

**EAST COAST RAILWAY**

Office of the  
Principal Chief Personnel Officer  
Rail Sadan, Chandrasekharpur  
Bhubaneswar.

**Office Order No.75 / 2021**

**Date: 08.04.2021.**

Approval of the Competent Authority is hereby communicated for Inter-Departmental Own Request transfer of Sri Daitary Sahoo, General Assistant in Pay Matrix Level-1 working in General Administration department under SDGM/ECOR/BBS to Accounts Department of ECoR/HQ/BBS as General Assistant (Accounts) in Pay Matrix Level-1 on bottom seniority, subject to the following terms and conditions:-

1. The concerned employee should be free from DAR & SPE/Vigilance cases on the date of release.
2. He should not seek re-transfer to his parent Unit, and if it so happens at a later date, it can be once again only on Inter Departmental Transfer on bottom seniority.
3. He will not be eligible for any transfer privileges such as joining time, transfer passes and composite transfer grant etc.
4. While releasing the staff concerned, the following formalities may be complied with in terms of Rly. Board's Letter No. E (NG) I-2001/TR/16 dated 21.11.2001. (RBE No.229/2001).
5. Sri Sahoo may release to report at this office of PCPO/ECOR/BBS for his further release to Accounts department of ECoR/HQ/BBS.
  - (i) The release memorandum should have the photograph of the employee pasted on it duly attested in a manner that the signature of the releasing official and the rubber stamp below that appear partially on the photograph and partially on the paper outside the photograph.
  - (ii) Sparing memo should have the signature of the transferred employee and his thumb impression both of which should be duly attested by the officer signing the release memorandum/order with officer's name and designation appearing below the signature.

(H K Mahanand)

Sr. Personnel Officer-I

for Principal Chief Personnel Officer

Date: 08.04.2021.

No: ECoR/Pers/NG /02/Office.Asst./IDOT(Out)//04/2021,

Copy forwarded for information and necessary action to the:

1. SDGM, PFA, PCPO,CPO (Admn),CPO(IR)/ECoR/BBS.
2. Dy.CPO(HQ),Chairman/RRC,Sr.AFA(HQ),Sr.ADGM,SPO(Gaz),SPO-I/ECoR/BBS,
3. SSM/IT/ECoR/BBS.
4. APO-II/ECoR/BBS .
5. Ch. OS- NG Cadre(Tech), Bills, Pass/ ECoR/BBS.
6. Staff Concerned
7. O.O.File.

for Principal Chief Personnel Officer