

EAST COAST RAILWAY



प्रधान मुख्य कामिक अधिकारी का कार्यालय/
Office of the Principal Chief Personnel Officer
रेल सदन, द्वितीय तल, भुवनेश्वर - 751017
Rail Sadan, IInd Floor, Bhubaneswar-751017

स्थापना क्रमांक/ Estt. Srl. No. 06/2021
पूतरे/कार्मिक/आर/ECOR/Pers/R/HRMS

Date: 19.01.2021

सेवा मे,

सभी प्रमुख विभागाध्यक्षों/समन्वयक विभागाध्यक्षों, पूतरे/भुवनेश्वर
मं.रे.प्र/व.मं.का.अधिकारी/मं.का.अधिकारी-खोरधारोड, बालतेरू, संबलपुर,
मु.कारखाना प्रबंधक/कारखाना कार्मिक अधिकारी- मंचेश्वर, अतिरिक्त रजिस्ट्रार/रेल दावा अधिकरण,
उ.मु.का अधिकारी(नि.)/भुवनेश्वर
महा सचिव/इकोर श्र. कां., महा सचिव/इकोर श्र. यू.,
महा सचिव/एआई ओ बी सी आर ई ए, महा सचिव/ ए आई एस सी एस टी आर ई ए

Sub: Regarding approval of all relevant data and forms/pension booklet/summarized SR sent to IPAS from HRMS.

उपर्युक्त विषय पर रेलवे बोर्ड पत्र सं. PC-VII/2020/HRMS/16 दिनांक 14.01.2021 की प्रतिलिपि सूचना, मार्गदर्शन एवं आवश्यक कार्रवाई हेतु अग्रेषित है।

A copy of Railway Board's Lr. No. PC-VII/2020/HRMS/16 dated 14.01.2021 on the above quoted subject is forwarded herewith for information, guidance and necessary action.

Encl: As above,

(R.N.A.Parida)

Chairman Railway Recruitment Cell
For Principal Chief Personnel Officer

प्रतिलिपि प्रेषित/Copy to :

- 1) महाप्रबंधक के सचिव/पूर्व तट रेलवे, भुवनेश्वर
- 2) मुकाधि/मुकाधि(प्रशा.), उप म.प्र. अध्यक्ष(रेलवे भर्ती प्रकोष्ठ)
- 3) उप मुख्य प्रबंधक(सू.प्रौ), उप मुकाधि(औ.सं.एवं कल्याण), वकाधि(इंजी.)
- 4) वकाधि(स्टाफ), वकाधि(मुख्या. एवं न्याया.)
- 5) मुकाधि के निजी सचिव/सहा.कार्मिक अधि.(मुख्या.),सहा.कार्मिक अधि(कल्याण), सहा.कार्मिक अधि.(बिल),

**GOVERNMENT OF INDIA
MINISTRY OF RAILWAYS
(RAILWAY BOARD)**

No. PC-VII/2020/HRMS/16

New Delhi, dated: 14 .01.2021

**The General Managers,
All Indian Railways and Production Units/Training Institutes
(As per standard mailing list)**

Sub: Regarding approval of all relevant data and forms/pension booklet/summarized SR sent to IPAS from HRMS

Settlement module of HRMS has been launched by CRB & CEO, Railway Board on 26.11.2020 and the user guidelines of the module have also been issued and uploaded on the website of Railway Board vide Board's letter dated 14.12.2020.

2. For processing the Settlement process online, Pension Booklet, summarized SR, along with all other relevant forms and data are required to be sent to IPAS for acceptance and signature of retiring employees is also required to be digitally captured.

3. Subsequently the matter has been examined in consultation with Accounts Directorate and approval is hereby accorded for accepting all the data and forms digitally from HRMS by IPAS for the purpose of processing settlement cases through HRMS.

4. This issues with the approval of the Accounts Directorate and competent authority, Railway Board.



(Jaya Kumar G)

Dy. Director, Pay Commission-VII & HRMS

Railway Board

Ph. 011-47845125

E-mail- jaya.kumarg@gov.in

Copy to

1. GM/HRMS/CRIS
2. PAO Railway Board