



East Coast Railway

SSM(IT)/BBS

Office of the  
General Manager(P)  
Rail Sadan,  
Chandrasekharpur  
Bhubaneswar-751 017 (Odisha).

No: ECoR/Pers/NG (P)/ Merger of P.Cadre/HQ&WPO/13, Dated: 28.01.2020.

**MEMORANDUM**

**Sub:** Provision of Avenue of Promotion to the Office Assistant (Level-1) working in Personnel department of CRW/MCS.

Consequent upon amalgamation of ministerial cadre of personnel department of CRW/MCS with that of GA/Pers/Med department of HQ/BBS, the office Assistant (Level-1) cadre of personnel department of CRW/MCS is left out without any Avenue for their Career advancement as MCSW can not conduct the selection independently for ministerial category.

As such, it has been decided to include the office Assistants (Level-1) of personnel department of CRW/MCS in the eligible list, (subject to their eligibility), in the process of selection for filing up the vacancies of Jr.Clerk-cum-typist (Level-2) against 33.½DPQ and 16 2/3% LDCE in the ministerial cadre of all departments (Except Accounts and RPF department) in ECoR/HQ office/BBS.

As a corollary, while preparing the inter-se seniority list of office Assistant /General Assistant (Level-1) of HQ/BBS and office Assistants of Personnel department of CRW/MCS, for the purpose of selection, the period of regular service in the post of office Assistant /General Assistant (Level-1) shall be taken in to account.

This issues with the approval of PCPO/ECoR/BBS.

These instructions shall take effect from the date of issue of this memorandum.

*(Trilochan Nath)* 28.1.2020

Sr. Personnel Officer-II  
for Principal Chief Personnel Officer

No: ECoR/Pers/NG (P)/ Merger of P.Cadre/HQ&WPO/13 Dated: 28.01.2020.

Copy forwarded for kind information and necessary action to:-

1. All PHODs/CHODs of ECoR/BBS,
2. PS to PCPO & CPO (Admn) for kind information of PCPO & CPO (Admn)
3. Dy.CPO(Gaz), Chairman(RRC)&Dy.CPO(IR&W), Dy.CPO/Con/BBS, SPO-I/ECoR/BBS APO-I, APO-II/ECoR/BBS.
4. Chairman/RRB/BBS, PO/RCT/BBS, WPO/CRW/MCS, SPO(RE)/BBS, SPO(Con)/VSKP/
5. SSM/IT/BBS for uploading the memorandum in ECoR Website.
6. General Secretary/ECoRSC, ECoRSU, AIOBCREA, AISCSTREA/ECoR/BBS
7. Memorandum File,
8. Notice Board of PCPO's Office.

*(Trilochan Nath)* 28.1.2020  
for Principal Chief Personnel Officer

*Retd.*  
*30/01/20*  
*SSM(IT)*  
*Self website*  
*30/01/2020*