



## EAST COAST RAILWAY

प्रमुख मुख्य कार्मिक अधिकारी का कार्यालय/  
Office of the Pr.Chief Personnel Officer  
द्वितीय तल, - 751 017  
Rail Sadan, IInd Floor, Bhubaneswar-751 017

स्थापना क्रमांक/ Estt. Srl. No.230/2018  
पूतरे/कार्मिक/आर/ECOR/Pers/R/Medical

RBE No-178/2018  
Date: 21.12.2018

सेवा मे,  
सभी प्रमुख विभागाध्यक्षों/समन्वयक विभागाध्यक्षों, पू त रे/भुवनेश्वर  
मं.रे.प्र/व.मं.का.अधिकारी/मं.का.अधिकारी-खोरधारोड,वालातेरू, संबलपुर,  
मु;कारखाना प्रबंधक/कारखाना कार्मिक अधिकारी- मंचेश्वर, अतिरिक्त रजिस्ट्रार/रेल दावा अधिकरण,  
व.का अधिकारी (नि)/भुवनेश्वर  
महा सचिव/इकोर श्र. कां., महा सचिव/इकोर श्र. यू.,  
महा सचिव/एआई ओ बी सी आर ई ए, महा सचिव/ ए आई एस सी एस टी आर ई ए

**Sub: Issuance of Special Passes on Medical grounds for follow-up medical treatment in outstation Hospitals.**

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उपर्युक्त विषय पर बोर्ड पत्र सं E(W)2015/PS 5-2/4 दिनांक 16.11.2018 की प्रतिलिपि सूचना, मार्गदर्शन एवं आवश्यक कार्रवाई हेतु अग्रेषित है।

A copy of the Board's Lr.No- E(W)2015/PS 5-2/4 dated 16.11..2018 on the above quoted subject is forwarded herewith for information, guidance and necessary action.

Encl: As above,

(R.C. Sethy)

Asst. Personnel Officer(HQ)  
For Pr. Chief Personnel Officer

प्रतिलिपि प्रेषित/Copy to :

- 1) महाप्रबंधक के सचिव/पूर्व तट रेलवे, भुवनेश्वर
- 2) मुकाधि/मुकाधि(प्रशा.), उप म.प्र, अध्यक्ष(रेलवे भर्ती प्रकोष्ठ)
- 3) उप मुख्य प्रबंधक(सू.प्रौ), उप मुकाधि(औ.सं.एवं कल्याण), वकाधि(इंजी.)
- 4) वकाधि(मुख्या.), वकाधि(स्टाफ), वकाधि(राज. एवं न्याया.)
- 5) मुकाधि के निजी सचिव/सहा.कार्मिक अधि.(मुख्या.-1), सहा.कार्मिक अधि.(कल्याण), सहा.कार्मिक अधि.(विल), सहा.कार्मिक अधि.(भर्ती)

भारत सरकार GOVERNMENT OF INDIA  
रेल मंत्रालय MINISTRY OF RAILWAYS  
(रेलवे बोर्ड) (RAILWAY BOARD)

No. E(W)2015/PS5-2/4

New Delhi, dated 16 .11.2018

The General Managers (P)  
All Zonal Railways &  
Productions Units.

The Chief Medical Directors  
All Zonal Railways.

Sub: Issuance of Special Passes on Medical grounds for follow-up medical treatment in outstation Hospitals.

It has been brought to the notice of Board that difficulties are being faced by serving/retired railway employees & their family members due to the present practice of issuing of Special Passes on medical grounds for follow-up medical treatment. Such passes are being issued just a few days before the due date of visit to specialized hospitals located in outstations. Due to this practice, the beneficiaries of such Special Passes are unable to secure confirmed advance reservation.

2. The matter has been examined in consultation with Health Dte. of the Ministry of Railways. Keeping in view the fact that the beneficiaries of such passes are normally those who are suffering from serious ailments like cancer, renal failure, heart ailments, etc. and in order to facilitate securing of advance reservation for them, it has been decided to stipulate the following procedure for issuing of Special Passes [under Schedule VII of Railway Servants (Pass) Rules, 1986 (Second Edition 1993)] for follow-up medical treatment:-

- (i) The Competent Medical Officer in the Railway Hospital will issue necessary prescription on the basis of follow-up visit advice recorded by the outstation Hospital, as and when approached by the beneficiary, without waiting for the due date for follow-up visit to come nearer. In the said prescription, the period of travel validity (which is to be endorsed on the pass) must be indicated clearly, which shall be one week i.e. 7 days before and 21 days after the due date of visit. For example, if a beneficiary has to reach a Hospital in Mumbai for follow-up treatment on 8<sup>th</sup> December 2018, the Medical Officer concerned should write in the prescription: "Special Pass valid for travel from 1<sup>st</sup> Dec, 2018 to 29<sup>th</sup> Dec, 2018 may be issued."
- (ii) The Pass Issuing Authorities, on the basis of aforementioned prescription and recommendation will issue Special Pass upto 5 months in advance, endorsing thereon the travel validity period as "Valid for travel from \_\_\_/\_\_\_/\_\_\_ to \_\_\_/\_\_\_/\_\_\_" (i.e. the dates as recommended in the prescription).

3. Moreover, representations are also being received in Board's office from the beneficiaries of Special Passes issued on medical grounds complaining of delays in issue of such passes. In this context, the Railways are directed to sensitize the concerned pass issuing officials to issue the Special Passes on medical grounds on the very same day of receipt of the application in case of serious ailments and at the most, next day in all other cases.

4. This issues with the concurrence of the Finance Directorate of Ministry of Railways.

V. J. M. D. 16/11/18  
(V. Muralidharan)

Dy. Director Estt. (Welfare)-I  
Railway Board

Copy to:-

- (i) DG(RHS), Railway Board.
- (ii) Director (GA), Railway Board.
- (iii) RBCC/C&IS - For uploading on MoR's website for information of all concerned.