



पूर्व तट रेलवे/East Coast Railway

महाप्रबंधक का कार्यालय/General Manager's Office

रेल सदन, चन्द्रशेखरपुर, भुवनेश्वर/Rail Sadan, Chandrasekharpur, Bhubaneswar-751017

Memorandum

Sub: Inclusion of a new Sl. No. 1(C) (vii) in SOP on Misc. Matters i.e. Part – C of Model SOP – 2018 of East Coast Railway.

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Approval of General Manager is hereby communicated to the inclusion of a new Sl. No. 1(C) (vii) in SOP on Miscellaneous Matters i.e. Part – C of Model SOP – 2018 of East Coast Railway. Accordingly, the said SOP may be read as enclosed herewith.

This issues with the concurrence of FA&CAO(F&B)/ECoR/BBS.

Encl: As above in 1 page.

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15/2/19
(ए. के. सिंह देव)

व.स.उ.महाप्रबन्धक / Sr.ADGM

कृते महाप्रबन्धक / For General Manager

Dated 15.02.2019

No.ECoR/GA/MSOP-2018/Misc./2273

Copy to Secretary to GM for kind information of the General Manager. Copy to PS to AGM for kind information of the Addl. General Manager.

Copy forwarded for kind information, necessary action and guidance to:-

All PHODs/CHODs/ECoR/BBS, DGM/ECoR, FA&CAO(Con), FA&CAO(F&B), FA&CAO(WST), FA&CAO(G)/ECoR/ BBS, All DRMs, ADRMs, Sr.DFMs of E.Co.Rly., CWM, Sr. AFA/CRW/MCS, Pr. Director of Audits ECoR/BBS, Dy.CVO, CPRO, DGM(Law), Dy. Secy(PG), Sr.RBA/ECoR/BBS.

Copy to Sr. System Manager (IT)/ ECoR/BBS: He is requested to upload the same in the ECoR Website.

(ए. के. सिंह देव)

व.स.उ.महाप्रबन्धक / Sr.ADGM

कृते महाप्रबन्धक / For General Manager



पूर्व तट रेलवे/East Coast Railway

Enclosure to Lr. No. ECoR/GA/MSOP-2018/Misc./2273 dated 15.02.2019

Sl. No. 1(C) (vii) of SOP on Miscellaneous Matters, Part-C of Model SOP – 2018 of East Coast Railway.

S.No.	Nature of Powers	PHOD/HOD	DRM/ADRM/CWM/ SAG Officers in Field Units	Divisional Officers, Extra Divisional Officers & Officers in Headquarters	REMARKS
1	2	3	4	5	6
1	(C) Cash Imprest for Specific Purposes (vii) For purchase of petrol / diesel oil for vehicle.	<u>PHOD/CHOD</u> Full Powers	<u>DRM/CWM</u> Full Powers	NIL	1. Finance concurrence is necessary. 2. Proper accountal of petrol, diesel oil should be maintained. <i>Authority:</i> 1. Para-1052 of Financial Code-Vol. I.

कृते महाप्रबंधक /For General Manager

15/2/19