

## East Coast railway


### Addendum-01 Dt-07.10.2021

Sub- Programming of Imported Coal.  
Ref- Notification dated-21-09-2021

Till a comprehensive CMP (Coal Movement Programme) is formulated the procedures adopted by the Director (RM) /Kolkata are to be followed by ECoR. Customers are to comply with the instructions laid down below;

- Customers are requested to submit one time undertaking in **Annexure-H**, on the format enclosed here. (may be emailed in PDF )
- The revised Annexure-F is enclosed & all future request for programming is to be accompanied with the revised **Annexure-F** (specimen copy enclosed)
- Customers are requested to visit this page for updates on programming instructions/information.
- The postal address for correspondence:  
Chief Freight Transportation Manager,  
East Coast Railway,  
Rail Sadan,  
Chandrasekharapur,  
Bhubaneswa-751017,  
Odisha.

This has the approval of competent authority.

  
(Debaraja Nayak) 08/10/2021

Dy.Chief Operations Manager (G)  
East Coast railway.

**Annexure-F**  
(To be filled by the consignor)

No

Date

To,  
Chief Freight Transportation Manager,  
East Coast Railway,  
Rail Sadan,  
Chandrasekharapur,  
Bhubaneswar-751017

Sir,

Sub: Permission for movement of imported coal/coke by rail under Priority-C of  
Railway's Preferential Traffic Order

Ref: Programme ID No \_\_\_\_\_

We have imported coal/coke by rail received from \_\_\_\_\_ (Country) at \_\_\_\_\_  
(Dhamra/Paradeep/ Gopalpur/ Visakhapatnam/ Gangavaram) port and want to move the same  
\_\_\_\_\_ (destination) by rail. The detail of movement programme is appended below for  
your kind approval.

1. Name of the Consignor :
2. Name of the Consignee :
3. Booking point :
4. Type of Coal /coke :
5. No of Rakes @59 BOX-N/BOBRN :
6. Destination/Unloading point :
7. Month of Sanction :
8. Purpose of movement : (Self consumption, Trade, Self consumption after  
conversion to coke etc. – please specify)
9. Category :

We have made necessary arrangement at port for loading & movement of above  
coal/coke. We agree to pay freight and other charges (demurrage/wharf age/stacking charges  
etc) as per Railway rules.

It is requested that necessary sanction may kindly be issued from your end at an early  
date.

Thanking You

Shri \_\_\_\_\_  
Designation \_\_\_\_\_

**RUBBER STAMP**

(Name, Signature, designation with stamp of consignee, if consignee is different than consignor.  
The signatures of consignor/consignee is to be that of the Authorized Signatory)

**Annexure-H**

To,  
Chief Freight Transportation Manager,  
East Coast Railway,  
Rail Sadan,  
Chandrasekharapur,  
Bhubaneswar-751017

**Sub: Undertaking regarding movement of imported coal by Railway**

We are entirely responsible for the correctness of information submitted to the office of CFTM/ECOR/BBS. Railway will not be held responsible for any wrong doing committed by us. For any violation of rule/law, legal action can be initiated by Railway as per the law of the land.

This undertaking shall remain binding on us for all the requests placed for sanction of programmes of imported coal.


(To be signed by the Authorized Signatory of Consignor/Sponsor  
with Stamp, Seal & Designation)

**East Coast Railway**  
**Addendum-02 Dt-01.01.2022**

**Sub-Programming of Imported Coal.**

The instructions issued earlier regarding the sanction of IMCL will continue along with the guidelines mentioned below.

- a- The instructions issued by the office of the Director (RM) regarding various terms and conditions for sanction of Imported Coal will continue till the guidelines on the subject is circulated by the Zone.
- b- Hard copy of Annexure-F is to be submitted along with other relevant documents. At present there are 09 items in Annexure-F, henceforth 10<sup>th</sup> item indicating the Bill of Lading No & Date/Bill of Entry No & Date is to be given. Incase there are more than 01 BOL, then the first BOL no is to be given and the total number is to be indicated within bracket as item no-10
- c- For reconciliation/revalidation/short-size rake, only hard copy will be entertained.
- d- When the application of programme is submitted through email, the programme ID is to be mentioned in place of 'subject' of email. If any other thing is mentioned in the 'subject' the email will not be entertained.
- e- The statement containing the 'authorized signatory' is to be submitted, whenever any change takes place.
- f- For any query regarding programme-related issues, the customers may please send their queries through e-mail. Further clarification, if any, may be asked over phone between 16:00 to 18:00 hrs only of any working day.

  
01.01.2022  
Debaraja Nayak  
DyCOM(G)  
East Coast Railway

**ANNEXURE – F**  
*To be filled by the consignor*

No : .....

Date.....

To,

CFTM,  
East Coast Railway.  
Rail Sadan,  
Chandrasekharapur,  
Bhubaneswar-16

Sir,

Sub : Permission for movement of imported coal/coke by rail under Priority-C of Railways' Preferential Traffic Order.

**Ref- (Programme ID)**

We have imported coal/coke received from ....(country) at -----Port and want to move the same to .....(destination) by rail. The detail of movement programme is appended below for your kind approval:-

- 1) Name of consignor :
- 2) Name of consignee :
- 3) Booking point :
- 4) Type of coal/coke :
- 5) No. of rakes @ 59 BOX-N / BOBRN :
- 6) Destination/unloading point :
- 7) Month of Sanction :
- 8) Purpose of movement: ( Self consumption, Trade, Self consumption after conversion to Coke, etc. – Please specify)
- 9) Category :
- 10) No & Date of BL / BE

We have made necessary arrangement at port for loading & movement of above coal/coke. We agree to pay freight and other charges (demurrage/wharfage/stacking charges etc) as per Railway rules.

It is requested that necessary sanction may please be issued at an early date.

Thanking You,

Yours faithfully,

(Shri.....)

(Designation.....)

STAMP

Name, signature, designation with stamp of consignee, if consignee is different than consignor.