Date: 13.11.2018


Encl: As above,

(R.C. Sethy)
Asstt. Personnel Officer(HQ)
For Pr. Chief Personnel Officer

Prativipat bhrity/Copy to:

1) Mahapranayak ke jait, purve tata rajbhangi, bhunneevar
2) Mukadham/mukadham (prabh.,) up m.pr. abhivad (rajbhangi pati prakroad)
3) Up mukadham (prabh.,) up mukadham (sh. m. evam katyaan), vachidhi (dinkier.)
4) Vachidhi (mukadham.,) vachidhi (staddap.), vachidhi (raaj. evam vajyasha.)
5) Mukadhami ke niji jait, sahha. kartik abhij. (sujaya.-1), sahha. kartik abhij. (katyaan), sahha. kartik abhij. (vish.), sahha. kartik abhij. (bhav.)
No. 2018/Trans. Cell/S&T/NIT Period

The General Manager, All Indian Railways/PUs, NF(Con), CORE
The DG/RDSO/Lucknow, DG/NAIR/Vadodara
CAOs, DMW/Patiala, WPO/Patna, COFMOW/NLDS, RWP/Bela, CAO/IROAF


(2) Railway Board’s letter No. 2018/CE-I/CT/8 dated 09.08.18.
(3) Railway Board’s letter No. 2017/Trans/01/Policy dated 08.02.2018.

With reference to Board’s letters under reference (1), (2) & (3) above and in order to bring in uniformity in certain provisions of Works, Earning & Services Contracts, Board (ME, MRS, MT, FC & CRB) have approved the following:

1. **Tender Notice Period**
   
The provisions of Tender Notice Period for works contract issued vide Board’s letter no. 2018/Trans Cell/S&T/NIT dated 26.07.2018 shall be applicable to the Works, Earning & Service Contracts with following modification:
   
   For tenders valued upto and including Rs 2 crore, invited through e-
   tendering, the tender notice period can be reduced upto 14 days in consultation with associate finance. The tender may also be invited with the approval of DRM/CHOD/PHOD pending finance concurrence.

2. **Advertisement of Tender Notice in News Papers**
   
The existing instructions regarding advertisement of Tender Notice in News Papers for works contract issued vide Board’s letter no. 2018/CE-I/CT/8 dated 09.08.18 shall also be applicable to the Earning & Service Contracts.

3. **Tender Validity Period**
   
The existing instructions of tender validity period for Works Contract issued vide Board’s letter no. 2018/Trans Cell/S&T/NIT dated 26.07.2018 shall also be applicable to the Earning & Service Contracts.

4. **Handling Vitiation during variation in Contract Quantities**
   
The existing instructions regarding Handling Vitiation during variation in contract quantities for Works Contract issued vide Board’s letter no. 2017/Trans/01/Policy dated 08.02.2018 shall also be applicable to the Earning & Service Contracts.
5. **Dispensing with Vetting of Brief Note & Size of TC Recommendation**

The existing instructions regarding Dispensing with Vetting of Comparative Statement & Brief Note for Works Contract issued vide Board’s letter no. 2017/Trans/01/Policy dated 08.02.2018 shall also be applicable to the Earning & Service Contracts in which system generated statements from e-tendering website are available and post tender opening, can directly be seen by the Tender Committee.

6. **System of Verification of Tenderer’s Credentials**

The existing instructions regarding System of Verification of Tenderer’s Credentials for Works Contract issued vide Board’s letter no. 2017/Trans/01/Policy dated 08.02.2018 shall also be applicable to the Earning & Service Contracts.

7. **Calling Tenders Pending Sanction of Detailed Estimates/Reserve Price**

The existing instructions regarding Calling Tenders Pending Sanction of Detailed Estimates for Works Contract issued vide Board’s letter no. 2017/Trans/01/Policy dated 08.02.2018 shall also be applicable to the Earning & Service Contracts pending sanction of detailed Estimates/Reserve Price.

8. **Discharge of Tenders**

The existing instructions regarding Discharge of Tenders for Works Contract issued vide Board’s letter no. 2017/Trans/01/Policy dated 08.02.2018 shall also be applicable to the Earning & Service Contracts.

9. **The Minimum Tender Notice Period for Works, Earning & Service tenders shall be reckoned from the date of the publication of the tender on the e-tendering website.**

This issues with the concurrence of Associate Finance of Transformation Cell of Railway Board.

Kindly acknowledge the receipt and ensure compliance.

\[ Signature \]

(Umesh Balonda)
Executive Director/S&T
Transformation Cell

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No. 2018/Trans. Cell/S&T/NIT Period

1. PFAs, All Indian Railways & Production Units
2. The ADAI (Railways), New Delhi
3. The Director of Audit, All Indian Railways

\[ Signature \]

(Sanjeeb Kumar)
Executive Director Accounts
Transformation Cell

New Delhi, dated: 24.10.2018