



EAST COAST RAILWAY

मुख्य कार्मिक अधिकारी का कार्यालय/
Office of the Chief Personnel Officer
द्वितीय तल, - 751 017
Rail Sadan, IInd Floor, Bhubaneswar-751 017

स्थापना क्रमांक/ Estt. Srl. No. 192/2016
पूतरे/कार्मिक/आर/ECOR/Pers/R/Misc.

RBE-145/2016
Date: 24.1.2017

सेवा मे,

सभी प्रमुख विभागाध्यक्षों/समन्वयक विभागाध्यक्षों, पू त रे/भुवनेश्वर
मं.रे.प्र/व.मं.का.अधिकारी/मं.का.अधिकारी-खोरधारोड,वालातेरु, संबलपुर,
मु;कारखाना प्रबंधक/कारखाना कार्मिक अधिकारी- मंचेश्वर, अतिरिक्त रजिस्ट्रार/रेल दावा अधिकरण,
व.का अधिकारी(नि)/भुवनेश्वर
महा सचिव/इकोर श्र. कां., महा सचिव/इकोर श्र. यू.,
महा सचिव/एआई ओ बी सी आर ई ए, महा सचिव/ ए आई एस सी एस टी आर ई ए

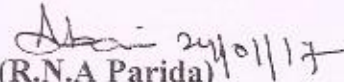
विषय /Sub: Inclusion of Aadhar Number (Unique Identification issued by UIDAI) in Service Book of Government servants.

पूतरे के विषय क्रमांक/ECOR's Subject Serial No. Misc-10/2016

उपर्युक्त विषय पर बोर्ड पत्र सं E(G)2016/FR1-6 दिनांक 02.12.2016 की प्रतिलिपि सूचना, मार्गदर्शन एवं आवश्यक कार्रवाई हेतु अग्रेषित है।

A copy of the Board's No. E(G)2016/FR1-6 dated-02.12.2016 on the above quoted subject is forwarded herewith for information, guidance and necessary action.

Encl: As above,


(R.N.A Parida)

Sr. Personnel Officer(Staff)
For Chief Personnel Officer

प्रतिलिपि प्रेषित/Copy to :

- 1) महाप्रबंधक के सचिव/पूर्व तट रेलवे, भुवनेश्वर
- 2) मुकाधि/मुकाधि(प्रशा.), उप म.प्र. अध्यक्ष(रेलवे भर्ती प्रकोष्ठ)
- 3) उप मुख्य प्रबंधक(सू.प्रौ), उप मुकाधि(औ.सं.एवं कल्याण), वकाधि(इंजी.)
- 4) वकाधि(मुख्या.), वकाधि(स्टाफ), वकाधि(राज. एवं न्याया.)
- 5) मुकाधि के निजी सचिव/सहा.कार्मिक अधि.(मुख्या.-1),सहा.कार्मिक अधि.(कल्याण), सहा.कार्मिक अधि.(बिल), सहा.कार्मिक अधि.(भर्ती)

45
12/12

RBE No. 145/2016

GOVERNMENT OF INDIA भारत सरकार
MINISTRY OF RAILWAYS रेल मंत्रालय
RAILWAY BOARD रेलवे बोर्ड

No.E(C)2016/FR 1-6

New Delhi, dated 2/12/2016

The General Manager(s),
Zonal Railways &
Production Units, etc.

2/12/2016
2/12/2016
Appl bill pl.
Signature
19/12/16

as/R
B
40
19/12
C.P.O.A.
Sec
12/1

Sub: Inclusion of Aadhaar number (Unique Identification issued by UIDAI) in Service Book of Government servants.

As Railway administrations are aware, in terms of extant rules/instructions every event in a Government servants' official life must be recorded in his Service Book and each entry is to be attested by the Head of office.

2. An extract of Paras 1234 and 1235 of the 'Indian Railway Administration and Finance Code' which provides that the Heads of offices are to obtain signatures of the Railway servants in token of them having inspected their Service Books annually is reproduced below:-

"1234. Scrutiny by Employees: It shall be the duty of every Head of Office to initiate action to show the Service Books to railway servants governed by pension rules under his administrative control every year and to obtain their signature therein in token of their having inspected the Service Books. A certificate to the effect that he has done so in respect of the preceding financial year should be submitted by him to his next superior officer by the end of every September. The railway servants shall inter-alia ensure before affixing their signature that their services have been duly verified and certified as such. In the case of a railway servant on foreign service, his signature shall be obtained in his Service Book after the Accounts Officer has made therein necessary entries connected with his foreign service.

1235. The scrutiny of his Service Book by the railway servant concerned, must be made in the presence of a responsible official. As a token of his scrutiny and acceptance of entries in the Service Book, the railway servant should sign in the relevant column of the Service Book and the official who supervised the scrutiny will also endorse his signature as evidence that scrutiny was conducted under proper supervision and the supervising officer is satisfied that it was bona fide and no unauthorized changes were made in the entries in the Service Book in the course of such scrutiny."

3. Furthermore, Rule 47 of the Railway Services (Pension) Rules 1993 provides for issuing a communication on completion of 18 years of service and five years before retirement, as part of preparatory work for sanctioning pensionary benefits.

4. Besides aforesaid directives, pursuant to Government of India's instructions, it has also been decided that Aadhaar numbers of all Railway Servants should be included in their Service Book.


5. Therefore, all Zonal Railways/Production Units etc. are directed to ensure that the Service Book of all the employees have an entry of the employee's Aadhaar number. Immediate necessary action in this regard may please be taken and the number of employees whose Service Books have been seeded with their respective Aadhaar number may be intimated to Board's office within a month's time.

6. In this connection, attention of Zonal Railways is invited to Board's letter No. 2015/ED/ERP/UIDAI/01 dated 21/7/2016 wherein Railways/Production Units were directed to arrange for Aadhaar numbers and field units are expected to have taken action already.

7. This issues with the concurrence of the Finance Dte.

8. Please acknowledge receipt.

9. Hindi version will follow.



(D. Joseph)

Dy. Director Estt. (Genl.)

No. E(G) 2016/FR 1-6

New Delhi, dated 2/12/2016

Copy (with 40 spares) forwarded to the Deputy Comptroller and Auditor General of India (Railways), Room No. 224, Rail Bhawan, New Delhi.

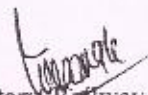

for FINANCIAL COMMISSIONER/RAILWAYS.

No. E(G) 2016/FR 1-6

New Delhi, dated 2/12/2016

Copy forwarded to:-

1. The General Secretary, NFIR (with 35 spares).
2. The General Secretary, AIRF (with 35 spares).
3. The Members of the National Council, Departmental Council and Secretary, Staff Side, National Council, 13-C, Ferozeshah Road, New Delhi (with 90 spares).
4. The Secretary General, FROA.
5. The Secretary, RBSS, Group 'A' Officers Association.
6. The President, Railway Board Group 'B' Officers' Association.
7. The Secretary General, IRPOF.
8. The Secretary General, All India RPF Association.
9. The Secretary, Railway Board Ministerial Staff Association.
10. The Secretary, Railway Board Class IV Staff Association.
11. Railway Board Promotee Officers Association, Room No. 341-C, Rail Bhawan.


for Secretary, Railway Board.