



**EAST COAST RAILWAY**

Office of the  
Pr. Chief Commercial Manager  
Rail Sadan,  
Chandrasekharapur,  
Bhubaneswar – 751023

**Commercial Circular No. 229(GC) Parcel / 2021**

**Date: 05.07.2021**

**Sub:** Advance Booking of Parcel Space in SLRs, VPs attached to Passenger Carrying Trains and Parcel Special Trains.

**Ref:**(i) Railway Board's letter No. 2020/TC(FM)11/29 dated 11.09.2020 (PCCM/ECOR's CC No.214(GC)/Parcel/2020 dated 11.09.20) and dated 21.09.2020 (PCCM/ECOR's CC No. 238(GC)/Parcel/2020 dated 24.09.20) and dated 20.11.2020 (PCCM/ECOR's CC No. 315(GC)/Parcel/2020 dated 23.11.20).

(ii) PCCM/ECOR's CC No. 206(GC)/Parcel/2021 dated 21.06.2021.

(iii) Western Railway's letter No. T.421/O/Policy dated 05.10.2020.

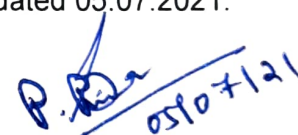
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Enclosed please find herewith copy of the Railway Board's letter No. 2020/TC(FM)/11/29-Pt.(1) dated 05.07.2021 regarding "Advance Booking of Parcel Space in SLRs, VPs attached to Passenger Carrying Trains and Parcel Special Trains" which is self explanatory, for information and necessary action.

All concerned to note and act accordingly.

**Authority:** Railway Board's letter No. 2020/TC(FM)/11/29-Pt.(1) dated 05.07.2021.

Encls: As above (01 Page),

  
(P. P. Sinha)

Asst. Commercial Manager (FS)  
For Pr. Chief Commercial Manager

No. PCCM/432/Parcel & Luggage/2019

Date: 05.07.2021

**Copy to:-**

All SMs/Goods Supervisors/ Comm. Supervisors/Siding clerks/Booking Clerk in charges/Parcel Clerk/ weigh Bridge clerks/City Booking Agencies.

Copy for information and necessary action to the:-

**PCOM, SDGM, FA & CAO(T), Chairman/RCT/BBS, Dy CVO(T), DY CCO, Dy COM(FOIS), CFTM, PO/RCT, Audit Officer/ECOR/BBS, Rates Section/CCM/ECOR/BBS,**

**GM(PMS)/CRIS/NDLS**

**DRM/KUR, WAT & SBP/ECOR, Sr DOM/KUR, WAT, SBP/ECOR, Sr**

**DCM/KUR, WAT, SBP/ECOR, Traffic Manager/Visakhapatnam port trust (VZP), Paradeep port Trust/PRDP.**

  
(P. P. Sinha)

Asst. Commercial Manager (FS)  
For Pr. Chief Commercial Manager

भारत सरकार /GOVERNMENT OF INDIA  
रेल मंत्रालय /MINISTRY OF RAILWAYS  
(रेलवे बोर्ड / RAILWAY BOARD)

No. 2020/TC(FM)/11/29-Pt.(1)

New Delhi, Date: 05.07.2021

**Principal Chief Commercial Managers,**  
All Zonal Railways.

**Sub: Advance booking of Parcel space in SLRs, VPs attached to Passenger Carrying trains & Parcel Special trains.**

Ref: (i) Western Railway's letter no. T 421/0/Policy, dated 05.10.2020.  
(ii) Board's letter of even no. dated 11.09.2020, 21.09.2020, 20.11.2020.

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The matter raised vide letter under ref-(i) has been examined in consultation with Finance Directorate of Railway Board.

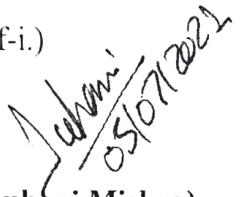
In this regard, attention is invited to the instructions contained in Board's letters under ref-(ii). These instructions do not prohibit loading of Parcels from/to any intermediate station falling on the route of the train. However, Zonal Railways must ensure strict adherence to all commercial rules, procedures, and formalities (including weighment of consignments, issue of PW Bill, bar-coding of packages, etc) before permitting such loading. Operational feasibility and commercial viability, and overall financial interests of Railways, may also be duly considered. Parcels loaded/ unloaded at intermediate stations (under the provisions of advance booking) shall continue to be charged on end-to-end basis.

It is further advised that, since the feature of advance booking of Parcel space is not available in PMS, Zonal Railway may device suitable mechanism/guidelines to ensure that there is no double booking of space and no customer complaints on this account. Care shall also be taken to ensure that no parcel space gets wasted due to loading/unloading at intermediate station.

In addition to the above, all possible attempts shall be made **to give Parcel space on long-term lease** (especially in trains where demand for advance booking is more) – so that we may get long-term traffic commitment from the party/parties, at market determined rates.

This issues in consultation with the Finance Directorate of Railway Board, and with the approval of Competent Authority.

(This disposes-off Western Railway's reference sent vide letter under ref-i.)

  
(Suhani Mishra)  
Director Freight Marketing  
Railway Board