

EAST COAST RAILWAY

Office of the
Chief Commercial Manager
Rail Vihar, Chandrasekharpur
Bhubaneswar.

Dt. 28 /7/2004.

SL.No. 79 (G)/04

CIRCULAR LETTER NO.- CCM/136/policy/10

To

All Station Managers/ Goods Supervisors/Siding Clerks/Weigh bridge Clerks/ Clerk in charges/ Out agencies.

Copy for information and necessary action to the :

COM: E.Co.Rly, S.E.Rly, SEC Rly/ N.Rly/ NF Rly/ E. Rly/S.Rly/SC Rly/ W.Rly/ N.E.Rly/ C.Rly/ SW Rly/ NCRly/ NW Rly/ W.C.Rly/ E.C.Rly

CCM : E.Co.Rly, S.E.Rly, SEC Rly/ N.Rly/ NF Rly/ E. Rly/S.Rly/SC Rly/ W.Rly/ N.E.Rly/ C.Rly/ SW Rly/ NCRly/ NW Rly/ W.C.Rly/ E.C.Rly

DRM : E.Co.Rly/KUR/WAT/SBP, Sr.DOM- E.Co.Rly/KUR/WAT/SBP.

Sr.DCM : E.Co.Rly/KUR/WAT/SBP, CCO, Dy.CCM(Claims)/E.Co.Rly & S.E.Rly/14 Strand Rd. 11th Floor, Kolkata-1. CME : E.Co.Rly, S.E.Rly, SEC Rly/ N.Rly/ NF Rly/ E. Rly/S.Rly/SC Rly/ W.Rly/ N.E.Rly/ C.Rly/ SW Rly/ NCRly/ NW Rly/ W.C.Rly/ E.C.Rly. FA & CAO : E.Co.Rly,

CAO(TA), SAO(TA-I), AAO(C&G)/E.Co.Rly/CS Pur, ACM(REFUND), E.Co.Rly/BBS, DOCK Manager, CPT Railway/Kolkata, Traffic Manager, CPT Rly, Kolkata, VSKP Port/VSKP, Paradeep Port/ Paradeep, Haldia Port/Haldia

COM/Konkan Rly, CONCOR, IISCO House, 50 Jawaharlal Nehru Road, Kolkata.

Executive Director, CRIS, Chanakyapuri, N.Delhi - 110021.

Sub:- Payment of freight through CNCC facility at the booking point.

While accepting Rly freight through CNCC facility at the booking point, the following instructions should be followed scrupulously :-

1. The cheques for payment of freight should be realised from the concerned customers on the day of transaction itself and in any case on the next working day.
2. The cheques should be deposited in the Rly's local bank on the date of receipt itself or on the next day. If the next day happens to be a closed day or Bank holiday the deposit shall be made on the first working day of opening of the Bank.
3. The rail customers, as well as the concerned Chief Goods Supervisors of the Railways shall monitor and ensure that the cheques have not only been deposited in the Rly' local bank but also that the bank account of the customers has been debited and Rly's bank account credited by the next working day. If the Rly's bank account is not credited within 7 days, including holidays due to any default on the part of customers, such rail customers will be liable to pay the penalty, equivalent to the surcharge applicable on the 'To pay' transactions.
4. A manuscript register shall be maintained at each railway station/ goods shed to record the date of transaction, date of receipt of CNCC; date of deposit of the cheques in Rly's deposit account and date of clearance (credit to Rly' bank account) etc. so as to keep a watch over efficacy of the CNCC system as also to ensure that the stipulated credit limit available to the rail customers is not being exceeded.

All concerned to note and act accordingly.

Authority:-RB's letter no-98/TC-I/104/5 dtd 6.6.03.

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For Chief Commercial Manager.