



## EAST COAST RAILWAY

मुख्य कार्मिक अधिकारी का कार्यालय/  
Office of the Chief Personnel Officer  
द्वितीय तल, - 751 017  
Rail Sadan, Hind Floor, Bhubaneswar-751 017

स्थापना क्रमांक/ Estt. Srl. No. 183/2016  
पूतरे/कार्मिक/आर/ECOR/Pers/R/Misc.

RBE No- 149/2016  
Date: 05.01. 2017

सेवा में,

सभी प्रमुख विभागाध्यक्षों/समन्वयक विभागाध्यक्षों, पू त रे/भुवनेश्वर  
मं.रे.प्र/व.मं.का.अधिकारी/मं.का.अधिकारी-खोरधारोड,वालातेरु, संबलपुर,  
मु:कारखाना प्रबंधक/कारखाना कार्मिक अधिकारी- मंचेश्वर, अतिरिक्त रजिस्ट्रार/रेल दावा अधिकरण,  
व.का अधिकारी(नि)/भुवनेश्वर  
महा सचिव/इकोर श्र. कां., महा सचिव/इकोर श्र. यू.  
महा सचिव/एआई ओ बी सी आर ई ए, महा सचिव/ ए आई एस सी एस टी आर ई ए

विषय /Sub: DBT Implementation in the Ministry of Railways-regarding  
Group Cash Awards.

पूतरे के विषय क्रमांक/ECOR's Subject Serial No. MISC-9/2016

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उपर्युक्त विषय पर बोर्ड पत्र सं E(G)2016/AW1/142 दिनांक 20.12.2016 की  
प्रतिलिपि सूचना, मार्गदर्शन एवं आवश्यक कार्रवाई हेतु अग्रेषित है।

A copy of the Board's letter No. E(G)2016/AW1/142 dated 20.12.2016 on the  
above quoted subject is forwarded herewith for information, guidance and necessary  
action.

Encl: As above,

  
(R.N.A Parida)

Sr. Personnel Officer(Staff)  
For Chief Personnel Officer

प्रतिलिपि प्रेषित/Copy to :

- 1) महाप्रबंधक के सचिव/पूर्व तट रेलवे, भुवनेश्वर
- 2) मुकाधि/मुकाधि(प्रशा.), उप म.प्र. अध्यक्ष(रेलवे भर्ती प्रकोष्ठ)
- 3) उप मुख्य प्रबंधक(सू.प्रौ), उप मुकाधि(औ.सं.एवं कल्याण), वकाधि(इंजी.)
- 4) वकाधि(मुख्या.), वकाधि(स्टाफ), वकाधि(राज. एवं न्याया.)
- 5) मुकाधि के निजी सचिव/सहा.कार्मिक अधि.(मुख्या.-1),सहा.कार्मिक अधि.(कल्याण),
- 6) सहा.कार्मिक अधि.(बिल), सहा.कार्मिक अधि.(भर्ती),

RB-2904

3072  
21/12

RBE NO.149/2016

GOVERNMENT OF INDIA  
MINISTRY OF RAILWAYS  
(RAILWAY BOARD)

CPO  
SDGM

21/12

No.E(G)2016/AW1/142

New Delhi, dt. 20.12.2016

3 Cor

The General Managers,  
All Indian Railways &  
Production Units.  
Others(As per Standard List).

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Sub:- DBT Implementation in the Ministry of Railways-regarding  
Group Cash Awards.

Cabinet Secretariat, DBT Mission vide OM.No.1-11011/19/2015-DBT dated.22.08.2016 have launched a programme regarding implementation of DBT(Direct Benefit Transfer) in welfare and subsidy programmes being implemented across Ministries in the Govt. of India.

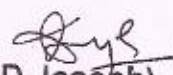
2. To make the Direct Benefit Transfer on Cash Awards implemented in Railways the Zonal Railways/Production Units. Etc the following may be ensured:

- (i) The award amount should be transferred to the employees Bank Account linked to Aadhar or cheque.
- (ii) The maximum upper limit for any type of Cash Award to an individual would be restricted to Rs.5,000/- only and there should be a gap of at least three years before another Cash Award is granted to the same employee as laid down in Officer Order No.31 of 2004 (copy enclosed).

2.1 This will however not be applicable in the case of:

- (i) Awards given to: Sports persons, Scouts, Innovations/Inventions, Acts of Bravery, Averting accidents, Security and Safety measures.
- (ii) Any other exceptional case to be decided by the General Manager.

Please acknowledge receipt.

  
(D. Joseph)  
Dy. Director Estt.(Genl.)-III  
Railway Board

Government of India  
Ministry of Railways  
(Railway Board)

Office Order No. 31 of 2004

The guidelines for grant of individual awards to officers/staff of Board's office have already been issued vide Office Order No. 44 of 2000(copy enclosed). However, the issue of guidelines for grant of Group Cash Award(s) to the officers/staff of Board's office has been under consideration for sometime. After detailed consideration it has now been decided that henceforth the following guidelines should be followed while sanctioning Group Cash Award(s):

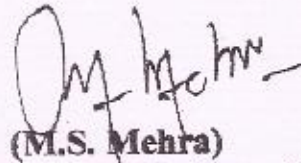
- (a) The maximum upper limit for any type of Cash Award to an individual would be restricted to Rs. 5,000/ only.
- (b) The Group Award should be recommended/sanctioned only in case of some exceptional/exemplary work having been done by a group of officials. The details of such exceptional/exemplary work should also be mentioned while sanctioning the award.
- (c) While recommending the names for Group Cash Awards, the specific amount to be given to an individual should invariably be indicated. In the case of Group Awards announced on the spot by the Board Members and Ministers, a list containing the name of each awardee along with the amount of the award to be given to him/her should be submitted to the concerned authority at the time of seeking formal approval.
- (d) There should be a gap of at least three years before another Cash Award is granted to the same employee. This condition of three years' gap would henceforth be applicable for all types of Cash Awards viz. Monthly Award, Group Award, Award recommended by Board Members, CRB and Ministers. However, in the case of awards sanctioned by AMs, DGs, Secretary, Railway Board, Board Members and CRB at the time of their retirement and by the Ministers at the time of their demitting office the condition of three years gap would be relaxed to one year.

- (e) Henceforth, it should be ensured that each Awardee in a Group Award is clear from DAR/Vigilance angle and that there is no adverse entry in the last two years ACRs.
- (f) The details of the specific activity for which the award has been sanctioned would be indicated in the Merit Certificate to be given to the Awardees.

DA: As above.

No.2004/O&M/12/1

Dated: 16/07/04



(M.S. Mehra)

Joint Secretary/Railway Board

**All Officers and Branches in Board's office.  
Other Necessary Endorsements Overleaf.**