



पूर्व तट रेलवे/EAST COAST RAILWAY

मुख्य कार्मिक अधिकारी का कार्यालय/
Office of the Chief Personnel Officer
रेल सदन, द्वितीय तल, भुवनेश्वर- 751 017
Rail Sadan, IInd Floor, Bhubaneswar-751 017

स्थापना क्रमांक/ Estt. Srl. No. 28/2016

पूतरे/कार्मिक/आर/ ECoR/ Pers/R/Welfare

दिनांक/Date: 08.03.2016

सेवा मे,

सभी प्रमुख विभागाध्यक्षों/समन्वयक विभागाध्यक्षों, पू त रे/भुवनेश्वर
मं.रे.प्र/व.मं.का.अधिकारी/मं.का.अधिकारी-खोरधारोड,वालातेरू, संबलपुर,
मु:कारखाना प्रबंधक/कारखाना कार्मिक अधिकारी- मंचेश्वर, अतिरिक्त रजिस्ट्रार/रेल दावा अधिकरण,
व.का अधिकारी(नि)/भुवनेश्वर
महा सचिव/इकोर श्र. कां., महा सचिव/इकोर श्र. यू.,
महा सचिव/एआई ओ बी सी आर ई ए, महा सचिव/ ए आई एस सी एस टी आर ई ए

Duty hours for staff working in General Stores Department.

विषय/ Sub:

पूतरे के विषय क्रमांक/ECoR's Subject Serial No.WEL.-02/2016

उपर्युक्त विषय पर बोर्ड पत्र सं E(LL)2015/HER/9 दिनांक 23.02.2016 की प्रतिलिपि सूचना, मार्गदर्शन एवं आवश्यक कार्रवाई हेतु अग्रेषित है।

A copy of the Board's letter No. E(LL)2015/HER/9 dated 23.02.2016 on the above quoted subject is forwarded herewith for information, guidance and necessary action.

संलग्न/Encl: यथोक्त/As above,

(M. Ganga Bhavani)

Dy. Chief Personnel Officer(IR&W)

कृते मुख्य कार्मिक अधिकारी

For Chief Personnel Officer

प्रतिलिपि प्रेषित/Copy to : महाप्रबंधक के सचिव/पूर्व तट रेलवे, भुवनेश्वर

- 1) मुकाधि/मुकाधि(प्रशा.), उप म.प्र, अध्यक्ष(रेलवे भर्ती प्रकोष्ठ)
- 2) उप मुख्य प्रबंधक(सू.प्रौ), उप मुकाधि(औ.सं.एवं कल्याण), वकाधि(इंजी.)
- 3) वकाधि(मुख्या.), वकाधि(स्टाफ), वकाधि(राज. एवं न्याया.)मुकाधि के निजी सचिव/सहा.कार्मिक अधि.(मुख्या.-1),सहा.कार्मिक अधि.(कल्याण)

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भारत सरकार/Government of India
रेल मंत्रालय/Ministry of Railways
(रेलवे बोर्ड) (Railway Board)

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New Delhi, dated: 23.02.2016

No.E(LL)2015/HER/9

The General Manager(P),
All Indian Railways & PUs

ECOR

Sub : Duty hours for staff working in General Stores Department.

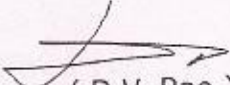
It has come to the notice that non-ministerial staff of General Store Depots on various Railways are observing different number of duty hours and seeking parity with ministerial staff, against the prescribed duty hours for various categories of staff, given in Board's letter No.E(LL)/2001/HER/9 dated 09.08.2005.

The matter has been examined in consultation with the Stores Directorate of Railway Board. In respect of non-ministerial staff, who are governed by HOER, it is clarified that in terms of Board's letter dated 09.08.2005 ibid, once a post is classified as 'Continuous' the standard hours of duty for that post are 48 hours in a week. Further under Rule 3 of the Railway Servants (Hours of Work and Period of Rest) Rules, 2005, the Head of the Railway Administration is the prescribed authority to decide the classification/working hours of the railway servants and this classification in turn automatically defines number of hours of work in a week.

In respect of the ministerial staff it is clarified that they would continue to observe duty hours as per existing instructions issued vide Board's letter No.PC-59/HW-1/1 dated 27.4.1960 (copy enclosed).

Zonal Railways are advised to keep the above rules in view and review the situation on their jurisdiction and correct the aberrations if any.

This disposes Western Railway's letters No.E/HER/487/Misc/383 dated 24.08.2015 and 19.11.2015.


(D.V. Rao)
Director Estt.(LL)
Railway Board

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Copy of Railway Board's letter No. PC-59/HW-1/1 dt. 27-4-60

Sub: Working hours of clerical staff in offices
other than District/Divisional and Headquarter
offices.

Reference Railway Board's letter of even number
dated 28-12-59.

2. The Board have decided that the working hours of clerical staff in offices other than District/Divisional and Headquarter Offices on the railways, whose hours of work were more or less the same as those of the clerical staff in the District/Divisional and Headquarter Offices upto 31st December 1959, should be suitably increased so that their total hours of work per month in ~~future~~ future are more or less the same as those of the clerical staff in the District/Divisional and Headquarter Offices as fixed from 1st January 1960. These offices should not, however, be closed on last Saturday of the month.
3. In certain establishments clerical and other staff work together, for instance in shops, sheds and stations. The Board consider that such clerical staff may, if necessary, be required to work the same hours as the other staff in the establishment concerned when the duties of the clerks are such that their presence throughout is necessary for efficient working of the other staff.
4. The Board desire that the working hours of clerical staff working elsewhere than in District/Divisional and Headquarter offices may be suitably adjusted in the light of the above.

Authenticated
A. S. D. S. M.
27/1/60
E. (2/1)