



पूर्व तट रेलवे/EAST COAST RAILWAY
प्रधान कार्यालय, कार्मिक विभाग,
रेल सदन, भुवनेश्वर-751017
Head Quarters Office, Personnel Department,
Rail Sadan, Bhubaneswar-751017



सं पूतरे No. ECoR/Pers/Gaz./Selection/CBT(SPL)/2023-24

दिनांक/Date: 15.02.2024

All PHoDs/CHoDs-ECoR/BBS.
CAO(Con)/BBS, CPD/RE/BBS, GM/RVNL/BBS, CWM(CRW)/MCS.
The Sr. DPO- KUR, WAT & SBP.
The SPO(Con)/VSKP, APO(Con)/BBS, SPO(RE)/BBS, WPO/CRW/MCS.

विषय/Sub: Instruction to candidates for conduct of Centralized Computer Based Objective Type examination (CBT) for selection to Group-B posts against 70% selection through Special Drive to be held on 25.02.2024.

संदर्भ/Ref: DG/NAIR's letter No. EG/NAIR/CBT/GBS/2023-24 dated 14.02.2024.

As intimated vide letter under reference, for conducting selection for promotion to Group 'B' posts of all organized departments against 70% selection through Special Drive in East Coast Railway, DG/NAIR has issued instructions/guidelines for the candidates appearing the CBT which is to be held on 25.02.2024. Accordingly, the following instructions are issued for intimation to the candidates.

Total No. of eligible candidates = 294 (ACM-2, AEE-5, AEN-38, AFA-10, AME-12, AMM-1, AOM-13, APO-194, ASTE-19.)		
Examination shifts and timings		
Date of Exam	25.02.2024 (Sunday)	
Exam Venue	Silicon Institute of Technology, Silicon Hills, near DLF Cyber city, Patia, Bhubaneswar, Odisha.	
Exam Timings	Morning Shift	Afternoon Shift
	10:00 hrs - 12:00 hrs	15:00 hrs - 17:00 hrs
Duration of Exam	02 Hours	02 Hours
Candidate Entry	08:00 hrs – 09:15 hrs	13:00 hrs – 14:15 hrs
Post for which CBT will be held	APO, AEE, AFA.	ACM, AOM, ASTE, AEN, AME, AMM.
For eligible PwBD candidates, total 40 minutes compensatory time is permitted.		
There will not be any supplementary examination for the 70% Special Drive.		
Question Pattern		
<ul style="list-style-type: none"> For AFA – There will be 110 questions (100 questions on professional subjects plus 10 optional questions on official language policy and rules) each carrying one mark and the candidate has to answer any 100 of 110 questions. For posts of AOM, ACM, APO, AEE, AEN, AME, AMM and ASTE - There will be 110 questions each carrying one mark out of which 100 questions to be answered as per distribution given below. Part-A: 80 questions (70 questions on Professional Subject plus 10 optional questions on official language policy and rules (To answer any 70) Part- B: 30 questions on Establishment and Financial rules – (To answer 30) Negative Marks One-third mark will be deducted for each wrong answer. 		
CBT Languages: 02 languages (Hindi and English).		
General Instructions:		
1.	<p>E-Call Letter download process: Candidates can download E-Call letter w.e.f. 15.02.2024, 10:00 hrs onwards from NAIR website www.nair.indianrailways.gov.in by using his/her HRMS ID as User Name and Date of Birth (YYYYMMDD format) as Password.</p> <p>Downloading of Individual Response Sheet and Answer Keys: The candidates can download their Individual Response Sheet and Answer Keys from NAIR website www.nair.indianrailways.gov.in by using his/her HRMS ID as User Name and Date of Birth (YYYYMMDD format) as Password from 10:00 hrs of 28.02.2024 to 17:00 hrs of 01.03.2024.</p>	

Cont... P/2

2.	Candidates will be allowed to appear in the examination with E-Call Letter-cum-Relieving Letter with recent photograph pasted on it, Original Photo Identity Card/Aadhar Card only. The specimen copy of E-Call Letter-cum-Relieving Letter with instructions is attached.
3.	<p>The candidates are advised to refer to NAIR Website www.nair.indianrailways.gov.in (under the caption CBT for Gr.B Selection → Special round for 70% quota) for the following purposes.</p> <ul style="list-style-type: none"> (i) Uploading of recent passport-size colour photograph. This step should be completed at the earliest to enable her/him download the E-Call Letter-cum-relieving letter. (ii) Downloading the E-Call Letter-cum-relieving letter from 15.02.2024. Recent photo to be pasted at earmarked space and attested by the Controlling Officer/Supervisor. This letter has to be got signed by the Controlling Officer before coming to Exam Centre. (iii) Taking Mock Test for familiarisation in CBT environment (from 15.02.2024). (iv) Objection Tracker: For raising objection, if any, to the responses/answer keys etc., will be live from 10.00 hrs of 28.02.2024 to 17.00 hrs of 01.03.2024. This is the only channel of submission of objections. Objections/representations received through letters, emails etc. will not be entertained and no reply will be sent on these objections/representations. No representation on the final answer keys and final result will be entertained. Candidates must note that only genuine objections, supported by appropriate documents, should be filed during objection window. NAIR/Railways/PUs reserves the right to impose fees on objections on questions/answer keys. (v) Any other updates regarding the examination.
4.	In case of any serious mistakes in Database, the candidate should approach the Dy.CPO(Gaz)/ECoR/BBS(Mob-8455885607) or Dy.FA&CAO(G)/ECoR/BBS (For AFA). Similarly, if they find any difficulty in uploading the photographs, downloading the e-Call Letter etc., the candidate can send an email to cbtforGBS2023@gmail.com mentioning their I-PASS number, name of Railway, post applied for, name of the candidate and details of problem faced. He/she can also take the assistance of Help desk number +911204505637 from 09:30 hrs to 18:00 hrs for technical issues concerning uploading of photographs and downloading of call letters.
5.	No candidate would be allowed to enter the test Centre after gate closing time (09:15 am-Morning Shift and 14:15 pm- Afternoon Shift). Mobile Phone, Calculator, Tab, iPad, Bluetooth Devices, Ear Plug, stop watches, time recorder Backpacks/Luggage, Food Items are not allowed inside the CBT venue.
6.	Candidates must also bring two Colour Photographs, Size - 35 mm x 35 mm with clear front view of candidate without cap and sunglasses, for appearing in the CBT.
7.	Candidates are instructed to download and take clear print out (front and back pages) of E-call letter from the website. CBT call letter will not be sent to candidates by post.
8.	The candidates shall obey the instructions issued by the Railway Officials at the CBT venue. The candidates are also advised to maintain discipline during CBT, for smooth conduct of the CBT. Impersonation/malpractice/indiscipline in the CBT will disqualify the Candidate and he/she will be debarred from all future railway selections. Candidates are also liable to be prosecuted under law/DAR and liable to be taken under disciplinary proceedings.
9.	Assistance of Scribe For PWBD – Only those candidates who have opted for scribe with permission of units will be given permission to appear in CBT with Scribe. Candidates who have benchmarked disability and suffering from Visually Impairment and those candidates whose writing speed is affected by Cerebral Palsy and having One Arm can avail the assistance of Scribe for writing answers on their behalf during CBT. Strict vigil will be enforced in the CBT and if any candidate who is appearing with scribe of their own choice, if found involved in any kind of malpractice, will be strictly dealt with and candidature of such candidate will be cancelled without any notice. PwBD candidates who are availing/not availing the facility of scribe will be allowed 40 minutes compensatory time for 120 minutes session of CBT. The examination duration will be 160 minutes for eligible PwBD candidates instead of 120 minutes.

10.	Only E-Call Letter, and photo ID Card will be allowed inside the test hall/lab. Candidates to bring their own pen, drinking water in transparent bottle.
11.	There is no facility for safe-keeping of personal belongings outside the examination hall and Railways/NAIR/Assessment service Provider are not responsible for its loss. Frisking of the candidates will be done and wearing of jewellery should be avoided.

NB: The above instructions are issued for general guidance of the candidates appearing for CBT for Group 'B' selection against 70% on 25.02.2024. This should be read with DG/NAIR's letter under reference. Candidates are advised to visit ECoR Website www.eastcoastrailways.gov.in → Recruitment Info → Recruitment Information → **Click Here for HQ Notifications** for information uploaded in detail as issued by DG/NAIR.

JYOTI
Digitally signed
by JYOTI
Date: 2024.02.15
16:34:37 +05'30'
(ज्योति/Jyoti)
उप. मुकाधि (राज.)/Dy. CPO(Gaz)
कृते प्रमुख मुख्य कार्मिक अधिकारी
for Principal Chief Personnel Officer

प्रतिलिपि/Copy to:

1. SPO/HQ, APO/HQ,
2. SSM(IT)/ECoR/BBS – for uploading in ECoR website

JYOTI
Digitally signed
by JYOTI
Date:
2024.02.15
16:35:13 +05'30'
कृते प्रमुख मुख्य कार्मिक अधिकारी
for Principal Chief Personnel Officer



MINISTRY OF RAILWAYS

NATIONAL ACADEMY OF INDIAN RAILWAYS, LALBAUG, VADODARA-390004

Email: prm@nair.railnet.gov.in

No. EG/NAIR/CBT/GBS/2023-24

Date: 14.02.2024

The Principal Chief Personnel Officers,
The Principal Financial Advisors,
All Zonal Railways/PUs

**Sub: Promotions to Group 'B' posts on Indian Railways - Centralized Computer Based Test (CBT) against Special round of 70 % quota for the vacancy cycle 2023-24
--List of Exam Centres, Candidate instructions and Protocol Document**

Ref: (1) Railway Board's letter No. E(GP)2022/2/4 dated 14.12.2023.

1. Railway Board vide letter under reference has decided that Centralised CBT for Gr.B selection - Special drive against 70% quota for the vacancy cycle from 01.01.2023 to 31.12.2024 will be held on **25.02.2024**. Approximately 4800 candidates are appearing for the exam. The CBT will be held at **17 centres in 14 cities** in two shifts. In the Morning shift (10.00 to 12.00 hrs) CBT for APO, AEE and AFA will be held and in the Afternoon shift (15.00 to 17.00 hrs) CBT for ACM, AOM, AEN, AME, ASTE and AMM will be held. The ZR/PU-wise list of posts for which CBT will be held is attached as **Annexure-A**. The list of exam centres for the CBT on 25.02.2024 is attached as **Annexure-B**.
2. **HRMS ID (Six Digits) is being considered as the Unique Employee ID for log-in purposes.** The candidates should be well aware of their 06-digit HRMS ID numbers before log-in into the NAIR website for various purposes as mentioned in para-6.
3. Zonal Railways/PUs are requested to take following actions urgently:
 - i. Nomination of one Nodal Officer in HAG/SAG for each Exam city by GM of concerned Railway/PU.
 - ii. Nomination of one Town-in-charge (HOD/Dy.HOD) for each city by each Zonal Railway/PU.
 - iii. Nomination of one SG/JAG officer as Centre-in-charge for each CBT centre.
 - iv. Nomination of a JAG/SS/JS officer as Railway Observer (one officer for each 50 candidates centre-wise) and senior supervisors as Railway Invigilator (one Gr. C staff for each 50 candidates for each exam centre).
 - v. Town-in-charge, Centre-in-charge, Railway Observer and Railway Invigilator to be nominated by Nodal Officer.
 - vi. Sensitising all the nominated Railway officials about the conduct of the CBT in accordance with the Exam Protocol Document (Attached).
 - vii. Co-ordination with Exam Conducting Agency (ECA) for smooth conduct of the CBT at the assigned exam centres
 - viii. Inform the State Police and RPF for providing security at the Centres.
 - ix. Inform Zonal Railway/PU Vigilance organisation.

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The list of nominated officials (Name, Designation, Mobile number, Nominated City/Centre and Nominated as Nodal officer/ Town-in charge/ Centre-in-charge/ Railway Observer/ Railway Invigilator) should be intimated to NAIR **on or before 20.02.2024** at the email ID: **sphrm@nair.railnet.gov.in**


4. A webinar will be conducted few days before the date of exam (exact date will be intimated subsequently) to explain the procedure, duties and responsibilities and clarification of doubts regarding the conduct of examination. Nodal officers, Town-in-charge, Centre-in-charge, Railway observers and Railway supervisors are requested to join the webinar.
5. Candidates will be allowed to appear in the examination **with E-Call Letter-cum-relieving letter with recent photograph pasted on it, original Railway Photo Identity Card/ Aadhaar only**. Accordingly, they have to carefully read all the instructions mentioned therein and ensure compliance. Specimen copies each of E-Call Letter-cum-relieving letter and E-Call letter instructions are attached as **Annexure-C & D** respectively.
6. **Instructions for the Candidates** -- Concerned Zonal Railways/PUs should intimate the eligible candidates to refer to NAIR website **www.nair.indianrailways.gov.in** (under the caption **CBT for Gr. B selection** ➡ **Special round for 70% quota**) for following purposes:
 - a) Uploading recent passport-size colour photograph. This step should be completed at the earliest to enable him/her download the E-Call Letter cum-relieving letter.
 - b) For Downloading the E-Call Letter-cum-relieving letter / Individual Response sheet **HRMS ID** is the **User Name** and Date of Birth (**YYYYMMDD**) is the **Password**. Candidates can download their E-call letter from **10hrs of 15.02.2024**.
 - c) Recent photo should be pasted at the earmarked space and attested by the Controlling officer/Supervisor. This letter has to be got signed by the Controlling Officer before coming to Exam centre.
 - d) To avoid over-crowding at a time, there will be staggered timing for reporting to the centre. This will be indicated in the E-call letter.
 - e) Taking mock-test for familiarisation in CBT environment and understanding the Candidate Console instructions (to be enabled from 15.02.2024).
 - f) Raising objections on responses/answer keys after the examination (objection tracker will be live from **10.00 hrs of 28.02.24 to 17.00 hrs of 01.03.24**). This is the only channel of submission of objections. Objections/representations received through letters, emails etc. will not be entertained and no reply will be sent on these objections/representations.
 - g) Objections received through objection tracker window will be evaluated by the paper setters and final evaluation will be done on the basis of final answer keys. No representations on the final answer keys and final results will be entertained.

- h) Candidates must note that only genuine objections, supported by appropriate documents, should be filed during objection window. NAIR/Railways/PUs reserves the right to impose fees on objections on questions/answer keys.
- i) Any other updates regarding the examination.
7. **Treatment of deleted questions-** As per Railway Board's Guidelines.
8. There is no Supplementary Exam.
9. In case of any serious mistakes in database, the candidates should approach the Dy.CPO/Gaz or Dy.CAO/G (for AFA) of the Zonal Railway/PU. Similarly, if they find any difficulty in uploading the photographs, downloading the E-Call Letter etc., the candidate can send an email to cbtforGBS2023@gmail.com mentioning their HRMS Id, IPAS number, Name of Railway/PU, post applied for, name of the candidate and details of problems faced. He/She can also take the assistance of helpdesk number +911204505637 from 09.30hrs to 18.00hrs for technical issues concerning uploading of photograph and downloading of call letter
10. Following is the list of documents to be collected railway/PU-wise and post-wise after the examination and sent to Dy.CPO/Gaz and Dy.CAO/G (for AFA):
- Attendance Sheet
 - Railway (upper) portion of call letters
 - Candidate Feedback/Grievance
 - Railway Centre In-charge's report (Form-I)
 - Undertaking by each Railway Officials deputed for Exam duty (Form-II)
 - Incidence register (Form-III)
 - Exception report (Form-IV)
 - Report on Examination (signed jointly by ECA Site Supervisor and Centre-In-charge) (Form-V)
 - Certificate of No Close Relative at the centre (Form-VI)
 - Log of using the Washroom during Examination (Form-VII)
 - De-Mapping & Re-Mapping Format (Form-VIII)
 - Candidate Feedback (Form-IX)
 - Declaration to be obtained from the candidates U1 (Miscellaneous)
 - Declaration from Candidates using Unfair Means U4
 - Any other Miscellaneous documents
 - CCTV Footage (storage device to be provided by ECA)

Railway Centre In-charges are required to collect these documents from the exam centre on 25.02.2024 itself. Some of the documents are to be scanned by the ECA before handing over to Railway Centre-In-charges. Hence arrangements may be made in consultation with ECA officials for submission of the documents.

DA.As above

1. Annexure A, B, C & D
2. Protocol documents - 34 pages.


(Deepak Parmar)
Professor (RM)
For Director General

Copy for information to: AM/HR, Railway Board

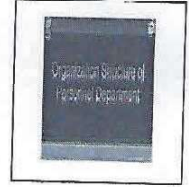
Annexure 'C'

जोनल रेलवे/पीयू को लौटाने के लिए सीबीटी निरीक्षक इस भाग को अपने पास रखें / To be retained by the invigilator for returning to Zonal Railway/PU

भारतीय रेल राष्ट्रीय अकादमी
लालबाग, वडोदरा - 390004
www.nair.indianrailways.gov.inNational Academy of Indian Railways
Lalbag, Vadodara - 390004
www.nair.indianrailways.gov.inCall letter-cum-Relieving letter for Computer Based Test (CBT) of Gr. B selection against Special Drive of 70 % quota 2023-24
कृपया इस पृष्ठ पर दिए गए निर्देशों का ध्यान से पढ़ें / Please read the instructions detailed on the second page carefully.

Post Applied : APO

Seat/Terminal		अनुक्रमांक सं. / Roll Number	AS0101113006	
HRMS ID	TNYRZI	आई-पास क्रमांक / I-Pas Number	121NP000483	
उम्मीदवार का नाम / Candidate's Name	RAVI KUMAR			
Pin Number	19801218	जन्म तिथि / DOB	18/12/1980	
पदनाम / Designation	STENO-I	जोनल रेलवे/पीयू Zonal Railway/PU	NFR	
दिव्यांगजन / PwBD	NO	दिव्यांगजन का प्रकार / Type Of PwBD	NA	लेखक / Scribe NO
सी.बी.टी. की तिथि / Date of CBT	25/02/2024	सी.बी.टी. का समय / Timing of CBT	10:00 HRS. - 12:00 HRS.	
पहुँचने का समय / Reporting Time	08:00 HRS.	गेट बंद होने का समय / Gate closing time	09:15 HRS.	
सी.बी.टी. केंद्र का नाम / Name of CBT Center	ASSAM DOWNTOWN UNIVERSITY, GUWAHATI, GANDHI NAGAR, SANKAR MADHAV PATH, PANIKHAITI, NEAR PANIKHAITI OUTPOST RAIL GATE NO 2, GUWAHATI, ASSAM PIN CODE: 781026			

Professor (RM)
NAIR, Vadodara

Candidate has to write declaration as given in item no.2 of the enclosed instructions in his/her own running handwriting (NOT in 'BLOCK LETTERS') and to put signature and left thumb impression in the space given below in the presence of Invigilator. अभ्यर्थी निरीक्षक की उपस्थिति में मद सं. 2 में दिये गए संलग्नित सुझाव के अनुसार स्वयं की चातु हस्तालिपी में घोषणा, हस्ताक्षर एवं बाएँ अंगुठे की छाप खाली स्थान पर करे।

बाएँ अंगुठे की छाप / Left Thumb Impression	उम्मीदवार का हस्ताक्षर (सी.बी.टी. स्थल पर निरीक्षक के समक्ष हस्ताक्षर करे) Signature of the Candidate (sign in the presence of CBT official at CBT venue)	निरीक्षक के हस्ताक्षर Signature of Invigilator
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Relieving - cum- Photo Identification Letter

Shri/Smt/Ms **RAVI KUMAR**, working as (Designation) **STENO-I** in the office of **PCE/NFR** on **HQRS** division/Workshop/Unit, bearing Roll No. **AS0101113006** is hereby relieved to attend the Computer Based Test (CBT) against Special Drive of 70 % quota for the Gr.B post of **APO** scheduled to be held on 25.02.2024 (Sunday) at the Centre and time mentioned in the Call letter. The Photograph duly attested and the Specimen signature of the employee are appended below.

Photograph of the employee (To be attested by Controlling Officer/Supervisor on office seal)	Signature of the Controlling Officer Designation: Date:
उम्मीदवार का हस्ताक्षर Signature of the Candidate	

(Candidate's copy to be handed over to the Candidate after examination)

भारतीय रेल राष्ट्रीय अकादमी
लालबाग, वडोदरा - 390004
www.nair.indianrailways.gov.inNational Academy of Indian Railways
Lalbag, Vadodara - 390004
www.nair.indianrailways.gov.inउम्मीदवार की प्रति - Gr.B Special Drive of 70% कोटा के सीबीटी के लिए कॉल लेटर /
Candidate's Copy - Call Letter for CBT of Gr.B selection against Special Drive of 70 % quota
(यदि आप चुपचप होते हैं तो इस पर्ची को प्रस्तुत करना होगा) (IN CASE YOU ARE SELECTED, YOU WILL BE REQUIRED TO PRODUCE THIS SLIP)

Post Applied : APO

	HRMS ID	TNYRZI	अनुक्रमांक सं. / Roll Number	AS0101113006
	उम्मीदवार का नाम / Candidate's Name	RAVI KUMAR		
	जन्म तिथि / DOB	18/12/1980		
	पदनाम / Designation	STENO-I	जोनल रेलवे/पीयू Zonal Railway/PU	NFR
	सी.बी.टी. की तिथि / Date of CBT	25/02/2024		
Signature of Invigilator	सी.बी.टी. केंद्र का नाम / Name of CBT Center	ASSAM DOWNTOWN UNIVERSITY, GUWAHATI, GANDHI NAGAR, SANKAR MADHAV PATH, PANIKHAITI, NEAR PANIKHAITI OUTPOST RAIL GATE NO 2, GUWAHATI, ASSAM PIN CODE: 781026		Professor (RM) NAIR, Vadodara

- उम्मीदवारी अनंतिम है। यह ई-कॉल लेटर, अपने आप में, किसी भी क्षेत्रीय रेलवे/पीयू में ग्रेड बी पदों पर चयन के लिए कोई पात्रता नहीं देता है।
- उम्मीदवार को दिए गए स्थान पर निरीक्षक की उपस्थिति में ई-कॉल लेटर पर निम्नलिखित स्व-घोषणा लिखनी होगी :
" मैं समझता हूँ कि किसी भी स्तर पर किसी भी जानकारी के गलत पाए जाने या पद की आवश्यकताओं के अनुसार पात्रता मानदंड को पूरा नहीं करने की स्थिति में, मेरी उम्मीदवारी/पदोन्नति बिना किसी सूचना के रद्द की जा सकती है। "
- किसी भी अभ्यर्थी को सुबह की Shift में 09.15 बजे और दोपहर की Shift में 14.15 बजे के बाद परीक्षा केंद्र में प्रवेश करने की अनुमति नहीं दी जाएगी।
- उम्मीदवार को मूल रेलवे फोटो आईडी / आधार, ई-कॉल-कम-रिलीविंग लेटर के बिना परीक्षा हॉल में प्रवेश करने की अनुमति नहीं दी जाएगी।
- उम्मीदवारों को ई-कॉल लेटर में इंगित केवल केंद्र, तिथि और समय पर सीबीटी के लिए उपस्थित होने की अनुमति दी जाएगी।
- परीक्षाकेंद्र, तिथि और समय में परिवर्तन के लिए अनुरोध, यदि कोई हो, पर विचार नहीं किया जाएगा।
- सभी औपचारिकताएं पूरी करने के बाद परीक्षा शुरू होगी जैसे बायोमेट्रिक्स लेना, उपस्थिति, ई-कॉल लेटर का संग्रह आदि।
- परीक्षा समाप्त होने तक आपको परीक्षा हॉल छोड़ने की अनुमति नहीं दी जाएगी। आपको परीक्षा के अंत तक अपने स्थान पर बैठे रहना चाहिए।
- परीक्षा केंद्र परिसर के अंदर बैग, किताबें, नोटबुक, कैलकुलेटर, मोबाइल फोन, पेजर, हेडफोन, बदनहोल कैमरा, स्कैनर स्टोरेज डिवाइस, ब्लू टूथ और इलेक्ट्रॉनिक गैजेट आदि सख्त वर्जित और प्रतिबंधित हैं। स्विच ऑफ या क्लोज्ड मोड में भी किसी भी उम्मीदवार के साथ ऐसी वस्तु पाए जाने पर भी डी एंड एआर कार्रवाई शुरू करने के अलावा उसकी उम्मीदवारी को मौके पर ही रद्द/अस्वीकार कर दिया जाएगा। रेलवे/परीक्षा केंद्र कोई व्यवस्था नहीं करेगा और ऐसी किसी भी वस्तु की सुरक्षित अभिरक्षा के लिए जिम्मेदार नहीं होगा।
- उम्मीदवार को ई-कॉल लेटर की रेलवे कॉपी पर्यवेक्षक को सौंपनी होगी और उम्मीदवार को कॉपी को अपने पास रखना होगा जो दस्तावेज सत्यापन के समय आवश्यक होगी।
- उम्मीदवारों को परीक्षा केंद्र/हॉल में ECA/रेलवे अधिकारियों द्वारा जारी निर्देशों का कड़ाई से पालन करना चाहिए।
- एनएआईआर किसी भी उम्मीदवार या उम्मीदवारों के समूह के लिए रद्द / पुनः परीक्षा का आदेश देने और स्थान / परीक्षा की तिथि में परिवर्तन का अधिकार सुरक्षित रखता है।
- उम्मीदवारों को सीबीटी के लिए आते समय आवासीय की व्यवस्था स्वयं करनी होगी।
- रफ कार्य के लिए अभ्यर्थी को रफ शीट उपलब्ध कराई जाएगी जिसे परीक्षा के बाद वापस करना होगा। उम्मीदवार को रफ शीट पर अपना नाम, हस्ताक्षर और रोल नंबर लिखना चाहिए।
- उम्मीदवार अंग्रेजी और हिंदी में प्रश्न पत्र देख सकते हैं।
- गलत उत्तरों के लिए नकारात्मक अंकन (प्रत्येक गलत उत्तर के लिए एक तिहाई अंक) लागू होगा।
- यदि कोई अभ्यर्थी परीक्षा के आयोजन में बाधा डालेगा हुआ या परीक्षा स्थल पर गड़बड़ी पैदा करता हुआ पाया जाता है, तो अनुशासनात्मक कार्यवाही शुरू करने के अलावा उसकी उम्मीदवारी रद्द कर दी जाएगी। वाकआउट के मामले में, किसी भी कारण से, कोई पुनः परीक्षा नहीं ली जाएगी।
- AFA पद के लिए प्रश्न पत्र पैटर्न - 110 प्रश्न होंगे (राजभाषा पर 10 वैकल्पिक प्रश्नों सहित), प्रत्येक एक अंक का होगा और उम्मीदवार को किन्हीं 100 प्रश्नों का उत्तर देना होगा।
- AOM, ACM, APO, AEE, AEN, AME, AMM and ASTE के पदों के लिए प्रश्न पत्र पैटर्न - इसमें 110 प्रश्न होंगे, प्रत्येक एक अंक का होगा, जिनमें से 100 प्रश्नों के उत्तर देने होंगे। प्रश्नों के निम्नलिखित वितरण के अनुसार दो खंड होंगे:
भाग-ए: व्यावसायिक विषय (राजभाषा पर 10 वैकल्पिक प्रश्नों सहित) - 80 प्रश्न (किसी भी 70 का उत्तर देने होंगे)
भाग-बी: स्थापना और वित्तीय नियम- 30 प्रश्न (30 का उत्तर देने होंगे)
(किसी 40 का उत्तर देने होंगे)
- मॉक टेस्ट लिंक एनएआईआर की वेबसाइट पर उपलब्ध होगा। परीक्षा के दिन प्रश्नों को देखने/ उत्तर देने के तरीके से परिचित होने के लिए इस लिंक का उपयोग करें।
- उम्मीदवारों को सलाह दी जाती है कि वे परीक्षा के संबंध में दिशा-निर्देशों, ई-कॉल-कम-रिलीविंग लेटर डाउनलोड, मॉक-टेस्ट, प्रतिक्रियाओं पर आपत्ति ट्रैकर / उत्तर कुंजी आदि के लिए एनएआईआर की वेबसाइट www.nair.indianrailways.gov.in (कैप्शन CBT for Gr.B selection) देखें। प्रतिक्रियाओं/उत्तर कुंजियों पर चुनौतियों पर NAIR का निर्णय अंतिम होगा और आगे किसी भी अभ्यावेदन पर विचार नहीं किया जाएगा।
- परीक्षार्थियों के माता-पिता/मित्रों/रिश्तेदारों को परीक्षा परिसर में आने की सख्त मनाही है।
- उम्मीदवारों को परिसर के अंदर स्वच्छता दिशा निर्देशों का पालन करना चाहिए।
- उम्मीदवार ओब्जेक्शन ट्रैकर विडो के दौरान अपनी रिसपॉन्स शीट डाउनलोड कर सकते हैं और ओब्जेक्शन अगर कुछ है तो दर्ज कर सकते हैं। ओब्जेक्शन ट्रैकर विडो एनएआईआर वेबसाइट पर 28.02.2024 के 10.00 बजे से 01.03.2024 के 17.00 बजे तक लाइव होगी।
- यदि उम्मीदवार परीक्षा के दौरान चिट-चैटिंग / बातचीत में लिप्त / किसी भी प्रकार की सहायता देने या प्राप्त करने और अन्य उम्मीदवारों या बाहरी लोगों से किसी भी रूप में संचार करता है, तो अनुशासनात्मक कार्यवाही शुरू करने के अलावा उसकी उम्मीदवारी रद्द कर दी जाएगी।
- Candidature is PROVISIONAL. This E-Call letter does not, by itself, give any entitlement whatsoever for selection to Gr. B posts in any Zonal Railway/PU.
- Candidate has to write following Self declaration in the given space on the E-call letter in the presence of the Invigilator.
" I understand that in the event of any information being found false at any stage or not satisfying the eligibility criteria according to the requirements of the post, my candidature/promotion is liable to be cancelled without any notice."
- No Candidate will be allowed to enter the Exam Centre after 09.15 hrs in the Morning Shift and 14.15 hrs in the Afternoon Shift.
- Candidate will not be allowed to enter the examination hall without E-Call letter-cum- Relieving Letter, Railway Photo ID in original/ Aadhaar.
- Candidates will be allowed to appear for CBT only at the Centre, on the date and time indicated in the E-Call Letter.
- Request if any, for change of Examination Centre, date and time will not be entertained.
- Examination will commence after completing all formalities like taking biometrics, attendance, collection of E-Call letter etc.
- You will not be allowed to leave the examination hall until the examination is over. You must remain seated in your place till the end of the Examination.
- Bags, Books, Notebooks, Calculators, Mobile phones, Pager, Headphones, buttonhole cameras, scanner storage devices, blue tooth and electronic gadgets etc. are strictly prohibited and banned inside the Examination Centre premises. Candidature will be cancelled/rejected on the spot even if any candidate is found with such item even in switch off or closed mode besides initiation of D & AR action. The Railway/ examination centre shall not make any arrangement and is not responsible for the safe custody of any such item.
- Candidate must surrender Railway copy of the E-Call letter to the invigilator and retain the candidate's copy which will be required at the time of interview.
- Candidates should strictly obey the instructions issued by the ECA/Railway Officials at the Examination Centre/Hall.
- NAIR reserves the right to order cancellation / re-examination for of any candidate or group of Candidates and change in Venue / Date of examination.
- Candidates have to make their own arrangements for the accommodation while coming for the CBT.
- Rough sheet will be provided to the candidate for rough work which will have to be returned after the test. Candidate should write his/her name, signature and Roll number on the rough sheet(s).
- The candidate can view the question paper in English and Hindi.
- Negative marking (one-third mark for each wrong answer) for wrong answers will apply.
- If any candidate is found obstructing the conduct of the examination or creating disturbances at the examination venue, his/her candidature will be summarily cancelled besides initiation of disciplinary proceedings. In case of walkout, for any reason whatsoever no re-examination will be taken.
- Question paper Pattern for post of AFA - There will be 110 questions (including 10 optional questions on official language) each carrying one mark and the candidate has to answer any 100 questions.
- Question paper Pattern for posts of AOM, ACM, APO, AEE, AEN, AME, AMM and ASTE - There will be 110 questions each carrying one mark out of which 100 questions to be answered. There will be two sections as per following distribution of questions:
Part-A : Professional Subject (including 10 optional questions on official language) - 80 questions (To answer any 70)
Part-B : Establishment and Financial rules - 30 questions (To answer 30)
- The mock test link will be available on website of NAIR. Use this link to familiarize yourself on how to view/answer questions on the exam day.
- Candidates are advised to refer to NAIR website www.nair.indianrailways.gov.in (under the caption CBT for Gr.B selection) for guidelines regarding the examination, downloading of Call letter-cum-Relieving letter, mock-test, objection tracker on responses/answer keys etc. Decision of NAIR on the challenges on responses/answer keys will be final and no further representation will be entertained.
- Parents/friends/relatives of the candidates are strictly not allowed inside the exam premises.
- Candidates must follow hygiene guidelines inside the campus.
- Candidates can download their response sheet and raise objections, if any, during Objection Tracker Window which will be live from 10.00 hrs of 28.02.2024 to 17.00 hrs of 01.03.2024 on NAIR website. This is only means of raising objections.
- If the candidate involved in Chit-chatting/indulging in conversation / Giving or receiving assistance of any kind during the examination & communication in any form to/from other candidates or outsiders his/her candidature will be summarily cancelled besides initiation of disciplinary proceedings.



Exam name: Selection for promotion to Gr. B posts against 70% quota for the vacancy cycle 2023-24 - Special Drive for Zonal Railways & PUs

INFORMATION OF CBT DATE & INSTRUCTIONS TO CANDIDATES

उम्मीदवारों को सीबीटी तिथि और निर्देश की जानकारी

उम्मीदवार नीचे दिए गए निर्देशों को ध्यान से पढ़ें और उनका ईमानदारी से पालन करें। निर्देशों का पालन न करने पर उनकी उम्मीदवारी रद्द की जा सकती है।

Candidate shall carefully read the instructions given below, and follow them scrupulously. Failure to comply with the instructions may lead to cancellation of the candidature.

उम्मीदवारों को नवीनतम अपडेट के लिए NAIR/Vadodara वेबसाइट की जांच करते रहना चाहिए और अपना पंजीकृत मेल आईडी / मोबाइल नंबर काम करने की स्थिति में रखना चाहिए।

Candidates should also keep checking the NAIR/Vadodara website (www.nair.indianrailways.gov.in) for latest updates and keep their registered mail id/mobile no. in working condition.

पात्रता सूची और अन्य विवरण Railway / PUs द्वारा उपलब्ध कराए गए आंकड़ों पर आधारित हैं। इसलिए, उम्मीदवारों को सीबीटी के लिए विशुद्ध रूप से अस्थायी आधार पर अनुमति दी जाती है। Selection के अन्य चरणों में, पात्रता का विस्तृत सत्यापन किया जाएगा और इससे सीबीटी पास करने के बावजूद उम्मीदवारी रद्द हो सकती है।

The eligibility list and other details are based on the data provided by Zonal Railways/ PUs. Hence, candidates are allowed for CBT purely on a provisional basis. At other stages of selection, detailed verification of eligibility will be done and that may lead to candidature cancellation, in spite of clearing the CBT.

1. उम्मीदवार निम्नलिखित समय नोट करें। Candidates to note the following timings.

EXAM DATE / परीक्षा तिथि	25.02.2024
POST/पद	AFA, APO, AOM, ACM, AEN, AEE, AME/AWM, ASTE, AMM
CALL LETTER DOWNLOAD/कॉल लेटर डाउनलोड	15.02.2024 For candidate login: User ID is HRMS ID Password is DoB (YYYYMMDD) Corrections will be allowed only up to 21.02.2024 through HELPDESK सुधार की अनुमति, हेल्पडेस्क के माध्यम से केवल 21.02.2024 तक होगी
REPORTING TIME/हाजिरी का समय	08:00 AM (Morning shift) 13.00 PM (Afternoon shift)
GATE CLOSING TIME/गेट बंद होने का समय	09:15 AM (Morning shift) 14.15 PM (Afternoon shift)
EXAM START TIME/परीक्षा प्रारंभ समय	10:00 AM (Morning shift) 15.00 PM (Afternoon shift)
EXAM END TIME (GENERAL)/परीक्षा समाप्ति समय (सामान्य)	12:00 PM (Morning shift) 17.00 PM (Afternoon shift)
EXAM END TIME (Eligible PwBD)/परीक्षा समाप्ति समय	12:40 PM (Morning shift) 17.40 PM (Afternoon shift)

* Any changes in the above schedule will be notified in NAIR website.

- ई-कॉल लेटर में इंगित तिथि और शिफ्ट के लिए गेट बंद होने के समय के बाद किसी भी उम्मीदवार को परीक्षा केंद्र में प्रवेश करने की अनुमति नहीं दी जाएगी। No candidate will be allowed to enter the test center after gate closing time.

2. कंप्यूटर आधारित परीक्षा (सीबीटी) for each post एक पाली में आयोजित की जाएगी। सीबीटी की अवधि 100 प्रश्नों के लिए 120 मिनट की होगी। Computer Based Test (CBT) for each post will be held in single shift. The duration of CBT will be 120 minutes for 100 questions.
3. उम्मीदवार हिंदी और अंग्रेजी भाषाओं में प्रश्न पत्र देख सकते हैं और सवालों के जवाब दे सकते हैं। गलत उत्तरों के लिए नकारात्मक अंकन होगा। The candidate can view the question paper in Hindi & English languages and answer the questions.
4. प्रत्येक गलत उत्तर के लिए 1/3 अंक काटे जाएंगे। उम्मीदवार को रफ वर्क के लिए उपलब्ध कराई गई रफ शीट पर अपना नाम और रोल नंबर भी लिखना होगा। रफ शीट को परीक्षण के बाद निरीक्षक को लौटाना होगा। There will be negative marking for wrong answers. For every wrong answer, 1/3rd mark will be deducted. Candidate should also write his/her name and Roll Number on the Rough sheet(s) provided for rough work. The Rough sheet(s) will have to be returned to invigilator after the test.
5. उम्मीदवार को कॉल लेटर के पहले पृष्ठ के अनुसार आवंटित रिपोर्टिंग तिथि और समय पर बिना किसी असफलता के आवंटित सीबीटी केंद्र / स्थान पर रिपोर्ट करना आवश्यक है। Candidate is required to report on the allotted CBT Centre/Venue, on the allotted Reporting Date & Time as mentioned on the front page of his/her call letter.
6. उम्मीदवारों को एक छोटी सूचना पर आवंटित सीबीटी परीक्षा केंद्र में जाने के लिए तैयार रहना चाहिए। Candidates should be ready to move to CBT test centre at a short notice.
7. किसी भी परिस्थिति में परीक्षा की तिथि/केंद्र में परिवर्तन की अनुमति नहीं है। NAIR किसी भी या सभी उम्मीदवारों के लिए पुनः परीक्षा का आदेश देने का अधिकार सुरक्षित रखता है। सभी मामलों में NAIR का निर्णय अंतिम होगा। Change of date/centre of examination is not permitted under any circumstances. NAIR reserves the right to order re-examination for any or all the candidates. Decision of NAIR in all the matters will be final.
8. उम्मीदवार को सीबीटी में उपस्थित होने के लिए दो रंगीन फोटोग्राफ (आकार 35 मिमी X 35 मिमी) जो कि बिना टोपी और धूप के चश्मे के उम्मीदवार के स्पष्ट सामने के दृश्य के साथ लाना होगा। Candidate must also bring two color photographs (size 35 mm x 35 mm), with clear front view of the candidate without cap and sunglasses, for appearing in the CBT.
9. उम्मीदवार को निर्देश दिया जाता है कि वेबसाइट से ई.कॉल पत्र का स्पष्ट प्रिंट आउट (फ्रंट और बैक पेज) डाउनलोड करें और लें। उम्मीदवार को सीबीटी कॉल लेटर डाक द्वारा नहीं भेजा जाएगा। Candidate is instructed to download AND take clear print out (front and back pages) of E-call letter from the website. CBT call letter will not be sent to candidate by post.
10. सुधार या डुप्लीकेट कॉल लेटर जारी करने का कार्य तभी किया जाएगा जब Railway/Pus को यह विश्वास हो जाए कि यह आवेदन पत्र में जमा किए गए विवरण से एक महत्वपूर्ण विसंगति/भिन्नता है। कॉल लेटर केवल सीबीटी के लिए उपस्थित होने की अनुमति है और किसी भी तरह से रेलवे में उम्मीदवार की Selection की गारंटी नहीं देता है। किसी भी गलत व्याख्या/अनजाने में हुई त्रुटि के लिए Railway/PU/NAIR जिम्मेदार नहीं है। व्याख्या के बारे में किसी भी विवाद की स्थिति में, कॉल लेटर के अंग्रेजी संस्करण को अंतिम माना जाएगा। Correction or issue of duplicate call letter would be done, only after the concerned Railways/PUs are convinced of it being a critical discrepancy/variation from the details submitted in the Application form. Call letter is only a permission to appear for the CBT and in no way guarantees selection of the candidate on the Railway. Railway/PU/NAIR are not responsible for any misinterpretation / inadvertent error. In the event of any dispute about interpretation, the English version of the call letter will be treated as final.
11. ई-कॉल लेटर अस्थायी है, यह केवल सीबीटी परीक्षा में बैठने की अनुमति है। इस ई-कॉल लेटर को जारी करना किसी भी तरह से यह नहीं दर्शाता है कि Railway/Pus/NAIR आवेदन पत्र, विवरण और दस्तावेजों से संतुष्ट है। ई-कॉल लेटर पद के लिए पात्र होने का कोई अधिकार प्रदान नहीं करता है। उम्मीदवारी पूरी तरह से अनंतिम है और Selection के किसी भी स्तर पर या उसके बाद रद्द की जा सकती है। The E-Call Letter is provisional, it is only a permission to appear in the CBT examination. Issuing this E-Call Letter does not in any way indicate that Railway/PU/NAIR is otherwise satisfied with application form, details and documents. The E-Call Letter does not confer any right to be eligible for the post. The candidature is purely provisional and is liable to be cancelled at any stage of selection or thereafter.

12. उम्मीदवार को एतद्वारा सूचित किया जाता है कि सीबीटी के लिए बुलाए जाने वाले उम्मीदवारों की संख्या इकाइयों द्वारा योग्य घोषित उम्मीदवारों की कुल संख्या है। इसलिए, केवल सीबीटी में अर्हता प्राप्त करने से कोई उम्मीदवार चयन प्रक्रिया के अगले चरण में शामिल होने का हकदार नहीं हो जाता है। Candidate is hereby informed that the number of candidates being called for CBT is the total candidates declared eligible by the units. Hence, merely qualifying in CBT does not entitle a candidate, for inclusion in the next stage of selection process.
13. सीबीटी का परिणाम यथा समय Railway/PU द्वारा किया जाएगा। The result of CBT would be declared by the respective Railways/PUs in due course.
14. Railway/PU/NAIR ने अपनी ओर से कोई एजेंट/कोचिंग सेंटर नियुक्त नहीं किया है। सीबीटी आचरण/परिणाम को प्रभावित करने के लिए उम्मीदवार का कोई भी अनुचित प्रयास उम्मीदवार को अयोग्य घोषित कर देगा। उम्मीदवारों का चयन विशुद्ध रूप से योग्यता के अनुसार किया जाता है। Railway/PU/NAIR has not appointed any Agent/Coaching Centre on its behalf. Any unwarranted attempt of candidate to influence the CBT conduct/result will disqualify the candidate. Candidates are selected purely as per merit.
15. सीबीटी के परिणाम और/या सीबीटी से संबंधित सभी मामलों के संबंध में Railway/PU/NAIR का निर्णय अंतिम है और उस पर विवाद नहीं किया जा सकता है। आगे कोई पूछताछ या पत्राचार पर विचार नहीं किया जाएगा। The decision of the Railway/PU/NAIR regarding the outcome of the CBT and/or all matters relating to CBT is final and the same cannot be disputed. No further enquiry or correspondence will be entertained.
16. उम्मीदवार सीबीटी स्थल पर रेलवे अधिकारियों द्वारा जारी निर्देशों का पालन करेगा। सीबीटी के सुचारू संचालन के लिए उम्मीदवार को सीबीटी के दौरान अनुशासन बनाए रखने की भी सलाह दी जाती है। सीबीटी में प्रतिरूपण / कदाचार / अनुशासनहीनता उम्मीदवार को अयोग्य घोषित कर देगी और उसे भविष्य की सभी रेलवे Selection से वंचित कर दिया जाएगा। उम्मीदवार पर कानून के तहत मुकदमा भी चलाया जा सकता है। The candidate shall obey the instructions issued by the railway officials at the CBT venue. The candidate is also advised to maintain discipline during CBT, for smooth conduct of the CBT. Impersonation/malpractice/ indiscipline in the CBT will disqualify the Candidate and he/she will be debarred from all future railway selections. Candidate is also liable to be prosecuted under law/DAR and liable to be taken under disciplinary proceedings.
17. सीबीटी परीक्षा से संबंधित किसी भी शिकायत/ फीडबैक को परीक्षा के दौरान तुरंत या केंद्र पर परीक्षा समाप्त होने के 30 मिनट के भीतर रेलवे केंद्र प्रभारी / ईसीए साइट पर्यवेक्षक के ध्यान में लाया जाना चाहिए। बाद की तारीख / समय प्रस्तुत शिकायतों/ फीडबैक पर विचार नहीं किया जाएगा। Any complaints / grievance / feedback related to CBT test is to be brought to the notice of the Railway Centre-in-charge / ECA Site supervisor immediately during the exam or within 30 minutes of the conclusion of exam at the centre itself. Complaints / grievance / feedback submitted on later date and time shall not be entertained.
18. सीबीटी स्थल के अंदर बैकपैक्स/सामान/ खाद्य पदार्थ /मोबाइल फोन/ ब्लू टूथ सक्षम डिवाइस/कैलकुलेटर/इलेक्ट्रॉनिक या स्टॉप वॉच/टाइम रिकॉर्डर जैसे अन्य गैजेट्स की अनुमति नहीं है।
Backpacks/Luggage/food items/Mobile phone/ blue tooth enabled devices/calculators/electronic or other gadgets like stop watches/time recorders are not allowed inside the CBT venue.
19. परीक्षा हॉल के अंदर केवल ई-कॉल लेटर, फोटो आईडी कार्ड की अनुमति होगी। उम्मीदवारों को अपना पेन, पीने का पानी पारदर्शी बोतल में लाना होगा। Only E-Call Letter and Photo ID card, will be allowed inside the test hall/lab. Candidates to bring their own pen, drinking water in transparent bottle.
20. परीक्षा हॉल के बाहर आपके व्यक्तिगत सामान को सुरक्षित रखने की कोई सुविधा नहीं है और इसके नुकसान के लिए Railway/Pu/NAIR/ मूल्यांकन सेवा प्रदाता जिम्मेदार नहीं हैं। There is no facility for safe-keeping of personal belongings outside the examination hall and Railway/PU/NAIR/Assessment Service Providers are not responsible for its loss.
21. उम्मीदवारों की तलाशी ली जाएगी और आभूषण पहनने से बचना चाहिए। Frisking of the candidates will be done and wearing of jewellery should be avoided.

22. सीबीटी स्थल पर पुरुष और महिला दोनों उम्मीदवारों के लिए किसी साथी की अनुमति नहीं है। एक बार उम्मीदवार सीबीटी स्थल में प्रवेश कर जाता है तो उसे तब तक बाहर नहीं जाने दिया जाएगा जब तक कि वह कार्यक्रम पूरा नहीं कर लेता। NO companions are permitted, both for male and female candidates, at the CBT venue. Once candidate enters the CBT venue then he/she will not be allowed out till he/she completes the event.
23. पीडब्ल्यूबीडी के लिए स्क्राइब की सहायता - केवल उन्हीं उम्मीदवारों को जिन्होंने यूनिट की अनुमति के साथ स्क्राइब का विकल्प चुना है, उन्हें सीबीटी में स्क्राइब के साथ उपस्थित होने की अनुमति दी जाएगी। ऐसे उम्मीदवार जिन्होंने बेंचमार्क विकलांगता और दृष्टि हानि से पीड़ित हैं और वे उम्मीदवार जिनकी लेखन गति सैरेब्रल पाल्सी से प्रभावित है और एक हाथ वाले हैं, वे सीबीटी के दौरान अपनी ओर से उत्तर लिखने के लिए स्क्राइब की सहायता ले सकते हैं।
- सीबीटी में कड़ी चौकसी बरती जाएगी और यदि कोई भी उम्मीदवार जो अपनी पसंद के लेखक के साथ उपस्थित होता है, यदि किसी भी प्रकार के कदाचार में लिप्त पाया जाता है, तो उसके साथ सख्ती से निपटा जाएगा और ऐसे उम्मीदवार की उम्मीदवारी बिना किसी सूचना के रद्द कर दी जाएगी।
- निःशक्तजन उम्मीदवार जो स्क्राइब की सुविधा का लाभ उठा रहे हैं या नहीं ले रहे हैं, उन्हें सीबीटी के 120 मिनट के सत्र के लिए 40 मिनट का प्रतिपूरक समय दिया जाएगा। पात्र पीडब्ल्यूबीडी उम्मीदवारों के लिए परीक्षा की अवधि 120 मिनट के बजाय 160 मिनट होगी।

Assistance of Scribe for PWBD - Only those candidates who have opted for scribe with permission of units will be given permission to appear in CBT with Scribe. Candidates who have benchmarked disability and suffering from Visually Impairment and those candidates whose writing speed is affected by Cerebral Palsy and having One Arm can avail the assistance of Scribe for writing answers on their behalf during CBT.

Strict vigil will be enforced in the CBT and if any candidate who is appearing with scribe of their own choice, if found involved in any kind of malpractice, will be strictly dealt with and candidature of such candidate will be cancelled without any notice. PWBD candidates who are availing/not availing the facility of scribe will be allowed 40 minutes compensatory time for 120 minutes session of CBT. The examination duration will be 160 minutes for eligible PWBD candidates instead of 120 minutes.

Instructions to Candidates - Subject Specific Instructions on candidate console

Name of the Test	Sections	Maximum number of questions to be attempted	Time (Minutes)	Marking
AFA	Professional subject: 110 Questions (100 + 10 Questions on official language policy& Rules)	100	120 (Compensatory 40 extra for eligible PwBD candidates)	(+) 1 for each correct answer & (-) 1/3 for each wrong answer
APO, ACM, AOM,ASTE, AEE, AME, AEN,AMM,	Professional subject: 80 Questions (70+10 Questions on official language policy& Rules)	70		
	Establishment and Finance rules : 30 questions	30		

Total Marks: 100, Qualifying marks: 60 % , relaxation as applicable for the relevant post & category

About Question Paper - Subject Specific Instructions on candidate console

1. There is **negative marking** for wrong answers as shown above.
2. Only one question will be displayed on the computer screen at a time.
3. Each question will have 4 alternatives. Candidate is to select the correct alternative.
4. The questions can be answered in any order.
5. The exam screen will continuously display the remaining time at the right hand top of the question paper.
6. The candidate may ask the Invigilator their doubts or questions before the commencement of test. No queries shall be entertained after the commencement of the examination.
7. Rough sheet shall be provided to the candidates for rough work. During the test rough work needs to be done only on these Rough Sheets. Candidate should write his/her Roll Number on the Rough Sheet, and return it to the Invigilator before leaving the test venue.

Candidates can be debarred / disqualified for any of the following reasons:

1. Creating a disturbance.
2. Impersonation - Attempting to take the examination for someone else.
3. Chit-chatting/indulging in conversation / Giving or receiving assistance of any kind during the examination & communication in any form to/from other candidates or outsiders.
4. Smoking or eating in the Examination Hall
5. Attempting to tamper with the operation of the computer or meddling with system.
6. Attempting to use the calculator on the PC
7. Exchanging any papers, documents or any other material with other candidates
8. Leaving the test center without the permission from the invigilator.
9. Using prohibited aids, items not allowed, such as: Cell phones, Blue Tooth, Pagers, Pieces of Paper (except his/her E-Call Letter, Identity Card), Digital diaries, any other electronic gadgets/ devices, watch alarms, listening devices and recording or photographic devices.
10. Attempting to copy examination questions and / or examination responses (in any format) from the examination centre.
11. Attempting to access any unauthorized software/program during the examination.
12. Failing to follow directions given by invigilators.
13. Manhandling of invigilators or test centre staff.
14. Resorting to unfair means or trying to influence in any way the examination results shall be considered as a serious offence and any candidate found guilty of such offence on the report of any person duly authorized to conduct the examination, shall be liable for rejection of candidature.
15. Candidates shall maintain silence while appearing for the exam. Any conversation or gesticulation or disturbance or attempt to change seats in the Examination Hall shall be deemed as unfair means.
16. If a candidate is found indulging in unfair means or impersonating, the candidature of such candidate shall be rejected.
17. The Site Supervisor of ECA in consultation with Railway Centre In-charge is authorized to debar the candidate(s) from the examination centre for any misconduct by the candidates.
18. Complaints /grievances /feedback, if any, to be pointed out at the time of the test or within 30 minutes after the conclusion of the test.
