



## EAST COAST RAILWAY

प्रमुख मुख्य कार्मिक अधिकारी का कार्यालय/  
Office of the Pr.Chief Personnel Officer  
द्वितीय तल, - 751 017  
Rail Sadan, IInd Floor, Bhubaneswar-751 017

स्थापना क्रमांक/ Estt. Srl.No.192/2018  
पूतरे/कार्मिक/आर/ECOR/Pers/R/Deputation.

Date: 13.11.2018

सेवा मे,  
सभी प्रमुख विभागाध्यक्षों/समन्वयक विभागाध्यक्षों, पू त रे/भुवनेश्वर  
मं.रे.प्र/व.मं.का.अधिकारी/मं.का.अधिकारी-खोरधारोड,वालातेरू, संबलपुर,  
मु;कारखाना प्रबंधक/कारखाना कार्मिक अधिकारी- मंनेश्वर, अतिरिक्त रजिस्ट्रार/रेल दावा अधिकरण,  
व.का अधिकारी (नि) /भुवनेश्वर  
महा सचिव/इकोर थ्र. कां., महा सचिव/इकोर थ्र. यू.,  
महा सचिव/एआई ओ बी सी आर ई ए, महा सचिव/ ए आई एस सी एस टी आर ई ए

**Sub: Tenure of Deputation of Non Gazetted staff of Railways in Railway PSUs and autonomous bodies-Guidelines Regarding.**

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उपर्युक्त विषय पर बोर्ड पत्र सं E(NG)I-2018/DP/25 दिनांक 30.10.2018 की प्रतिलिपि सूचना, मार्गदर्शन एवं आवश्यक कार्रवाई हेतु अग्रेषित है।

A copy of the Board's Lr.No- E(NG)I-2018/DP/25 dated 30.10.2018 on the above quoted subject is forwarded herewith for information, guidance and necessary action.

Encl: As above.

(R.C. Sethy)

Asstt. Personnel Officer(HQ)  
For Pr. Chief Personnel Officer

प्रतिलिपि प्रेषित/Copy to :

- 1) महाप्रबंधक के सचिव/पूर्व तट रेलवे, भुवनेश्वर
- 2) मुकाधि/मुकाधि(प्रशा.), उप म.प्र, अध्यक्ष(रेलवे भर्ती प्रकोष्ठ)
- 3) उप मुख्य प्रबंधक(सू.प्रौ), उप मुकाधि(औ.सं.एवं कल्याण), वकाधि(इंजी.)
- 4) वकाधि(मुख्या.), वकाधि(स्टाफ), वकाधि(राज. एवं न्याया.)
- 5) मुकाधि के निजी सचिव/सहा.कार्मिक अधि.(मुख्या.-1), सहा.कार्मिक अधि.(कल्याण), सहा.कार्मिक अधि.(बिल), सहा.कार्मिक अधि.(भर्ती)

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GOVERNMENT OF INDIA  
MINISTRY OF RAILWAYS  
(RAILWAY BOARD)

No. E(NG)1-2018/DP/25

New Delhi, dated 30.10.2018

ECOR

The General Managers (P)  
All Zonal Railways & Production Units

The CMDs/MDs,  
PSUs & NHRCL,  
MD, CRIS, New Delhi.  
The Vice Chairman, RLDA, New Delhi.

**Sub: Tenure of Deputation of Non Gazetted staff of Railways in Railway PSUs and autonomous bodies – Guidelines Regarding.**

In terms of extant policy framed by Department of Personnel & Training (DOP&T) and Ministry of Railways has issued guidelines/ directives mentioned below from time to time against retention/overstay of officers beyond their sanctioned deputation tenures.

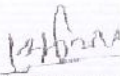
- Deputationist officer would be deemed to have been relieved on the date of expiry of deputation period, unless the competent authority has extended the period of deputation, in writing, prior to the date of its expiry.
- In the event of the officer overstaying for any reason whatsoever, he is liable to disciplinary action and other adverse Civil/Service consequence which would include that the period of unauthorized overstay shall not count against service for the purpose of pension and that any increment due during the period of unauthorized overstay shall be deferred, with cumulative effect, till the date of which the officer rejoins his parent cadre.

2. Despite the above, there are a number of Non-gazetted staff who are continuing in the PSUs beyond the approved tenure as normal practice. Many a time, the organizations do not spare the officers/staff upon completion of their sanctioned tenures. Besides the extension proposals are also forwarded very late sometimes, incomplete or without the required papers/documents taking the approval of competent authority for granted. It is also pointed out here that not receiving of NOC from the parent Railway is not a valid ground for retention of staff. **This has been viewed seriously by the Board.**

3. Pursuant to the instructions dated 26.06.2018 issued by Department of Personnel Training (DOP&T) and Board's letter No. 2018/E(O)II/41/7 dated 10.08.2018, all the P have been advised to provide for an initial deputation tenure of five years for all Non gaze Railway servants working with the PSUs, autonomous bodies under the aegis of Ministry of Railways in the relevant Recruitment Rules by suitably amending the RRs wherever necessary. Thus the initial tenure of deputation of five years will also help the organizations plan requirement of officers on deputation for their projects requiring longer gestation period as to seek replacement in time.

4. Considering the above, CMD/MD/VC of PSUs/Autonomous bodies are requested to personally monitor the tenure of deputationist so that there are no instances of overstay on deputation. It may also be ensured that proposals seeking extension in tenure of deputation of Non-gazetted staff beyond permissible limit meeting the criteria of exceptional/ordinary situations impinging on public interest are forwarded to Ministry of Railways 3 months before the expiry of sanctioned tenure of deputation.

5. Railways are therefore also advised to keep a close watch on staff deputed to organizations and ensure reporting back of their employees well within the approved tenure of deputation. For this purpose, the probable date of their return back to parent Railway may be indicated in relieving order itself.

  
(M.K. Mehta)  
Deputy Director Estt  
Railway Board

Copy to:-

1. PSs to MR, MOS(S), MOS(G), OSD/MR, EDPGs to MR, MOS(G), MOS(S).
2. PSOs/PPSs to CRB, FC, MT, ME, MRS, MTR, MS, DG/Pers., DG/S&T, DG/HR, DG/RHS, DG/RPF and Secretary, Railway Board.
3. EDE(N), EDF(E), F(E)II, ERB-II Branches of Railway Board.