



**EAST COAST RAILWAY  
(VIGILANCE DEPARTMENT)**

Office of the General Manager (Vig)  
East Coast Railway,  
1<sup>st</sup> Floor, Rail Sadan,  
Chandrasekharpur, Bhubaneswar- 17,  
Fax No. : BSNL: 0674-2301328, Rly.: 50702

No: GM/ V-t/ ECoR/ 20220401238/20220500311/Stores/ 1830  
(ADVISORY NO:-2022/24)

Dated: 12.07.2022

To,

The Principal Chief Mechanical Engineer,  
East Coast Railway,  
Bhubaneswar.

**Sub: Regarding Maintenance of Store Records in the Units of the consignees/ Sr. Subordinates in the Executive department.**

During preventive inspections on maintenance of Store Records of different Units by the Vigilance wing of ECoR, following irregularities were noticed.

1. Inspection/ Checking of the Stores has not been done by the controlling Officers since long.
2. 1st. Page of the DMTR and Ledgers were not certified by the controlling Officers.
3. Practice of submission of monthly return to the controlling officer, indicating the transactions during the month, is not being followed.
4. Also, it is noticed that in the store of SSE/C&W/SBP, the receipt materials are serial numbered day wise instead of month wise and this is prone to possible back dated entries.

In view of the above irregularities, all concerned may please be advised to ensure that the DMTR/ Ledger of all stockholders are maintained properly and the guidelines in the JPO No. W9/413/store policy/Pt.I/985 dated 10.02.2014 of ECoR is followed meticulously.

This is issued with approval of SDGM/ECoR.

*B. K. Mahanta*  
(B. K. Mahanta) 07.22

Dy. Chief Vigilance Officer (M)  
For, SDGM/ ECoR/ Bhubaneswar

Encl: Copy of the JPO of ECoR as above.