



## MEMORANDUM

Office of the  
Principal Chief Operations Manager  
Rail Sadan, Ground Floor, South Block,  
Chandrasekharpur, Bhubaneswar - 751017

No.ECoR/T-23/KUR/22/61

Date. 20.03.2023

To  
The DRM: KUR  
C/Sr.DOM,Sr.DCM,Sr.DME,Sr.DFM-KUR  
C/PCCM,PFA&CAO(T),PCSC,CME,PCEE,CRSE/ECoR  
C/ CPTMs-NR,SER,ECR,NCR  
C/Commercial Controller-CSP/BBS  
C/CDO/PURI- SMR & CBS- BBS, KUR  
C/CHC/Chg-CSP, KUR

After observing all commercial formalities and collection of all railway dues on FTR, detention and empty haulage charges as per extant Railway Rules, arrange to attach One extra ECo **LWSCN Coach** from stock properly fit in all respects from Puri depot and book the same in favour of Regional Manager, IRCTC/Bhubaneswar for the journey M/s Livelihood Alternatives, Bhubaneswar as per the following programme. The COVID guidelines are to be followed strictly.

DATE	TRAIN NO	FROM	TO	REMARKS
22.03.2023 (Wednesday)	12815 (PURI-ANVT)Exp	BHUBANESWAR (BBS)	ANAND VIHAR TERMINAL (ANVT)	<b>Party Halt</b> The coach will move in locked condition Ex Puri to BBS
27.03.2023 (Monday)	12816 (ANVT-PURI)Exp	ANAND VIHAR TERMINAL (ANVT)	BHUBANESWAR (BBS)	<b>Tour Ends</b>

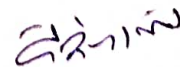
CBS/BBS is to collect all due charges on FTR and any other charges as per the extant railway rules and issue a message to SMR/SM-BBS regarding completion of all commercial formalities. SMR/SM-BBS after ensuring fulfilment of all commercial formalities will issue a message to the section controller for allotment and augmentation of the coach. Party has deposited Rs 2,00,000 (Rupees Two lakhs) only, vide money Receipt No. UAF-13856795 Dt 05.05.2022 with CBS/NDLS(NR) as one time Registration-Cum-Security deposit for coach booking on FTR. All commercial formalities must be fulfilled before starting the journey. Coach should be attached with proper marshalling order. NR may refer their COIS Message No. **NR:245-T/I/23/TRA/02** Dt. 20.03.2023 and SER,ECR,NCR to move the coach accordingly. NR is requested to detach the coach at ANVT and attach the same by 12816 Exp in LWSCN group for charging purpose.

Sr DCM/KUR to ensure that no inflammable articles are carried in the said special train before departure of the train to avoid fire hazards. The train coach must be cleaned, sanitized and fumigated properly. **ENSURE NO HITCH.**

Copy in confirmation to all above addresses.

Copy to: Regional Manager,IRCTC,Bhubaneswar is requested to pay all due charges as per extant rules to SMR-CBS/BBS at least 48 hrs before the Commencement of journey. Please refer your letter No.2023/IRCTC/RO/BBS/T/FTR/LA/305 Dt 16.03.2023.

Please do not carry any inflammable articles during the course of your journey and follow all Railway rules and formalities. It should also be noted that the above programme may be changed/cancelled within short notice due to operational constraints or shortage of stock.

  
(डी.आर.पाल)

उप मुख्य यात्री परिवहन प्रबंधक (कोचिंग)

For मुख्य यात्री परिवहन  
Dy. Chief Operations Manager (Chg)

पूर्व सहायक, भुवनेश्वर-17

Principal Chief Operations Manager, Bhubaneswar-17