

DISTRIBUTION OF WORKS AMONG HQ STORES OFFICERS ARE AS FOLLOWS :

| Officer in charge | | | | | Work details |
|--------------------------|----------------------------|----------------|----------------|---|---|
| SAG | JAG | SS | Section | Group | |
| CMM-Con | Dy. CMM-II | SMM-II | P-05 | 50-59 | Signal and Telecommunication items. |
| | Dy. CMM-II | SMM-II | P-06 | 60-69 | Engineering Track fitting items. Stores Member for procurement of track fittings at SAG level both for open line and Construction. |
| | Dy. CMM-II | SMM-II | P-07 | 70-79 | Hardware, Furniture, Clothing items etc. |
| | Dy. CMM-II | SMM-C-I | P-08 | 80-89 | POL items, Printing and Stationery etc. |
| | Dy. CMM-II | SMM-C-I | P-82 | 82 | Drugs, consumables & Medical equipment etc. |
| | Dy. CMM-II | SMM-C-I | P-10 | | GeM procurement |
| | <u>Non-Purchase</u> | | | | |
| | Secy. to PCMM | ---- | S-01 | ---- | Secret Cell – All confidential matters of Vigilance, Gazetted APARs, Non-Gazetted APARs |
| | Secy to PCMM | ---- | S-02 | ---- | All awards (Rly. Bd, GM, PCMM), Co-ordination meeting arrangement etc. |
| | Dy. CMM-III | SMM/C-I | S-02 | ---- | Establishment : All Gaz matters, All Non-Gaz matter (Muster roll, leave, sparing, booking etc.) staff grievance, Telephone & Dongle matter, CUG matters, Entertainment Refreshment allowance matters, Rajbhasha, Misc matters, Qrs, Vehicle imprest, Lease matter of NG staff, Duty pass, Duty card pass matters , & other misc matters follow up. |
| | Dy. CMM-II | SMM-II | S-10 | ---- | Enlistment/ Vendor Registration |
| | Dy. CMM-II | SMM-II | S-11 | ---- | Budget/Fund, ISO, |
| Dy. CMM-II | SMM-II | S-12 | ---- | Inventory Control, Clearance of suspense, surplus and inactive items. | |
| CMM-HQ | Dy. CMM-III | SMM-III | P-01 | 10-19 | Diesel Loco items |
| | Dy. CMM-III | SMM-III | P-02 | 20-29 | Electric Loco Items |
| | Dy. CMM-I | SMM-I | P-03 | 30-39 | Carriage & Wagon items |
| | Dy. CMM-III | SMM-III | P-04 | 40-49 | General Electric items, Computers, Communication items, OHE items and Accessories etc. |
| | Dy. CMM-I | SMM-I | P-09 | 90-99 | Steel, Plywood, Non-ferrous items etc |

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| CMM-II | Secy. to PCMM | ---- | S-03 | ---- | Stock holding and Imprest – Local Purchase, Stationery drawal & distribution , Office Imprest, T&P item maintenance ,Computer subject, non-stock demand generation. General matters, Office maintenance- cleaning ,locking etc . |
| | Secy. to PCMM | ---- | S-04 | ---- | (Receipt & Despatch) -Receipt and Despatch of official letters., Scanning of receipt of letters, postal imprest, maintenance of despatch register |
| | Secy. to PCMM | ---- | S-05 | ---- | (Policy) – SOP Revision, Issuance of office orders, implementation of policies. |
| | Secy. to PCMM | ---- | S-07 | ---- | Issue of Advertisements ,Uploading& Opening of Tenders and distribution of Tenders. |
| | Secy. to PCMM | ---- | S-08 | ---- | Parliamentary Business, all RTI and CPGRAM related issues D &A cases, Court and Arbitration cases. |
| | Secy. to PCMM | ---- | S-09 | ---- | (Demand Registration) - Registration of online demands of all departments. |
| | Secy. to PCMM | | S-14 | ---- | (Progress Cell): Correspondences with Railway Board, Compilation and submission of data related to PCMM Conference, Board’s Meeting items, Audit Correspondences, Audit para, Draft para, Special letter, GM/Board inspections, PNM items, all logistic contract including transportation, loading, unloading etc for Depots and Divisions, infrastructure development of depots and Divisions, setting up of model depot. Office modernization M&P, Works Programme. Law book &pink book matters. Stock verification matter in depot |
| | Dy. CMM-I | SMM-I | S-06 | ---- | (Sales) – Liasoning and correspondence with the Divisions, Depots and for scrap arising and sale at par with proportionate target and annual target fixed by Railway Board. |
| | Dy. CMM-II | SMM-III | S-13 | ---- | (iMMS, IREPS, GeM, e-office, UDM) - Liaison with CRIS and updating the system to ensure 100% online transactions. All day to day works related to iMMS, e-procurement and GeM including coordination with CRIS to sort out issues related to iMMS and IREPS will be monitored and Mission PACE, implementation of e-office, UDM and all online activities. |

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Contract Details of HQ, Division and Depots officers.

| Stores Officers at O/o Principal Chief Materials Manager, East Coast Railway Bhubanesar-17. | | | | |
|--|-----------------|-----------------|-----------------|----------------|
| FAX: 0674-2300497, e-mail:cos@ecor.railnet.gov.in | | | | |
| Head Quarters Office | | | | |
| Designation | Name | Rly. No. | BSNL No. | CUG No. |
| Principal Chief Materials Manager | P.B.Ninawe | 50090 | 2303516 | 8455885750 |
| Chief Material Manager/ Con | J.R.Negi | 50190 | 2303559 | 8455885752 |
| Chief Material Manager/HQ | Alok Singh | 53090 | 2300760 | 8455885751 |
| Chief Material Manager/II | G.S.Das | 50290 | 2301340 | 8455885754 |
| Secy.to PCMM | ---- | 50092 | 2302536 | ---- |
| Dy.Chief Materials Manager/I | ----- | 50192 | 2301761 | ---- |
| Dy. Chief Materials Manager/II | T. Mohapatra | 50194 | 2301201 | 8455885753 |
| Dy. Chief Materials Manager/III | Vikas Kumar | 50196 | 2300593 | 8455885755 |
| Sr.Materials Manager/I | J.N.Pattanayak | 50298 | 2303883 | 8455885763 |
| Sr.Materials Manager/II | S.C.Hansdah | 50396 | 2301737 | 8455885767 |
| Sr.Materials Manager /III | M.K.Ray | 50494 | -- | 8455885770 |
| Sr.Materials Manager/ Con-I | S.C.Satapathy | 50492 | -- | 8455885768 |
| Divisional Stores Office | | | | |
| Sr. Divisional Materials Manager/Khurda | R.K.Sethi | 72204 | 2492524 | 8455887750 |
| Divisional Materials Manager/Khurda | R.K. Dohare | 72207 | -- | 8455885761 |
| Sr. Divisional Materials Manager/Visakapatnam | K.B.Tirupataiah | 82204 | 2549971 | 8978080750 |
| ADMM/WAT | J S K Das | 82800 | -- | 8978080755 |
| ADMM/KUR | H. S. Nanda | | | 8455887760 |
| Sr. Divisional Materials Manager/Sambhalpur | D.Sethi | 62486 | 2521176 | 8455886750 |
| Divisional Materials Manager/SBP | Javed Khan | 62832 | -- | 8826619148 |
| Depot Stores Office | | | | |
| Dy.Chief Materials Manager/CRW/MCS | Ramesh Kamini | 58460 | 2748205 | 8455885780 |
| Asst. Materials Manager/CRW/MCS | Priyanshu Kumar | 58462 | -- | 8455885781 |
| Sr.Materials Manager-I/GSD/MCS | J. Hansda | 58660 | -- | 8455885757 |
| Sr.Materials Manager/DLS/VSKP | C.R.Sarkar | 82375 | 2727916 | 8978080752 |
| Asst.Materials Manager/ELS/VSKP | B.R.S.Pattnaik | 85439 | 2727490 | 8978080751 |
| Asst. Manager/WSD/VSKP | A.K.Meena | 82507 | -- | 8688407013 |
| Asst. Materials Materials Manager/ELS/ANGL | V. Rajak | 75277 | 211327 | 8455887751 |
| Central Hospital /Macheswar | | | | |
| Sr.Materials Manager/CH/MCS | S.K.Biswal | 58542 | 2300170 | 8455885772 |