. No.	Description	Date	Day
01.	Last date of issue of Uniform 'Draft Voters' List' (DVL) as per Section 4.2	23-09-2024	Monday
02.	Last date for submission of representation against DVL	01-10-2024	Tuesday
03.	Last date for uploading of 'Final Voters' List'	18-10-2024	Friday

Guidelines for Photo Identity-Card:-

Final Modalities Section No.(s)	Description
4.4	Photo Identity-Card, issued by the voter's office in Railways, is to be treated as the valid document/proof for identification of voters. Therefore, all units must ensure that all Railway Servants possess Railway Identity-Cards (valid on the date of polling) well before the dates fixed for polling. Only on production of such an I-card, a voter shall be permitted to cast her/his vote.

4.5

In rare cases, when such Id-Card is not available, the Voter should present one of the following Id-Cards to satisfy her/his credential before Polling Officer (whose decision in this matter shall be final):

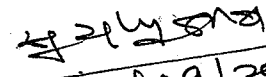
- (a) Physical Aadhaar Card;
- (b) UMID Card;
- (c) EPIC/Voter Id Card;
- (d) PAN Card;
- (e) Passport;
- (f) Driving License.

All such cards should be presented in physical form. The earlier provision of issuing temporary Id Certificates by Personnel Officer is done away with.

It is therefor, requested to kindly furnish the DVL in excel file as per the format give above (TABLE A) and e-mail on ID sbeliecorhq@gmail.com, the same to this Office latest by 15.00 hrs. of 16-09-2024, so that the same can be uploaded in the Official website for information of all concerned.

It is also requested to ensure issuance of identity cards (I-Card) to employees of your Division/WS/HQrs., which is very essential for casting of votes on forthcoming Secret Ballot Elections-III-2024.

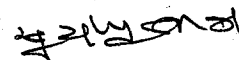
This is for your information and necessary action please.


12/09/2024

(SURYA PRAKASH, IRPS)
Additional Returning Officer
-cum-Chief Personnel Officer/G
East Coast Railway, Bhubaneswar.

Copy to:-

1. PFA, CAO/Con, RO-cum-PCPO, IG-cum-PCSC(RPF) - ECoR/BBS for kind information.
2. The Presiding Officer-cum-ADRM/Infra/ECoR-KUR, WAT, SBP.
3. The Presiding Officer-cum-FA & CAO (HQ)/ECoR- ECoR HQrs.
4. The Presiding Office-cum-CWM/CRW/MCS.



(SURYA PRAKASH, IRPS)
Additional Returning Officer