



EAST COAST RAILWAY

प्रधान मुख्य कार्मिक अधिकारी का कार्यालय/
Office of the Principal Chief Personnel Officer
रेल सदन, द्वितीय तल, भुवनेश्वर - 751017
Rail Sadan, IInd Floor, Bhubaneswar-751017

स्थापना क्रमांक/ Estt. Srl. No.109/2019
पूतरे/कार्मिक/आर/ECOR/Pers/R/APAR

RBE: 69/2019

Date: 14.05.2019

सेवा मे,
सभी प्रमुख विभागाध्यक्षों/समन्वयक विभागाध्यक्षों, पू त रे/भुवनेश्वर
मं.रे.प्र/व.मं.का.अधिकारी/मं.का.अधिकारी-खोरधारोड,वालातेरू, संबलपुर,
मु:कारखाना प्रबंधक/कारखाना कार्मिक अधिकारी- मंचेश्वर, अतिरिक्त रजिस्ट्रार/रेल दावा अधिकरण,
व.का अधिकारी(नि)/भुवनेश्वर
महा सचिव/इकोर थ्र. कां., महा सचिव/इकोर थ्र. यू.,
महा सचिव/एआई ओ बी सी आर ई ए, महा सचिव/ ए आई एस सी एस टी आर ई ए

Sub: Prepration and Maintenance of Annual Performance Appraisal Reports (APARs) of Non-Gazetted Railway Servants.

उपर्युक्त विषय पर बोर्ड पत्र सं. E(NG)I/2019/CR/2 दिनांक 29.04.2019 की प्रतिलिपि सूचना, मार्गदर्शन एवं आवश्यक कार्रवाई हेतु अग्रेषित है।

A copy of the Board's Lr. No- E(NG)I/2019/CR/2 dated 29.04.2019 on the above quoted subject is forwarded herewith for information, guidance and necessary action.

Encl: .As above,


(G.Sathy)

**Dy.Chief Personnel Officer(IR&W)
For Principal Chief Personnel Officer**

प्रतिलिपि प्रेषित/Copy to :

- 1) महाप्रबंधक के सचिव/पूर्व तट रेलवे, भुवनेश्वर
- 2) मुकाधि/मुकाधि(प्रशा.), उप म.प्र. अध्यक्ष(रेलवे भर्ती प्रकोष्ठ)
- 3) उप मुख्य प्रबंधक(सू.प्रौ), उप मुकाधि(औ.सं.एवं कल्याण), वकाधि(इंजी.)
- 4) वकाधि(स्टाफ), वकाधि(मुख्या. एवं न्याया.)
- 5) मुकाधि के निजी सचिव/सहा. कार्मिक अधि.(मुख्या.),सहा.कार्मिक अधि.(कल्याण), सहा.कार्मिक अधि.(विल),

75A
10/5/19

RBE No. 69/2019

GOVERNMENT OF INDIA
MINISTRY OF RAILWAYS
(RAILWAY BOARD)

No. E(NG)I-2019/CR/2

New Delhi dated 29/04/2019

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@s/R
D. Cao - F2
10/5
S. (A)
S. Rao
10/5

ECOR

The General Managers(P)
All Zonal Railways &
Production Units etc.,
(As per standard list).

Sub:- Preparation and Maintenance of Annual Performance Appraisal Reports(APARs) of Non-gazetted Railway servants.

Reference is invited to para 1(iii) of Board's letter No. E(NG)I-2001/CR/7 dated 22.08.2001, in which it was inter-alia laid down that "where the Reporting Authority or Reviewing Authority retires or demits office, he should report/review the Confidential Reports of all railway servants working under him ordinarily within a period of one month from the date of such retirement or demission of office".

2. It is pointed out that non-initiation/non-finalisation of Annual Performance Appraisal Reports(APARs) in time delays selections and affects employees' promotional prospects. The matter was also raised recently by AIRF in the March, 2019 PNM meeting with Board. Accordingly Zonal Railways/Productions Units may ensure that the instructions contained in Board's letter ibid are reiterated down the line for strict compliance.

Please acknowledge receipt.

Hindi version shall follow.


(M.K.Meena)
Deputy Director Estt. (N)
Railway Board