

STORES DEPARTMENT

Information as per Clause 4.1(b) of RTI Act 2005.

PARTICULARS OF ORGANISATION, FUNCTIONS AND DUTIES

The Materials Management Department caters the material requirement of Head Quarters, 3 Divisions. i.e. KUR, SBP, WAT & Depots under ECoR and also Construction organization under CAO/Con BBS. There are 7 Stores Depots available to cater the needs of maintenance activities of Locos, Coaches, Wagons, Train Operations, Office maintenance and For Disposal of Scrap in East Coast Railway as under

Carriage Repair workshop ,Mancheswar
General stores Depot, Mancheswar
Scrap Depot , Mancheswar
Electrical Loco Shed Depot, Angul
Diesel Loco Shed Depot, Visakapatnam
Electrical Loco Shed Depot, Visakapatnam
Wagon Stores Depot, Visakapatnam

The Zonal Stores Organization headed by Principal Chief Materials Manager (PCMM). There are 3 Chief Materials Managers (CMMs), 4 Dy. Chief Materials Managers (Dy. CMMs), 4 Sr. Materials Managers (SMMs) officers, One Asst. Materials Manager (AMM) .

DIVISIONAL STORES ORGANISAIONS:-

All Three Divisional organization are headed by Sr.DMMs and assisted by DMMs/AMMs. As regards to their functions, they under take procurement functions of Non-stock items of the Divisions and do various Service contract of the Division. Sr.DMMs of divisions conduct e-auction of Scrap materials generated at their divisions.

FUNCTIONS AND DUTIES OF STORES DEPARTMENT

The field of materials Management covers the following functions.

- i) Materials planning and programming of procurement and supplies.
- ii) Purchasing of Goods and Services
- iii) Inventory control
- iv) Stocking of materials and warehousing
- v) Materials handling and transportation
- vi) Codification and standardization

vii) Value Analysis

viii) Identification, Disposal of supplies, obsolete and scrap materials.

POWERS AND DUTIES OF ITS OFFICERS AND EMPLOYEES.

The financial powers are entrusted to the officers depending upon the nature of their duties i.e. procurement of materials, inspection, acceptance, disposing of the scrap etc., have been enumerated in details in the Model Schedule of Powers (known as MSOP).

Distribution of works among HQ Stores Officers are as follows:-

Officer in charge				Section	Group
SAG	JAG	SS	JS		
CMM-HQ	Dy. CMM-III	SMM-III	AMM-I	P-02	(20-29) Electric Loco Components
			-	P-04	(40-49) General electric items, Computers, Communication items, OHE items & accessories etc
		SMM-Con-I	-	P-01	(10-19) Diesel Loco Components
CMM-Con	Dy.CMM-II	SMM-II	-	P-08	(80-89) POL items, Printing and Stationery
				P-82	(82) Drugs, consumable & Medical Equipments etc.
		SMM-II	-	P-05	(50-59) Signal & telecom Components
				P-06	(60-69) Engineering Track Fittings
				P-07	(70-79) Hardware, Furniture, Clothing items
CMM-II	Dy.CMM-I	SMM-I	-	P-09	(90-99) Steel, Plywood, Non-ferrous items etc.
				P-03	(30-39) Carriage & Wagon Components
	Dy.CMM-HQ	-	-	S-02	Gaz. & Non -Gaz. Estt. Vehicle hiring & Management
				S-13	iMMIS, E-Procurement, IREPS, Implementation of e-Office & GeM
				S-04	Receipt & Dispatch
				S-07	Tender Opening
				S-08	Parliament Business, RTI, Legal matters, D&A Cases Public Grievances including staff grievance, Court & Arbitration Cases.
				S-09	Demand Registration
				S-14	Compilation of Railway Board, GM, PHODs, letter and inspection notes etc.
	Dy. CMM-I	SMM-I	-	S-06	Sales
CMM-Con	Dy.CMM-II	SMM-II	-	S-10	Vendor Registration
		-	-	S-12	Inventory Control Section
				S-11	Budget
					ISO & Office Modernization, Depot

					Modernization, Material Intensive Contracts for Open line and Construction Organisation.Hiring of M&P for Depot and Divisions and other allied activities
CMM-HQ	Dy.CMM-HQ	-	-	S-03	Local Purchase,Stationery, Office Imprest, Residual computer subject
				S-05	Policy
	Dy.CMM-III	-	-	S-01	Secret Cell
				S-02	Gaz. & Non -Gaz. Estt. Vehicle hiring & Management

Contract Details of HQ, Division and Depots officers.

Stores Officers at O/o Principal Chief Materials Manager, East Coast Railway Bhubanesar-17.
FAX: 0674-2300497, e-mail:cos@ecor.railnet.gov.in

Head Quarters Office				
Designation	Name	Rly. No.	BSNL No.	CUG No.
Principal Chief Materials Manager	P.B.Ninawe	50090	2303516	8455885750
Chief Material Manager/HQ	B.K.Mohanty	50290	2301340	8455885752
Chief Material Manager/II	M.Partha Saradhi	50190	2303559	8455885751
Chief Material Manager/Con	Naveen Singh	53090	2300760	8455885762
Dy.Chief Materials Manager-cum-Secy.to PCMM	M.K.Mohanty	50092	2302536	8455885758
Dy.Chief Materials Manager/I	R.K.Sethi	50192	2301761	8455885754
Dy. Chief Materials Manager/II	T. Mohapatra	50194	2301201	8455885753
Dy. Chief Materials Manager/III	S.K. Nayak	50196	2300593	8455885755
Sr.Materials Manager/I	J.N.Pattanayak	50298	2303883	8455885763
Sr.Materials Manager/II	S.C.Hansdah	50396	2301737	8455885767
Sr.Materials Manager /III	M.K.Ray	50494	--	8455885770
Sr.Materials Manager/ Con-I	S.C.Satapathy	50492	--	8455885768
Asstt. Materials Manager/I	P.K.Mohanty	50296	--	8455885766
Divisional Stores Office				
Sr. Divisional Materials Manager/Khurda	D.N.Pandey	72204	2492524	8455887750
Divisional Materials Manager/Khurda	Vikas Kumar	72207	--	8455885761
Sr. Divisional Materials Manager/Visakapatnam	K.B.Tirupataiah	82204	2549971	8978080750
Divisional Materials Manager/ Visakapatnam	G Ch.Vidyasagar	82800	--	8978080754
Asst.Divisional Materials Manager/ Visakapatnam	J S K Das	82890	--	8978080755

Sr. Divisional Materials Manager/Sambhalpur	Chanchal Mandal	62486	2521176	8455886750
Divisional Materials Manager/Sambhalpur	Javed Khan	62832	--	--
Depot Stores Office				
Sr.Materials Manager/CRW/MCS	Biswajit Sahu	58460	2748205	8455885780
Asst.Materials Manager/CRW/MCS	A K Meena	58462	--	8455885781
Sr.Materials Manager-I/GSD/MCS	S.K.Panda	58660	--	8455885765
Sr.Materials Manager/GSD/MCS	S K Behera	58662	--	8455885764
Sr.Materials Manager/DLS/VSKP	C.R.Sarkar	82375	2727916	8978080752
Asstt.Materials Manager/ELS/VSKP	B.R.S.Pattnaik	85439	2727490	8978080751
Dy.Materials Manager/WSD/VSKP	Ramesh Kamini	82507	--	8978080753
Asstt.Materials Manager/ELS/ANGL	Rajesh Dohare	75277	211327	8455887751
Central Hospital /Macheswar				
Sr.Materials Manager/CH/MCS	S.K.Biswal	58542	2300170	8455885772