



MINUTES OF THE CENTRAL STAFF BENEFIT FUND COMMITTEE MEETING
HELD ON 12.01.2021 IN RATNAGIRI MEETING HALL, RAIL SADAN,
BHUBANESWAR

Officers and Members Present:

Chairperson	Shri T. K. Mandal, PCPO/ECOR/BBS
Officials	Shri Hafis Mohamed, CPO (IR)/ECOR/BBS
Members	Dr. H. S. Barik, Addl. CMD(MS)/ECOR/BBS Shri R. N. A. Parida, Chairman/RRC/ECOR/BBS Shri P. K. Panda, Dy. CE/G/ECOR/BBS Shri S. K. Swain, Sr. AFA(Books)/ECOR/BBS Shri Sunil Kumar Mitra, Ch. OS/PCME/BBS & Member, ECoRSU Shri Susanta Kumar Mohapatra, OS/PCPO/BBS & Member, ECoRSC Shri S. K. Dash, GA/PCMD/ECOR & Member ECoRSC Shri N. C. Sethy, Sr.SO(A)/PFA/ECOR & Member, AISCSTREA Shri. P. K. Nayak, SSE/Sig/PCSTE & Member, AIOBCREA
Staff	Shri H. S. Dora, Ch. S&WI/PCPO/ECOR/BBS Shri R. K. Majhi, Ch. S&WI/PCPO/ECOR/BBS Smt. Sujita Kanungo, Ch. S&WI/PCPO/ECOR/BBS Shri Rajiv Kumar, Sr. SO(A)/PFA/ECOR/BBS Miss J. Janaki Jyothsna, JAA/PFA/ECOR/BBS

The 1st Central Staff Benefit Fund Committee Meeting for the Financial Year 2020-21 was held on 12.01.2021 at Ratnagiri Meeting Hall, 1st Floor, North Block, Rail Sadan, Bhubaneswar.

The following decisions were taken in the 1st CSBF committee meeting of FY 2020-21.

Agenda of Discussion & Decisions-

- 1 Decision of the committee on final list of eligible wards for disbursement of cash award scheme for outstanding performance in Academics and Sports for the academic year 2019-20.**
Decision- It has been unanimously decided to disburse the cash award to the eligible wards for outstanding performance in Academics and Sports for the Academic year/Financial year 2019-20.
- 2 Provision of medical assistance for Heart Ailments from CSBF.**
Decision- The committee has unanimously decided that the employees and their dependants who are suffering from Heart ailment, to provide onetime lumpsum financial assistance
(a) ₹ 5,000/- for Stent
(b) ₹ 15,000/- for Bypass/ Open Heart Surgery.
- 3 Provision of 200 nos. of new fibre Chairs for BJB Railway Institute/ KUR.**
Decision- The committee has unanimously decided to sanction an amount of ₹ 80,000/- (Rupees eighty thousand only) for procurement of new fibre Chairs for BJB Railway Institute. Procurement may be done complying the extant procedure of procurement.
- 4 Provision of PA system & 36" LED TV for BJB Railway Institute/ KUR.**
Decision- The committee has unanimously decided to sanction an amount of ₹ 1,00,000/- (Rupees one lakh only) for procurement of 65" LED TV for BJB Railway Institute/KUR. Procurement will be done duly complying the extant procedure of procurement. Provision of PA system will be made after obtaining specification certified by S&T Department.

- 5 Provision of 06 nos of AC and 36" LED TV for Railway Institute/BAM.**
Decision- The committee has unanimously decided to sanction an amount of ₹ 1,00,000/- (Rupees one lakh only) for procurement of 65" LED TV for Railway Institute/BAM. Procurement will be done duly complying the extant procedure of procurement. The committee has not agreed for procurement of Air conditioners from the funds of CSBF.
- 6 Provision of 100 nos. of new fibre chairs for Railway Institute/BAM.**
Decision- The committee has unanimously decided to sanction an amount of ₹ 40,000/- (Rupees forty thousand only) for procurement of 100 nos. of new fibre chairs for Railway Institute/BAM. Procurement will be done duly complying the extant procedure of procurement.
- 7 Provision of 150 nos. of fibre chairs for Railway Kalyan Mandap/ Talcher.**
Decision- The committee has unanimously decided to sanction an amount of ₹ 60,000/- (Rupees eighty thousand only) for procurement of new fibre Chairs for Railway Kalyan Mandap, Talcher. Procurement will be done duly complying the extant procedure of procurement.
- 8 Provision of 04 nos. of AC and 36" LED TV for Railway Institute/ Palasa.**
Decision- The committee has unanimously decided to sanction an amount of ₹ 1,00,000/- (Rupees one lakh only) for procurement of 65" LED TV for Railway Institute/Palasa. Procurement will be done duly complying the extant procedure of procurement. The committee has not agreed for procurement of Air conditioners from the funds of CSBF
- 9 Procurement of Musical instrument for Divisional Cultural Association/ Sambalpur.**
Decision- The committee has unanimously decided to sanction an amount of ₹ 2,00,000/- (Rupees Two lakh only) for procurement of Musical instruments for Divisional Cultural Association, Sambalpur. Procurement will be done duly complying the extant procedure of procurement.
- 10 Provision of Open Gym with Children Park at Jail Area, TC Palem and MPM Colony of Visakhapatnam.**
Decision- The committee has unanimously decided to sanction an amount of ₹ 10,00,000/- (Rupees Ten lakh only) for procurement and installation of Open Gymnasium equipment at Jail Area, TC Palem and MPM Colony of Visakhapatnam. Procurement will be done duly following the extant procedure of procurement in Railways.
- 11 Sanction of funds to Personnel Branch Recreation Club, MCS for conducting various activities.**
Decision- The committee has unanimously decided to sanction an amount of ₹ 50,000/- (Rupees fifty thousand only) for conducting various activities subject to submission of Audit report of previous years.
- 12 LED TV with Cable connection to be provided at Holiday Home, Puri.**
Decision- The committee has agreed to provide 05 nos of 36" LED TVs, cable connection with annual subscription at Holiday Home, Puri and all the recurring expenditure of cable subscription. An amount of ₹ 2,00,000/- has been sanctioned for this purpose.
- 13 CCTV System to be provided in Rail Vihar, Rail Awas & New Mancheswar Colony.**
Decision- The committee has not agreed with the proposal of providing CCTV System in Rail Awas and New Mancheswar Railway colony. The funds for CCTV system of Rail Vihar has already been provided in previous meeting.



14 Sanction of fund to NSRI, Rail Vihar towards infrastructural development of the Institute.

Decision- The committee has decided to sanction an amount of ₹ 2,30,000/- (Rupees two lakh thirty thousand only) to NSRI for infrastructural development of the institute for the items i.e. Plastic Chairs (50 nos.) – ₹ 50,000/-, Executive Chairs (15 nos.)- ₹ 45,000/-, Computer with peripherals (Computer, Printer, UPS and Table) ₹ 75,000/-, Umbrella (03 nos)- ₹ 9,000/-, Smart TV 55 inch (01 no.)-₹ 60,000/- and Carrom Board (02 nos.) ₹ 16,000/-. The committee has not agreed to sanction funds for the outstanding electricity bill.

15 Sanction of fund for procurement of LED TV, Furnitures and crockery items and Cultural Night for Personnel Recreation Club/KUR.

Decision- The committee has decided to sanction an amount of ₹ 66,900/- (Rupees sixty-six thousand nine hundred only) to PBRC/KUR for procurement of Almirah, 36" LED TV, Chairs and Crockery items only. Procurement will be done duly following the extant procedure of procurement. The committee has not agreed to sanction funds for other items and Cultural night.

16 Sanction of fund for procurement of Split Air Conditioners, Crockery items and Utensils, Furniture and Plastic Chairs and Treadmill to Accounts Recreation Club/KUR.

Decision- The committee has decided to sanction an amount of ₹ 50,000/- (Rupees Fifty thousand only) to Accounts Recreation Club/KUR for procurement of Crockery items, Utensils and Plastic chairs only. Procurement will be done duly following the extant procedure of procurement. The committee has not agreed to sanction funds for other items.

17 Grant to Officer's Club/ Headquarters for upgrading infrastructure and other inter Divisional Officers Sports and Cultural meet held in December 2019 – ₹ 10,00,000/-.

Decision- The committee has agreed to sanction an amount of ₹ 10,00,000/- (Rupees Ten lakhs only) as one time grant in view of COVID-19 to Officers' Club, Headquarters subject to submission of Annual Audit report.

18 Extension of tenure, provision of 10 days earned leave, increase of monthly subsidy on medicine, festival allowance for Homeopathic Consultant at Rail Vihar.

Decision- In principle it has been decided that there will be one Homeopathic unit in Bhubaneswar. From now onwards a separate OPD register will be maintained at Homeopathic dispensary, Rail Vihar.

Tenure of the Homeopathic Doctor Rail Vihar & WAT should be extended up to 30th April 2021 & performance review should be done in the meantime as per extant rules.

19 Sanction of fund towards expenditure on celebration of International Women's Day – 2020 by ECoRSU – ₹ 1,93,000/-.

Decision- The committee has not agreed to the proposal.

20 Sanction of ₹ 73,685 in connection with Open Air Gym equipment procured by NSRI.

Decision- The committee has decided to sanction an amount of ₹ 73,685/- (Rupees seventy-three thousand six hundred eighty-five only) to NSRI towards reimbursement of expenditure incurred by NSRI for installation of two additional Open Air Gymnasium equipment at Rail Vihar.

21 Sanction of Medical assistance in favour of remaining applicants of HQ for the year 2019-20. (03 employees of HQ applied for the assistance).

Decision- The committee has agreed to provide assistance to the above 3 cases. Para-5 of 20.11.2018 has been reviewed by the committee and it is decided that only kidney patients with dialysis may be provided assistance @ Rs.30000/- per year & Kidney transplant @



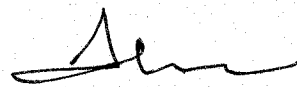
50,000/- (One time). Thalassemia cases to be provided @ Rs.30,000/- per year.

- 22 **Financial assistance from CSBF for running the Art Gallery & Art Studio (Abhikhya). ₹ 2,00,000/-.**
Decision- The committee has agreed to sanction an amount of ₹ 2,00,000/- (Rupees Two lakhs only) as financial assistance for running the Art Gallery & Art Studio (Abhikhya).
- 23 **Requirement of Grinder, Water Purifier, Television, Refrigerator & Open Gymnasium equipment for RPF barrack over East Coast Railway.**
Decision- The committee has decided to constitute a sub-committee to review the matter.
- 24 **Sanction of financial assistance in favour of Sri Abhaya Kumar Rout, SSE(P.Way)/PCE/ECOR for his disabled son under Head – 13 for the year 2019-20.**
Decision- The committee has agreed to provide assistance to the employee.
- 25 **Notification for sanction of financial assistance under Head- 13 for the year 2020-21.**
Decision- The committee has agreed for publication of notification for mentally challenged wards & also agreed to provide assistance @ Rs.40,000/- per year on submission of recognised certificate of mentally challenged without insisting expenditure voucher. For Physically challenged dependents financial assistance for equipment to be provided as certified by Railway Doctor.
- 26 **Fixing of SBF facilities board and employees' charter in between KUR-PSA section with an estimated cost of ₹ 38,000/-**
Decision- The committee has decided to sanction an amount of ₹ 38,000/- (Rupees thirty eight thousand only) for KUR division and ₹ 30,000/- each to WAT and SBP division for fixing of SBF facility boards and employees' charter boards.
- 27 **Irregular credit of Happy Heart Creche fee of ₹ 4,17,000/- to the SBF.**
Decision- The committee has decided to comply the audit observations accordingly.
- 28 **Booking of expenditure on employees' special tour to Singapore and Malaysia to improper head. (From head – 14 to Head – 05)**
Decision- The committee has decided to comply the audit observations by charging the expenditure to the Head – 05 Recreation other than sports instead of charging to the Head – 14 Miscellenous accordingly.
- 29 **Non-utilization of accumulated balance in Project Benefit Fund of ₹ 9,11,977.80.**
Decision- Committee has decided that the matter should be put up in file and further course may be decided by the competent authority in file.
- 30 **Non Accountal of interest amount of ₹ 3.5 lakhs credited to the Savings Bank account.**
Decision- Committee has decided that the matter should be put up in file and further course may be decided by the competent authority in file.
- 31 **To facilitate 4 nos. of water purifier for safe drinking water for Coaching Depot, Bhubaneswar**
Decision- Committee has not agreed to the proposal.
- 32 **Provision of AC facility to Coaching Complex, VSKP**
Decision- Committee has not agreed to the proposal.
- 33 **Financial assistance to BJB Railway Institute, KUR in lieu of expenses incurred towards prevention of COVID-19.**
Decision- Committee has suggested to make a detailed assessment of the work done for prevention of COVID-19 and expenditure incurred by the institute after that the financial assistance will be decided.



- 34 **Qualitative Cotton Mask to be provided/supplied to the officers and staff concerned of the E. Co. Railway**
Decision- Committee has not agreed to the proposal.
- 35 **Sanction of funds and provision of creche in CRW/MCS for female employees of MCS workshop**
Decision- Committee has decided to write letter to WPO/MCS for conducting a detailed survey for the feasibility of opening of Crèche at CRW/MCS. Suitable decision will be taken in subsequent meetings based on the findings of the survey.
- 36 **Provision of Creche at SBP/WAT/KUR DRM office Building.**
Decision- Committee has decided to write letter to respective Sr. DPOs to conduct a detailed survey for the feasibility of opening of crèche at DRM Office buildings, suitable decision will be taken in subsequent meetings based on the findings of the survey.
- 37 **Industrial water cooler & filter to be supplied in all C&W depot of E. Co. Railway for both the electrical and mechanical department.**
Decision- Committee has not agreed to the proposal.
- 38 **Engagement of Homeopathic dispenser at Rail Vihar, Homeopathic Unit.**
Decision- The committee has decided to withdraw the Homeopathic dispenser from Rail Vihar Homeopathic Unit.
- 39 **Re-Opening of Yoga training classes at Headquarters and CRW/MCS.**
Decision- The committee has decided for opening of Yoga classes at ECoR/HQrs & MCS workshop from February 2021 with the existing honorarium of Rs.8000/- per month. An attendance register should be maintained during the yoga class. Demo classes can be started with immediate effect.
- 40 **Other items discussed in the meeting and the following decisions has been taken:**
1. The committee has decided to conduct Women Empowerment programme at divisional level and sanctioned Rs.3 lakh each to three divisions i.e. SBP, KUR & WAT & Rs.1 lakh each for Headquarters and CRW/MCS.
 2. The committee has decided not to conduct any International Tour in future over ECoR Zone under the aegis of CSBF.
 3. It has been unanimously decided in the meeting that the institutes should be provided with 65" LED TVs instead of 36" LED TVs as these does not serve the purpose.
 4. Committee has also agreed to publication of notification for Higher Technical Education for the year 2020-21.

Meeting ended with the vote of thanks.



(R. N. A. Parida) 19/1/21
Chairman/RRC
For Pr. Chief Personnel Officer
Date: 19-01-2021

No. ECoR/HQ/Pers(WEL)/4/2020/ Minutes

Copy forwarded to:

1. Ch. S&WI to PCPO for kind information to PCPO/ECoR
2. CPO(A)/ECoR, CPO(IR)/ECoR for kind information
3. PCMD, CGE and PFA/ECoR for kind information
4. DRMs – KUR, WAT, SBP & CWM/MCS for kind information
5. Sr. DPOs/Sr. DFMs -KUR, WAT & SBP, WPO/MCS, Sr. AFA/CRW/MCS,
6. All CSBF Committee members for information.
7. General Secretary-ECoRSC, ECoRSU, AISCSTREA & AIOBCREA for information
8. All concerned.



For Principal Chief Personnel Officer