

EAST COAST RAILWAY

Office of the
Principal Chief Personnel Officer
Rail Sadan, Chandrasekharpur
Bhubaneswar-751017

No-ECOR/Pers/01/Staff/RCT/BBS/93

Date-13th July' 2020

The General Manager (P),

1. Central Railway, CST, Mumbai, 400 001.
2. Eastern Railway, 17, N.S. Road, Fairlie Palace, Kolkata-700 001.
3. East Central Railway, Dighi Kalan, Hazipur, Distt- Vaishali, Bihar-844 101.
4. Northern Railway, Baroda House, New Delhi-110 001
5. North Central Railway, Subedarganj, Allahabad, U.P.-211 033
6. North Eastern Railway, Gorekhpur, U.P.-273 012.
7. North East Frontier Railway, Maligaon, Guwahati, Assam-781 011.
8. North Western Railway, Near Jawahar Circle, Jaipur, Rajasthan-302 017.
9. Southern Railway, Park Town, Chennai-600 003.
10. South Central Railway, Rail Nilayam, Secunderabad-500 071
11. South East Central Railway, Bilaspur-495 004
12. South Eastern Railway, 11, Garden Reach Road, Kolkata-700 043
13. South Western Railway, Gadag Road, Hubli, Karnataka-580 020
14. Western Railway, Church Gate, Mumbai-400 020
15. West Central Railway, Jabalpur-482 001.
16. Metro Railway, 33/01, J.L. Nehru Road, Kolkata-700 071.
17. Chittaranjan Locomotive Works, PO-Chittaranjan, Distt-Burdwan, W.B.-713 331.
18. Integral Coach Factory, South Colony, ICF Factory, Chennai-600 038.
19. Modern Coach Factory, Raebareli, Lalganj, U.P.-229 120
20. Rail Coach Factory, Kapurthala, Punjab-144 602
21. Rail Wheel Factory, New Town Main Road, Yehahanka, Bengaluru-560 064
22. Central Organisation for Railway Electrification, Allahabad-211 001.
23. RDSO, Manak Nagar, Lucknow-225 011,
24. RITES, House No-27, Barakhambha Road, New Delhi-110 001.
25. Diesel Locomotive Works, Varanasi-221 004,
26. Diesel Locomotive Modernisation Works, Patiala,

The All PHOD & CHOD/ECOR/BBS & CAO(Con)/ECOR/BBS

The DRM/ECOR/KUR, WAT & SBP, CWM/CRW/MCS

The Chairman/RRB/BBS,

The Registrar/RCT/BBS,

The Dy.CPO(Con)/ECOR/BBS & Sr.DPO/ECOR/KUR, WAT & SBP,

The WPO/CRW/MCS, SPO/RE/BBS & SPO(Con)/ECOR/VSKP,

The SSM(IT)/ECOR/BBS.

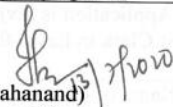
Sub: Notification for filling up of the vacancies of Sr.Clerk in Level-05 in
Railway Claims Tribunal/Bhubaneswar on option basis.

Application is invited from serving permanent railway employees for filling up of a vacant
post of Sr.Clerk in Level-05 in Railway Claims Tribunal/Bhubaneswar on option basis.

1	Name of Category/ Post	Sr.Clerk
2	No of Vacancy	01 (One)
3	Pay Scale	Level-05

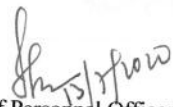
4	Serving employee (Except RPF/RPSF Personnel) who are working as Jr.Clerk-Cum-Typist in Level-02 or Sr.Clerk-Cum-Typist in Level-05 with minimum two years regular service as Jr.Clerk-cum-Typist or two years regular service in the grade of Jr.Clerk-Cum-Typist and Sr.Clerk-Cum-Typist taken together, on transfer basis for tenure of 05 years.
5	They are, however, liable to be repatriated prematurely to his/her parent cadre in either of the following circumstances:
	<ul style="list-style-type: none"> i. By Chairman, RCT for any administrative reasons including on grounds of unsatisfactory work of the staff concerned and ii. When the employee concerned is due for promotion in his/her parent cadre before 05 years of his/her joining RCT.
6	The staff who are repatriated from RCTs to his/her parent cadres will not be considered for posting in Railway Claims Tribunals before completion of 03 years in the parent cadre.
7	The selection of the employee to Railway Claims Tribunal/Bhubaneswar subject to the approval / decision of the Principal Chief Personnel Officer is final. Withdrawal of candidature after selection will not be permitted.
8	The employee should be free from DAR/SPE/Vigilance cases.
9	The lien of the employee will continue to be maintained in the parent unit/cadre for his/her career progression.
10	<p>The list of Volunteers together with the following documents may please be furnished to this office to enable further process.</p> <ul style="list-style-type: none"> i. Applications in the enclosed pro-forma volunteers together with attested copy of his/her testimonials. ii. Attested copy of his/her APARs for the last three years and their service registrar iii. A certificate from the department concerned that the employee is free from SPE/Vigilance/DAR cases.
11	The controlling officers need not forward the applications of such employee who cannot be released in the event of selection for the post.
12	The applications of the volunteers who fulfill the requirement may be forwarded in the prescribed format (Annexure-I) to reach this office in one bunch along with consolidated statement on or before 17th August 2020 addressed to Principal Chief Personnel Officer, East Coast Railway, 02nd Floor, South Block, Rail Sadan, Mancheswar-751 017, or send the scanned copy of the applications and forwarding letter through email address spo_staff@ecor.railnet.gov.in after obtaining the approval of the competent authority. Applications received without the approval of competent authority will not be considered.
13	This notification should be given wide publicity among the staff and copy of notification may be pasted in the office notice board also. If no volunteers for the above post a "Nil" report may be sent positively by 17.08.2020 . This notification is also available in East Coast Railway website at www.eastcoastrail.indianrailways.gov.in

Encl: 1. Application Form (Annexure-I)


 (H.K. Mahanand)
 Sr. Personnel Officer-I
 For Principal Chief Personnel Officer

Copy forwarded for information and necessary action to:

1. Notice Board of PCPO's office/BBS.


 For Principal Chief Personnel Officer

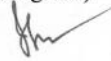
PROFORMA APPLICATION

Annexure-I

Application for calling volunteers from serving railway employee for filling up of Sr. Clerk in Level-05 vide PCPO/BBS's letter No- ECoR/Pers/01/Staff/RCT/BBS/93, Dated- 13.07.2020.

1	Name of the employee in full (Block Letters)	
2	Father's / Husband's Name	
3	PF No & Bill Unit No	
4	Date of Birth	
	Date of Initial Appointment	
	Capacity on Initial Appointment	
	Scale of Pay on Initial Appointment	
5	Community (UR/SC/ST/OBC)	
6	Present Department/HQ/Division/Unit in which working	
7	Working under (Controlling Officer)	
8	Date of entry to Sr.Clerk-Cum-Typist	
	Date of entry to Jr.Clerk-Cum-Typist	
9	Whether now working against cadre post or Ex-cadre post or on ad-hoc basis, clear details should be furnished.	
10	Educational Qualification	
11	Other Qualification, if any.	
12	Lien Department / Unit	
13	Experience in Typing / Computer.	
14	Whether free from SPE/Vigilance/DAR cases.	

(Contd.... To Page-02)



15	Whether work in any RCT. If Yes, mention the period of work in RCT with date.	
16	a) Contact Number	
	b) Email ID	

I do hereby declare that I have gone through the above referred notification and I am volunteering for the post of Sr.Clerk-Cum-Typist/Jr.Clerk-Cum-Typist after agreeing to abide all the conditions in the said notification. I am aware that my application will not be considered if it is deficient in any form or incorrect or not forwarded by the controlling officer/ department/ division/ unit to PCPOs' office/ECORly/BBS. In case, anything is found to be incorrect, I shall be responsible and my candidature may be cancelled.

Date

Place

(Signature of the employee)

Certified that the above employee submitted the application before the cutoff date in this office and forwarded in a confidential folder along with (a) copy of APARs for last three years i.e. 2017-18, 2018-19 & 2019-20 and (b) copy of service registrar to PCPO/ECOR/BBS.

Date:

(Signature of Controlling Officer)

With seal

Certified that the above service particulars are found correct as per the service record maintained in this office.

Date:

(Signature of Cadre Personnel Officer)

With seal

