

**EAST COAST RAILWAY**

Office of the  
Principal Chief Personnel Officer  
Rail Sadan, Chandrasekharpur  
Bhubaneswar-751017  
Date-28<sup>th</sup> July' 2020

**No-ECOR/Pers/01/Selection/Protocol/Ex-Cadre/50**

**NOTIFICATION**

Sub: Notification for filling up of Chief Protocol Inspector in Level-07 and Protocol Inspector in Level-06 in General Administration Department/ HQ/BBS on ex-cadre basis.

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Applications are invited from serving permanent railway employee of East Coast Railway for filling up of Chief Protocol Inspector in Level-07 and Protocol Inspector in Level-06 on ex-cadre basis in General Administration Department/HQ/BBS.

1	Name of the Post	Pay Scale	Vacancy
a	Chief Protocol Inspector	Level-07	01
b	Protocol Inspector	Level-06	01
2	Eligibility Conditions	a	Willing employee (except RPF/RPSF Personnel) should be working in equivalent scale on regular basis or one scale/level below on regular basis for minimum 02 years as on the date of notification. Preference will be given to those working in the same scale/level.
		b	He / She must be a graduate in any recognized university on or before the date of notification.
		c	Experience of working in Protocol / Liaison Inspector work will be preferred.
		d	Computer knowledge is desirable.
3	Mode of Selection	The suitability will be assessed by a duly constituted screening committee through Viva-Voce test, screening of service record as well as last three years APARs i.e. 2018-19, 2019-20 & 2020-21. The employee should be free from SPE/Vigilance/DAR cases.	
4	Tenure	The tenure of the posting as Chief Protocol Inspector/ Protocol Inspector on ex-cadre basis will be for a maximum period of 05 years. However, if the selected candidate does not come up to the standard required, he/she may be repatriated at any time to his/her parent department without assigning any reasons whatsoever at short notice.	
5	Pay Fixation	Pay fixation on joining as Chief Protocol Inspector/ Protocol Inspector on ex-cadre will be made as per extant rule. The posting in the above mentioned ex-cadre post will give him/her the benefit of drawing pay in the scale attached to the particular post on ex-cadre basis while holding the post. It does not amount to "Promotion" and hence there will be no benefit of pay fixation as done on promotion.	
6	Other Conditions	a	The lien will continue to be maintained in his/her substantive seniority unit in the concerned division/unit even after posting as Chief Protocol Inspector/ Protocol Inspector on ex-cadre basis.



	Other Conditions	b	Any other provision of IREM or circular issued by Railway Board regarding terms and condition of selection to the ex-cadre post and other conditions applicable, although inadvertently omitted in this notification, should be treated as valid and operative.
		c	The staff applying in response to the notification will not be allowed to withdraw the option in the event of his selection.
		d	Any advance copy submitted directly without forwarding of controlling officer will not be entertained.
		e	The period of service in the ex-cadre post, over and above the substantive scale/level will not be counted as qualifying service for any purpose whatsoever.
7	How to Apply and Forwarding of application by units	a	Willing candidate may submit his/her application in the format at <b>Annexure-I</b> . Applicant should fill up application form after thoroughly reading the eligibility conditions and submit the application form with enclosure through his/her controlling officer. Incomplete application form will be summarily rejected. The staff who are working in different units keeping lien in other unit should forward his/her application through competent authority of lien unit.
		b	The controlling officer should send the application to the respective Sr.DPOs/DPOs of Divisions & APO-I / SPO-I of HQ latest by <b>04<sup>th</sup> September 2020</b> .
		c	The Personnel Officers concerned should verify the correctness of the particulars furnished by the employee in his/her application from their service records and forward the same to PCPO's office/BBS on or before <b>11<sup>th</sup> September 2020</b> in one bunch with covering letter and consolidated statement of (Eligible/ Ineligible Separately) applications indicating their service particulars.
		d	In case, no application is received, a "Nil" report may be sent to PCPO's office by the Personnel Officer concerned <b>by 11<sup>th</sup> September 2020</b>
		e	The APAR of the eligible employee for the last three years may be sent along with the application forms otherwise the application will not be entertained.
8	Last date for submission of application by applicant is <b>27<sup>th</sup> August 2020</b> .		
9	This notification should be given wide publicity among the staff and copy of the notification may be pasted in the office notice board also. This notification is also available in East Coast Railway website <a href="http://www.eastcoastrail.indianrailways.gov.in">www.eastcoastrail.indianrailways.gov.in</a>		

Encl: Application Form (Annexure-I)

*(Signature)*  
28/7/2020  
(Jyoti)

Asst. Personnel Officer-I  
For Principal Chief Personnel Officer

Copy forwarded for information and necessary action to:

1. All PHOD/CHOD/ECOR/BBS & CAO(Con)/ECOR/BBS
2. Secy to GM for information of GM Please.
3. DRM/ECOR/KUR, WAT & SBP, CWM/CRW/MCS
4. Chairman/RRB/BBS & Registrar/RCT/BBS
5. Dy.CPO(Con)/ECOR/BBS & Sr.DPO/ECOR/KUR, WAT & SBP
6. WPO/CRW/MCS, SPO/RE/BBS & SPO(Con)/ECOR/VSKP
7. SSM(IT)/ECOR/BBS
8. Notice Board of PCPO's Office/BBS

*(Signature)*

For Principal Chief Personnel Officer

**PROFORMA APPLICATION**

Application for calling volunteers from serving employees of East Coast Railway for filling up of Chief Protocol Inspector in Level-07 & Protocol Inspector in Level-06 vide PCPO/BBS's letter No-ECOR/Pers/01/Selection/Protocol/Ex-Cadre/50, Dated-28<sup>th</sup> July' 2020.

Post Applied for (Only one post will mention)		
1	Name of the employee in full (Block Letter)	
2	Father's / Husband's Name	
3	Date of Birth	
4	a)Date of Initial Appointment	
	b)Capacity on initial appointment	
	c)Scale of Pay on initial appointment	
5	Community (UR/SC/ST/OBC)	
6	Present Department / Division/Unit in which working	
7	Working under (Controlling Officer)	
8	Present Designation	a) Substantive
		b) Officiating
9	Date of regular entry to Present Post (Grade Pay / Level earned by ACP/MACP should not be mentioned)	a) Substantive
		b) Officiating
10	Experience if any as Protocol / Liaison Inspector.	
11	Educational Qualification	
12	Do you have any computer qualification? (If yes, please attach the certificate)	
13	Lien Department / Unit	
14	PF Account No	
15	a)Contact Number	
16	b)Email ID (Write in capital letter only)	

(Contd to Page-02)

I do hereby declare that I have gone through the above referred notification and I am volunteering for the post of Chief Protocol Inspector / Protocol Inspector after agreeing to abide all the conditions in the said notification. I am aware that my application will not be considered if it is deficient in any form or incorrect or not forwarded by the controlling officer/department/division/unit to PCPO's office. In case, anything is found to be incorrect, I shall be responsible and my candidature may be cancelled.

Date:

Place:

**(Signature of the employee)**

Certified that the above employee submitted the application before the cutoff date in this office.

Date-

**(Signature of Controlling Officer)**  
**With Seal**

Certified that the above service particulars are found correct as per the service record maintained in this office.

Date:

**(Signature of Cadre Personnel Officer)**  
**With seal**

