

EAST COAST RAILWAY



प्रधान मुख्य कामक अधिकारी का कार्यालय/
Office of the Principal Chief Personnel Officer
रेल सदन, द्वितीय तल, भुवनेश्वर - 751017
Rail Sadan, IInd Floor, Bhubaneswar-751017

स्थापना क्रमांक/ Estt. Srl. No. 171/2020
पूतरे/कार्मिक/आर/ECOR/Pers/R/Pass

Date: 17.11.2020

सेवा मे,
सभी प्रमुख विभागाध्यक्षों/समन्वयक विभागाध्यक्षों, पू त रे/भुवनेश्वर
मं.रे.प्र/व.मं.का.अधिकारी/मं.का.अधिकारी-खोरधारोड,वालातेरू, संबलपुर,
मु.कारखाना प्रबंधक/कारखाना कार्मिक अधिकारी- मंचेश्वर, अतिरिक्त रजिस्ट्रार/रेल दावा अधिकरण,
उ.मु.का अधिकारी(नि.)/भुवनेश्वर
महा सचिव/इकोर श्र. कां., महा सचिव/इकोर श्र. यू.,
महा सचिव/एआई ओ बी सी आर ई ए, महा सचिव/ ए आई एस सी एस टी आर ई ए

Sub: Continuation of issuance of Manual Pass to Railway Employees .

उपर्युक्त विषय पर रेलवे बोर्ड पत्र सं. PC-VII /2020/HRMS/6(Part) दिनांक 16.11.2020 की प्रतिलिपि सूचना, मार्गदर्शन एवं आवश्यक कार्रवाई हेतु अग्रेषित है।

A copy of Railway Board's Lr. No. PC-VII /2020/HRMS/6(Part) dated 16.11.2020 on the above quoted subject is forwarded herewith for information, guidance and necessary action.

Encl: As above,


(R.N.A.Parida)

**Chairman Railway Recruitment Cell
For Principal Chief Personnel Officer**

प्रतिलिपि प्रेषित/Copy to :

- 1) महाप्रबंधक के सचिव/पूर्व तट रेलवे, भुवनेश्वर
- 2) मुकाधि/मुकाधि(प्रशा.), उप म.प्र. अध्यक्ष(रेलवे भर्ती प्रकोष्ठ)
- 3) उप मुख्य प्रबंधक(सू.प्रौ), उप मुकाधि(औ.सं.एवं कल्याण), वकाधि(इंजी.)
- 4) वकाधि(स्टाफ), वकाधि(मुख्या. एवं न्याया.)
- 5) मुकाधि के निजी सचिव/सहा.कार्मिक अधि.(मुख्या.),सहा.कार्मिक अधि.(कल्याण),
सहा.कार्मिक अधि.(विल),

**GOVERNMENT OF INDIA
MINISTRY OF RAILWAYS
(RAILWAY BOARD)**

No. PC-VII/2020/HRMS/6(Part)

New Delhi, dated: 16.11.2020

**The General Managers,
All Indian Railways and Production Units/Training Institutes
(As per standard mailing list)**

Sub: Continuation of issuance of Manual Pass to Railway Employees

Ref: Board's Letter No. PC-VII/2020/HRMS/6 dated 14.08.2020

Sir/Madam,


Please refer to Board's letter dated 14.08.2020 (RBE 66/2020) containing the guidelines for e-Privilege Pass/PTO Modules of Human Resource Management System (HRMS) in Indian Railways which was launched on 10.08.2020. The following crucial aspects were mentioned in the said letter:

- (i) E-Pass/PTO module shall be available to serving employee of Indian Railways w.e.f. 24.08.2020.
- (ii) Provision of physical pass shall also be there up to 31.10.2020 and employees who want to avail Privilege Pass/PTO in the physical form can avail the same during the period i.e. up to 31.10.2020. However, from 01.11.2020, Privilege Pass/PTO will be available only in Digital Form.

2. However, while carrying out the implementation of the e-Privilege Pass/PTO Module, certain practical issues regarding certain categories of employees have been communicated to Board's Office from various quarters. Further, the e-Privilege Pass/PTO Module for Pensioners has not yet been launched due to certain logistical issues and that the same would be commissioned very shortly.

3. Taking into view the concerns raised by various stakeholders, the matter has been thoroughly and comprehensively examined in Board's Office and following decisions have been made for implementation across whole Indian Railways:

- (i) Issuance of physical passes may be extended up to 31.12.2020 with the corresponding extension of time for booking across PRS counters for serving employees as per the validity of Passes.
- (ii) From 1st January, 2020 onwards the system may be invariably shifted to e-Pass module in respect of serving Railway employees.
- (iii) For pensioners, considering the logistical issues and considering the age factors of the end users, physical passes may continue to be issued to pensioners till 31.03.2021 with the corresponding extension of time for booking across PRS counters for pensioners as per the validity of Passes.


16/11/20 2/-

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(iv) As far as the Audit staff is concerned, the issue has already been referred to CRIS and till such time improvisation may be made to continue the issuance of physical passes to them.

4. This issues with the approval of the Competent Authority.

5. This letter has been uploaded on the website of Indian Railways at the following location:

<http://www.indianrailways.gov.in/railwayboard/> → About Indian Railways → Corporate Overview → Directorates → Pay Commission → Pay Commission-VII



(Jaya Kumar G)
Deputy Director, Pay Commission-VII & HRMS
Railway Board
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(e-mail id: jaya.kumarg@gov.in)

Copy to:

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CRB, M(Finance), M(Infra), M(TR), M(Op & BD), DG(HR). DG/RHS, DG/RPF, Secretary/Railway Board, Addnl. Members, Advisors/Executive Directors/ Joint Secretaries, Directors of Railway Board, All Branches of Railway Board