



Office of the
Principal Chief Personnel Officer
2nd Floor, South Block, Rail Sadan
Bhubaneswar, (ODISHA)-751017

No. ECoR/Pers/04/Engg/Fill up vacancy/Temp.Basis

Date. 17.01.2024

PCE/ECoR/BBS,
CAO(C)/ECoR/BBS,
DRM(P)/ECoR-KUR, SBP, WAT
CWM(P)/CRW/MCS.

Sub: Calling option for filling up of 03 (Three) Posts of SSE(D&D) & 02 Posts of JE(D&D) in Civil Engineering Deptt. of ECoR/HQs./BBS on temporary basis for one year from the staff working as SSE(D&D)/JE(D&D) in Drawing Section under planning cell in Civil Engineering Department in Pay Matrix Level-7/ Level-6 respectively.

- Options are hereby invited to fill up 03 (Three) Posts of SSE(D&D) & 02 Posts of JE(D&D) in Drawing Section under planning cell in Civil Engineering Department of ECoR/HQs./BBS in Pay Matrix Level-7/Level-6 on temporary basis from staff working as SSE(D&D)/JE(D&D) in Pay Matrix Level-7/Level-6 in Civil Engineering Department of ECoR in connection with various works like ESP, ESP/Alteration, L-section (Project Sheets), private sidings under Gati Shakti Multi-Modal Cargo Terminal (GCT) policy & sanction of grade condonation at yard etc.
- Willing and eligible staff are advised to exercise their option applications through their Controlling Officers. The closing date of option applications by the staff to their Controlling Officers is 17.02.24. Controlling Officers are advised to forward the option applications to the concerned Personnel Officers on or before 23.02.24.
- The Personnel Officer after verifying service particulars from their service records may forward the option applications in a single bunch along with Xerox copies of last three years APARs and consolidated statement to the office of PCPO/ECoR/BBS by 01.03.24 in the following address:

Principal Chief Personnel Officer
East Coast Railway
2nd Floor, South Block, Rail Sadan
Bhubaneswar, (ODISHA)-751017
- This may be given wide circulation among staff of Civil Engg Department.

Conti. to Page No-2

Terms and conditions

- (i) The selection of staff will be decided on the recommendation of a screening committee and approval of competent authority.
- (ii) The selected employee will be posted on temporary basis subject to availability of vacancy in Civil Engineering Department, HQ office/BBS, or till either regular incumbency is/are available in SSE(D&D)/JE(D&D).
- (iii) These transfers will be treated as own request transfer on temporary basis up to a period of 01 (One) year or till regular incumbents from RRB/promotions become available.
- (iv) The lien of selected employee will be maintained in his/her parent Department/Division/Workshop.
- (v) The selected employee will work in his substantive Grade as SSE/JE as the case may be.
- (vi) Since the notification for filling up the posts of SSE(D&D) & JE(D&D) have been issued against the vacant post of Civil Engineering Department HQrs, so salary of the selected staff will be drawn at HQ Office.
- (vii) Attested copies of educational qualification as well as technical qualification should invariably be submitted along with the application.
- (viii) Administration reserves the right to repatriate the staff to their lien unit without any notice at any stage.
- (ix) The staff concerned is not entitled to any rights for further posting/ promotion or change of lien to ECoR/HQs at any stage.
- (x) The option once exercised and accepted by Competent Authority of ECoR/HQs. will be treated as final and the candidate will not be allowed to withdraw his/her option after he/she is selected for the post of SSE/JE.
- (xi) The candidate should go through this notification and fill up the application format in his own handwriting and fill all the columns properly.

NB: This is also available in ECoRly. Website (www.eastcoastrail.indianrailways.gov.in).

Encl: Application Format(Annexure-I).

(Prakhar Gupta)

Dy. Chief Personnel Officer-HQ
for Principal Chief Personnel Officer

Copy for information to:

1. Notice Board of PCPO's Office

for Principal Chief Personnel Officer

Annexure-I

Format of option application for filling up of the post of SSE(D&D)/JE(D&D) in Level-7/Level-6 in Civil Engineering Department of ECoR/HQ/BBS from the staff working as SSE(D&D)/JE (D&D) in Level-7/Level-6 in Engineering Department of ECoR.

(To be filled in own handwriting)

Name of the post applied for :

Recent Passport size
Photograph of the
candidate duly attested
by the Controlling Officer
to be pasted here

1.	Name in full (IN CAPITAL LETTERS)	:	
2.	Community (UR/SC/ST/OBC)	:	
3.	Employee Number / PF Number	:	
4.	HRMS ID	:	
5.	Father's Name	:	
6.	Present Designation/Department/Wing	:	
7.	Divn./Workshop/Unit	:	
8.	Lien maintained at (Divn./Workshop/Unit)	:	
9.	Present Pay Matrix level (7th CPC)	:	
10.	Present grade	:	
	Substantive	:	
	Officiating	:	
11.	Date of Birth	:	
12.	Date of initial appointment & grade	:	
13.	Educational/Technical Qualification	:	
14.	Date of seniority in JE(D&D) in Level-6	:	
15.	Date of seniority in SSE(D&D) in Level-7	:	
16.	Knowledge in Computer (Yes/No)	:	
17.	Contact Number /Whatsapp Number	:	
18.	Whether free from SPE/Vig./D&AR cases	:	
19.	e-mail ID	:	

I do hereby declare that all the statement/particulars made in the above application are true and correct. I fully understand that in the event of any information furnished being found false or incorrect, my candidature for the post will be automatically cancelled and I will have no claim for the same. I accept that the decision of East Coast Railway Administration regarding my posting/repatriation will be final and binding upon me.

Date:

Signature of the applicant

CERTIFICATE: This is certified that, the particulars stated above have been verified from the Service Record of the concerned employee and found correct. Further no DAR/SPE & Vigilance cases are pending against the applicant.

Signature / Date
of the Cadre Personnel Officer.
Zonal Railways/Division/Unit with Stamp