

**WALTAIR DIVISION-COMMERCIAL/ECOR  
TENDER DOCUMENT**

Tender No: WC\_\_UTS\_PRS\_ATVM\_CAMC\_WAT

Closing Date/Time: 14/09/2022 11:00

Sr.DCM/WAT acting for and on behalf of The President of India invites E-Tenders against Tender No WC\_\_UTS\_PRS\_ATVM\_CAMC\_WAT Closing Date/Time 14/09/2022 11:00 Hrs. Bidders will be able to submit their original/revise bids upto closing date and time only. Manual offers are not allowed against this tender, and any such manual offer received shall be ignored.

**1. NIT HEADER**

<b>Name of Work</b>	Comprehensive Annual Maintenance Contract of UTS, PRS & ATVM equipments in Waltair Division for a period of 01(one) year (Thin Clients -BREEZE Make (ECT):-32 sets, Dumb Terminals - AOC Make: - 44 sets, Terminal Servers-Team Link Make: - 31 No's , ATVM KIOSKs -ADDSOFT Make: - 15 No's.)		
<b>Bidding type</b>	Normal Tender		
<b>Tender Type</b>	Open	<b>Bidding System</b>	Single Packet System
<b>Tender Closing Date Time</b>	14/09/2022 11:00	<b>Date Time Of Uploading Tender</b>	23/08/2022 16:09
<b>Pre-Bid Conference Required</b>	No	<b>Pre-Bid Conference Date Time</b>	Not Applicable
<b>Advertised Value</b>	464394.00	<b>Tendering Section</b>	COMMERCIAL
<b>Bidding Style</b>	Single Rate for Tender	<b>Bidding Unit</b>	Above/Below/Par
<b>Earnest Money (Rs.)</b>	9300.00	<b>Validity of Offer ( Days)</b>	45
<b>Tender Doc. Cost (Rs.)</b>	1180.00	<b>Period of Completion</b>	12 Months
<b>Contract Type</b>	Service	<b>Contract Category</b>	Expenditure
<b>Bidding Start Date</b>	31/08/2022	<b>Are Joint Venture (JV) firms allowed to bid</b>	No
<b>Ranking Order For Bids</b>	Lowest to Highest	<b>Expenditure Type</b>	Revenue

**2. SCHEDULE**

S.No.	Item Code	Item Qty	Qty Unit	Unit Rate	Basic Value	Escl.(%)	Amount	Bidding Unit
<b>Schedule A-Schedule</b>							464394.00	
1	1	44.00	Numbers	2095.00	92180.00	AT Par	92180.00	
	<b>Description:-</b> Comprehensive Annual Maintenance of Dumb Terminals -AOC Make).							
2	2	32.00	Numbers	2331.00	74592.00	AT Par	74592.00	
	<b>Description:-</b> Comprehensive Annual Maintenance of Dumb Based Thin client -Breeze Make).							
3	3	31.00	Numbers	2962.00	91822.00	AT Par	91822.00	
	<b>Description:-</b> Comprehensive Annual Maintenance of Terminal Servers - Team link Make) Rate per Annum per set:Rs.2961.8/-							
4	4	15.00	Numbers	13720.00	205800.00	AT Par	205800.00	
	<b>Description:-</b> Comprehensive Annual Maintenance of ATVM KIOSKs -Add SOFT Make).							

**3. ITEM BREAKUP**

No item break up added
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**4. ELIGIBILITY CONDITIONS**

**Special Financial Criteria**

S.No.	Description	Confirmation Required	Remarks Allowed	Documents Uploading

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1	Financial Standing: The Bidders will be qualified only if they have minimum financial capabilities as below: (i)T1-Financial Turnover: The bidder should have an aggregate financial turnover not less than 1.5 times the advertised Bid value during the last three previous financial years and in the current financial year up to the date of opening of the tender. The audited balance sheet reflecting financial turnover certified by chartered accountant with her stamp, signature and membership number shall be considered. (ii) T2-Liquidity: The bidder should have access to or has available liquid assets, lines of credit and other financial means to meet cash flow that is valued at 5% of the estimated bid value net of applicant's commitments for other contracts. The audited balance sheet and/or banking reference certified by chartered accountant with his/her stamp, signature and membership number shall be submitted by the bidder along with bid. Banking reference should contain in clear terms the amount that bank will be in a position to lend for this work to the applicant/member of the Joint Venture/Consortium. In case the Net Current Assets (as seen from the Balance Sheets) are negative, only the Banking references will be considered. Otherwise the aggregate of the Net Current Assets and submitted Banking references will be considered for working out the Liquidity. The banking reference should be from a Scheduled Bank in India and it should not be more than 3 months old as on date of submission of bids.	No	No	Allowed (Mandatory)
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**Special Technical Criteria**

S.No.	Description	Confirmation Required	Remarks Allowed	Documents Uploading
1	Work Experience: The bidder should have satisfactorily completed* in the last three previous financial years and the current financial year up to the date of opening of the tender, one similar single service contract "for a minimum of 35% of advertised value of the bid. Completed service contract includes on-going service contract subject to payment of bills amounting to at least 35% of the advertised value of the bid. Work experience certificate from private individual shall not be accepted. Certificate from public listed company/private company/Trusts having annual turnover of Rs 500 Crore and above subject to the same being issued from their Head office by a person of the company duly enclosing his authorization by the Management for issuing such credentials. Notes: The bidder shall submit details of work executed by them in the prescribed format along with bid for the service contracts to be considered for qualification of work experience criteria clearly indicating the nature/scope of contract, actual completion cost and actual date of completion for such contract.	No	No	Allowed (Mandatory)

**Special Technical Criteria**

S.No.	Description	Confirmation Required	Remarks Allowed	Documents Uploading
1	similar nature of works :Comprehensive Annual Maintenance Contract of UTS, PRS & ATVM equipments in Waltair Division. (Thin Clients -BREEZE Make (ECT):-32 sets, Dumb Terminals - AOC Make: - 44 sets, Terminal Servers-Team Link Make: - 31 No's , ATVM KIOSKs -ADDSOFT Make: - 15 No's.)	No	No	Allowed (Mandatory)

**Submission of Document Verification Certificate**

S.No.	Description	Confirmation Required	Remarks Allowed	Documents Uploading
1	Please submit a certificate in the prescribed format (please download the format from the link given below) for verification / confirmation of the documents submitted for compliance of eligibility / qualifying criteria. Non submission of the certificate, or submission of certificate either not properly filled in, or in a format other than the prescribed format shall lead to summary rejection of your offer. <a href="#">( Click here</a> to download the Format of Self Certificatio)	No	No	Allowed (Mandatory)

**5. COMPLIANCE**

**Check Lst**

S.No.	Description	Confirmation Required	Remarks Allowed	Documents Uploading
1	GST Registration certificate & PAN card.	No	No	Not Allowed
2	Document proof of Power of Attorney.	No	No	Not Allowed
3	Letter of Partnership deed/Proprietorship.	No	No	Not Allowed
4	Firm Registratation copy.	No	No	Not Allowed
5	List of Plant & Machinery.	No	No	Not Allowed

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6	Arbitration / court cases	No	No	Not Allowed
7	Employees in Organization	No	No	Not Allowed
8	Certification of Familiarisation	No	No	Not Allowed
9	Completed Works	No	No	Not Allowed
10	Current Running works	No	No	Not Allowed
11	Certificate for "Firm not in block List".	No	No	Not Allowed

**Commercial-Compliance**

S.No.	Description	Confirmation Required	Remarks Allowed	Documents Uploading
1	Tender Form (First Sheet) Annexure-1 in tender document is to be submitted duly filled and signature by the tenderer, failing which the offer shall be rejected.	No	No	Allowed (Mandatory)
2	The bidder shall clearly specify whether the bid is submitted on her own or on behalf of a Partnership Firm/Joint Venture (JV)/Society etc. The bidder(s) who is/are constituents of Firm, Company, Association or Society shall enclose self attested copies of the Constitution of their concern, Partnership Deed and Power of Attorney along with their bid. Bid Documents in such cases shall to be signed by such persons as may be legally competent, Association or Society, as the case may be. The bidder shall give full details of the constitution of the Firm/JV/Company/Society etc. and shall also submit following documents (as applicable), in addition to documents mentioned above: (a) Sole Proprietorship Firm: The bidder shall submit the notarized copy of the affidavit. (b) Partnership Firm: The bidder shall submit self attested copies of (i) registered/notarized Partnership Deed and (ii) Power of Attorney duly authorizing one or more of the partners of the firm or any other persons(s), authorized by all the partners to act on behalf of the firm and to submit & sign the Bid, sign the agreement, witness measurements, sign Measurement Books, receive payment, make correspondences, compromise/settle/relinquish any claim (s) preferred by the firm, sign 'No Claim certificate', refer all or any dispute to arbitration and to take similar action in respect of all Bids/contracts OR said Bid/contract. (c) Joint Venture (JV): The Bidder shall submit documents as mentioned in Clause 2.4 to GCC. (d) Company registered under Companies Act-1956: The Bidder shall submit (i) the copies of MOA (Memorandum of Association) and AOA (Articles of Association) of the Company; and (ii) Power of Attorney duly registered/notarized by the company (backed by the resolution of Board of Directors) in favour of the individual, signing the Bid on behalf of the Company. (e) Society: The Bidder shall submit (i) self attested copy of the Certificate of Registration, (ii) Deed of Formation and (ii) Power of Attorney in favour of the Tender signatory (for details refer the tender document)	No	No	Allowed (Mandatory)
3	The tenderer shall submit the affidavit.	No	No	Allowed (Mandatory)
4	Please enter the percentage of local content in the material being offered. Please enter 0 for fully imported items, and 100 for fully indigenous items. The definition and calculation of local content shall be in accordance with the Make in India policy as incorporated in the tender conditions.	No	Yes	Allowed (Optional)

**General Instructions**

S.No.	Description	Confirmation Required	Remarks Allowed	Documents Uploading
1	As per Tender Document	No	No	Not Allowed

**Special Conditions**

S.No.	Description	Confirmation Required	Remarks Allowed	Documents Uploading
1	As per Tender Document	No	No	Not Allowed
2	The contractor has an option to take payment from Railways through a letter of credit (LC) arrangement as per Railway Board Letter No: 2018/CE-I/CT/9, New Delhi, dated:04.06.2018. Please refer the copy of the Railway Board's letter as uploaded along with the tender.	No	No	Not Allowed

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3	The tenderer should quote the rates inclusive of GST. For detail terms and conditions please refer the tender document.	No	No	Not Allowed
4	In terms of Railway Board's letters.No.2020/CEI/ CT/3E/GCC/policy, dated20.11.2020 and 10.01.2022 a Performance Guarantee at a rate of 3% of the contractual value shall be deposited by the successful bidder. The other relevant PG clauses of General conditions of contract for Services (GCCS, January-2018) shall be applicable.	No	No	Not Allowed

**Technical-Compliances**

S.No.	Description	Confirmation Required	Remarks Allowed	Documents Uploading
1	As per Tender Document	No	No	Allowed (Mandatory)
2	(Clause 2.5.1 of GCC Services) Employment/Partnership etc. of Retired Railway Employ (a)Should a bidder be a retired Manager of the Gazetted Rank or any other Gazetted Officer working before her retirement whether in the executive or administrative capacity or whether holding a pensionable post or not, in any department of any of the railways owned and administered by the President of India for the time being, or (b)should a bidder being a partnership firm have as one of its partners a retired Manager or retired Gazetted Officer as aforesaid, or (c)should a bidder being an incorporated company have any such retired Manager or retired officer as one of its Directors or (d)should a bidder have in her employment any retired Manager or retired Gazetted Officer as aforesaid, then the full information as to the date of retirement of such Manager or Gazetted Officer from the said service and in case where such Manager or Officer had not retired from Government service at least one year prior to the date of submission of the tender as to whether permission for taking such contract, or if the contractor be a partnership firm or an incorporated company, to become a partner or Director as the case may be, or to take the employment under the contractor, has been obtained by the bidder or the Manager or Officer, as the case may be from the President of India or any officer, duly authorised by her in this behalf, shall be clearly stated in writing at the time of submitting the bid. Bids without the information above referred to or a statement to the effect that no such retired Manager or retired Gazetted Officer is so associated with the bidder, as the case may be, shall be rejected	No	No	Allowed (Mandatory)
3	(Clause 2.5.2 of GCC Services) Should a bidder or contractor being an individual on the list of approved Contractors, have a relative(s) or in the case of partnership firm or company of contractors one or more of her shareholder(s) or a relative(s) of the shareholder(s) employed in gazetted capacity in the any department of the Railway, the authority inviting tenders shall be informed of the fact at the time of submission of tender, failing which the tender may be disqualified/rejected or if such fact subsequently comes to light, the contract may be rescinded in accordance with provision in Clause 7.4 of Standard General Conditions of Contract.	No	No	Allowed (Mandatory)
4	If the bidder or any of its constituents has been levied with a penalty for violation of labour laws for three times in the last two years (from the date of opening of tender) by the appropriate enforcing agency like the Labour Commissioner etc. The contractor shall be disqualified from participating in the bidding for services in a Railway division, (i) If any previous contract of the bidder or any of its constituents had been terminated under clause 7.4 in that Railway division, with in the previous 2 years from date of submission of bids. (ii) In that Railway division, the bidder or any of its constituents has been imposed a penalty equivalent to the maximum penalty that can be imposed under a previous contract, such a figure being specified, with in the previous 2 years from date of submission of bids. (Period of 2 years shall be reckoned from the date on which the total accrued amount of penalties has reached the maximum penalty that can be imposed under the contract, as specified by the Competent Authority) The declaration to this effect shall be furnished by the contractor as a part of his bid document. A format in this regard shall be made a part of the tender document. In case this declaration is found to be false, process for 'banning of business' against the bidder/contractor shall be initiated as per extant rules	No	No	Allowed (Mandatory)

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5	The tenderer should give the actual number of manpower proposed to be deployed in the contract along with the deployment plan and should be uploaded along with the offer.	No	No	Allowed (Mandatory)
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**Custom**

S.No.	Description	Confirmation Required	Remarks Allowed	Documents Uploading
1	"Comprehensive Annual Maintenance Contract of UTS, PRS & ATVM equipments (Thin Clients -BREEZE Make, Dumb Terminals - AOC Make: , Terminal Servers-Team Link Make: , ATVM KIOSKs -ADDSOFT Make.)	No	No	Allowed (Mandatory)

**6. Documents attached with tender**

S.No.	Document Name	Document Description
1	GCC-2018forservicecontract.pdf	GCC 2018
2	affidavit.pdf	Affidavit
3	TenderDocument-updated.pdf	Tender Document

This tender complies with Public Procurement Policy (Make in India) Order 2017, dated 15/06/2017, issued by Department of Industrial Promotion and Policy, Ministry of Commerce, circulated vide Railway Board letter no. 2015/RS(G)/779/5 dated 03/08/2017 and 27/12/2017 and amendments/ revisions thereof.

As a Tender Inviting Authority, the undersigned has ensured that the issue of this tender does not violate provisions of GFR regarding procurement through GeM.

**Signed By:** GURUDAS SARKAR

**Designation :** ACM/G