



पूर्व तट रेलपथ EAST COAST RAILWAY  
(सतर्कता विभाग VIGILANCE DEPARTMENT)

महाप्रबंधक(सतर्कता) का कार्यालय  
प्रथमतल, रेलसदन, चंद्रशेखरपुर, भुवनेश्वर-17  
Office of the General Manager (Vig)  
1<sup>st</sup> Floor, Rail Sadan,  
Chandrasekharapur, Bhubaneswar- 17,  
Fax No.: BSNL: 0674-2301328, Rly.: 50702

No: ECoR/V-3/S&T/PC/435/2022/ 4109

Dated: 24.01.2023

**Vigilance Advisory No. – 2023/01**

To,  
The Principal Chief Signal & Telecom Engineer,  
East Coast Railway,  
Rail Sadan, Bhubaneswar.

Sub: Advisory to conduct periodic inspection of stores by controlling officers

Ref: JPO no. W9/413/Store Policy/Pt.I/985; Dt: 10.02.2014 on common guidelines for maintenance of store records (copy enclosed)

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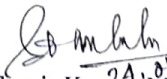
Vide letter under reference, one common guideline jointly signed by PCE/ECoR, CSTE/ECoR and CEE/ECoR had been issued for maintenance of store records in the units of Sr. Subordinates in the executive departments. As per Item no. (xiii) of that JPO – “The controlling assistant scale officer should carry out inspection of each Section Engineer’s office and stores at least once a year. This inspection should cover checking of store records viz. DMTR/Ledger, RM Ledger and other store records also. While checking stores, he/she should pay particular attention to the imprest stores and its distribution and other important store items”.

But during preventive check on maintenance of store records in the stores of S&T department, it was found that the controlling officers are not carrying out their schedule inspection at the senior section engineer’s office and stores as per the above JPO.

Hence it is requested to issue an advisory to all divisional officers to conduct their periodic inspection in the stores of S&T department as per the extant provision.

Compliance in this regard may please be intimated to this office for record.

This issues with the approval of SDGM.

  
24.01.23  
Samir Kumar Mohapatra  
(समीर कुमार महापात्र)

Deputy Chief Vigilance Officer (S&T)  
उपमुख्य सतर्कता अधिकारी (सी.एब.टू)  
for General Manager (Vig)  
कृते महाप्रबंधक (सतर्कता)

Encl: JPO no. W9/413/Store Policy/Pt.I/985; Dt: 10.02.2014 (3 pages)

Copy to – DRM/KUR, SBP & WAT for kind information and n.a. please