



EAST COAST RAILWAY

प्रधान मुख्य कार्मिक अधिकारी का कार्यालय  
Office of the Principal Chief Personnel Officer  
द्वितीय तल, रेल सदन, भुवनेश्वर- 751 017  
2<sup>nd</sup> Floor, Rail Sadan, Bhubaneswar-751 017

Dated: 23.01.2020

No. ECoR/Pers/Wel/SBF/2019-20

To  
All PHODs/CHODs/HODs  
CAO (Con.)/ECoR/BBS,  
DRMs: KUR, SBP & WAT,  
CWM/MCS  
Chairman/RRB/BBS.

**Sub: Distribution of Laptops to Physically Challenged wards of Non-Gazetted employees reading in Class-XI and above who are unable to attend any coaching centres.**

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Applications are invited from the Physically challenged wards of Non gazette employees, reading in Class-XI & above who are unable to attend any coaching centre due to their physical inability, for distribution of laptop. The laptops will facilitate the physically challenged children to prepare themselves for different examinations at their home. The Physical disability should be at least 40% as per PWD Act 1995. The proforma of the application is enclosed.

1) It is therefore, requested to give wide publication among all the eligible non-gazetted Railway employees under your control. The applicant should submit the application in prescribed format to Sr. DPO's Office / WPO's Office / Dy. CPO(Con)'s office by 07.02.2020 (18:15 Hrs). The applications for all the departments of **HQrs** should be submitted directly to Welfare Section by 07.02.2020 positively.

2) The applications of all eligible employees completed in all respects along with all enclosures/documents, may be sent by Sr.DPO's Office/WPO's Office/Dy.CPO(Con)'s office to **Welfare Section of this office on or before 14.02.2020 in a lot.**

**No applications will be entertained after due date.**

The matter may be treated as most important & wide publicity may be given amongst staff concerned your jurisdiction.

Encl.: Application Format.

(R.N.A.Parida)

Dy. Chief Personnel Officer (IR&W)  
For Principal Chief Personnel Officer

Copy for information & necessary action to:

1. The Ch. S&WI to PCPO for kind information to PCPO.
2. The PS to CPO (Admin) for kind information to CPO (Admin).
3. The Sr. System Manager/ECoR/BBS- for uploading the notification in Welfare portal of Personnel department in ECoR website.
4. Sr. DPOs: KUR,SBP & WAT, Dy. CPO(Con)/Co-Ordn./BBS, Dy. CPO/Con/VSKP & WPO/CRW/ MCS for information and necessary action
5. The General Secretary - ECoRSC & ECoRSU, AISCSTREA, AIOBCREA & ECoRRPEA.
6. All Members of CSBFC

(R.N.A.Parida)

Dy. Chief Personnel Officer (IR&W)  
For Principal Chief Personnel Officer

Pls. 23/01/20  
SSOCA) / SMCID  
SEC (website)  
for uploading in ECoR website  
+ copy to our notice board.  
30/01/2020

## APPLICATION FORM

DETAILS OF WARDS (Physically Challenged) STUDYING IN CLASS - XI & above IN THE  
SESSION 2019-20

Name of the <b>Applicant</b> (employee) in full (in BLOCK LETTERS)			
Designation:	3	Working under/Station:	
Department:	5.	Division / Unit:	
P. F. No.:	7	Contact No.:	
Level (7 <sup>th</sup> CPC) (Must be indicated)	Level –	GP (6 <sup>th</sup> CPC) -	
Name of the <b>Child</b> in full (in BLOCK LETTERS)			
Date of birth of the Child:			
1 Nature of Disability (please tick ✓)  <i>Please mention the percentage of disablement along with documentary proof</i>	(Orthopedically Handicapped)	Visually Handicapped	Hearing Handicapped
	% =		
12 Relationship with the employee: (Certificate should be furnished from the Pass issuing Authority, in case of dependent sisters)			
13 Class, name & address of the Institution where the Child is currently studying.			
14 Whether Institution is recognized by Central Govt./ State Govt. (Please put ✓ mark)	Yes	No	

Enclosures: i) A copy of the School Identity Card/ Bona-fide Certificate in support of the studentship of the Child.  
ii) Railway (Employee) Identity card.

*Signature of the applicant*