

EAST COAST RAILWAY

Office of the
Principal Chief Commercial Manager
1st Floor, Rail Sadan
C.S.Pur, Bhubaneswar-17

Commercial Circular No.236(GC)/2023

Date:21.08.2023

Sub: System based working at goods sheds.

- Ref:** (i) Railway Board's letter No.TC-I/2020/103/efile/1-Part(1)(3328202) dtd.13.01.2021
(Circulated vide this office Commercial Circular No.298(G)/2021 dtd.03.09.2021)
(ii) Railway Board's letter No.TC-I/2020/103/efile/1-Part(1)(3328202) dtd.28.01.2021
(Communicated to Division vide this office letter No. PCCM/80/OS/e-GBS/153
dtd.29.01.2021)
(iii) Railway Board's letter No.TC-I/2020/103/efile/1-Part(1)(3328202) dtd.24.02.2023
(Circulated vide this office Commercial Circular No.58(G)/2023 dtd.24.02.2023)

A copy of Railway Board's letter No. TC-I/2020/103/efile/1-Part(1)(3328202) dtd.18.08.2023 regarding "**System based working at goods sheds**" is enclosed herewith for information and necessary action.

All concerned to note and act accordingly.

Authority: Railway Board's letter No.TC-I/2020/103/efile/1-Part(1)(3328202) dtd.18.08.2023

Encl: As above.



(A.K. Senapati)

Dy.Chief Commercial Manager(FS)

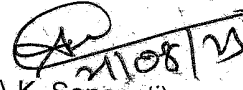
No. PCCM/19/GS/Pt.I

Dated 21.08.2023

All Station Managers/ Goods Supervisors/Commercial Supervisors /Siding Clerks / Booking Clerk in Charges / Weigh Bridge Clerks / Clerk in Charges / City Booking Agencies / Out Agencies.

Copy for information and necessary action to the:-

COM: ECoR/SER/SECR/NR/NFR/ER/SR/SCR/WR/NER/CR/SWR/NCR/NWR/WCR/ECR/KRly. **SDGM/**
ECoR/BBS, **Chairman/RCT/BBS, Dy.CVO/ECoR/BBS, Dy.COM(FOIS)/ECoR/BBS, PO/RCT/BBS,**
CAO(FOIS)/NDLS, Audit officer/BBS. Rates Section /CCM/ECoR/BBS -10 sets
DRM: KUR,WAT,SBP/ECoR, **Sr.DOM-** KUR,WAT,SBP/ECoR, **CAO(FOIS), CRIS/NDLSSr.DCM**
:KUR,WAT/SBP/ECoR. **Dy.CCM(Claims)/E.Co.Rly, PFA :E.Co.Rly, FA & CAO(T)/ECoR/BBS Traffic**
Manager: VZP, Paradeep Port Trust / Paradeep. Divisional Commercial Controller : KUR, WAT & SBP.



(A.K. Senapati)

Dy.Chief Commercial Manager(FS)

भारत सरकार GOVERNMENT OF INDIA
रेल मंत्रालय MINISTRY OF RAILWAYS
(रेलवे बोर्ड RAILWAY BOARD)

No.TC-I/2020/103/efile/1-Part(1)(3328202)

New Delhi, Dt.18.08.2023

Pr. Chief Commercial Manager
All Zonal Railways

Sub: System based working at goods sheds


Ref: Board's letter of even number dt.13.01.2021; dt.28.01.2021; dt.24.02.2023

Guidelines are laid down for correct feeding of data, system(TMS/FOIS) based preparation of Demurrage/Wharfage bill and timely submission of balance sheet in FOIS. From 1st March 2023, all balance sheets for goods traffic should only be electronic.

Instances have to the notice of Board about 72 hours of back reporting time in case of removal of consignment, discrepancy between entries (*regarding placement, release of wagons, removal of consignment etc.*) in physical delivery book & the system (TMS/FOIS) and not keeping record of remaining goods on a daily basis.

The matter has been examined and following guidelines are issued -

- CGS should ensure feeding of all the details in the system(TMS/FOIS) on real-time basis.
- However, keeping in view that provision of TMS at proxy locations, non receipt of information for loading/unloading, removal in time or any other issue, Back Reporting Time in the system will be allowed upto 24 hours. In case of exigencies such as link failure, power failure, technical issue etc., Back Reporting Time may be extended upto 72 hours by Operating Control Centre(OCC)/FOIS on receipt of message from Division authority (Sr.DCM/DCM), on case to case basis. Record of such exceptions should be maintained at the terminal concerned.
- During the back reporting period, the entries should be maintained in physical delivery book and the same shall be fed in the system at a later time within the approved Back Reporting Time. Once the details are fed in the system (TMS/FOIS), all activities including preparation of demurrage/wharfage bill etc. should be done through the system only.
- Daily position will be updated by Divisional Commercial Controller at the closure of business/working hour of the goods shed.


(अंशु पाण्डेय)

निदेशक यातायात वाणिज्य (दर)
रेलवे बोर्ड

Copy to:
PCOM, all Zonal Railways
CAO(FOIS)