



EAST COAST RAILWAY

प्रमुख मुख्य कार्मिक अधिकारी का कार्यालय/
Office of the Pr.Chief Personnel Officer
द्वितीय तल, - 751 017
Rail Sadan, IInd Floor, Bhubaneswar-751 017

स्थापना क्रमांक/ Estt. Srl.No.188/2018
पूतरे/कार्मिक/आर/ECOR/Pers/R/Misc.

Date: 13.11.2018

सेवा मे,
सभी प्रमुख विभागाध्यक्षों/समन्वयक विभागाध्यक्षों, पू त रे/भुवनेश्वर
मं.रे.प्र/व.मं.का.अधिकारी/मं.का.अधिकारी-खोरधारोड,वालातेरू, संबलपुर,
मु;कारखाना प्रबंधक/कारखाना कार्मिक अधिकारी- मंचेश्वर, अतिरिक्त रजिस्ट्रार/रेल दावा अधिकरण,
व.का अधिकारी (नि)/भुवनेश्वर
महा सचिव/इकोर श्र. कां., महा सचिव/इकोर श्र. यू.,
महा सचिव/एआई ओ बी सी आर ई ए, महा सचिव/ ए आई एस सी एस टी आर ई ए

Sub: Process reforms: uniformity of Provisions in Works, Earning & Services Contracts.

उपर्युक्त विषय पर बोर्ड पत्र सं 2018/Trans.Cell/S&T/NIT Period दिनांक 24.10.2018 की प्रतिलिपि सूचना, मार्गदर्शन एवं आवश्यक कार्रवाई हेतु अग्रेषित है।

A copy of the Board's Lr.No-2018/Trans.Cell/S&T/NIT Period dated 24.10.2018 on the above quoted subject is forwarded herewith for information, guidance and necessary action.

Encl: As above,

(R.C. Sethy)

Asstt. Personnel Officer(HQ)
For Pr. Chief Personnel Officer

प्रतिलिपि प्रेषित/Copy to :

- 1) महाप्रबंधक के सचिव/पूर्व तट रेलवे, भुवनेश्वर
- 2) मुकाधि/मुकाधि(प्रशा.), उप म.प्र, अध्यक्ष(रेलवे भर्ती प्रकोष्ठ)
- 3) उप मुख्य प्रबंधक(सू.प्रौ), उप मुकाधि(औ.सं.एवं कल्याण), वकाधि(इंजी.)
- 4) वकाधि(मुख्या.), वकाधि(स्टाफ), वकाधि(राज. एवं न्याया.)
- 5) मुकाधि के निजी सचिव/सहा.कार्मिक अधि.(मुख्या.-1), सहा.कार्मिक अधि.(कल्याण), सहा.कार्मिक अधि.(बिल), सहा.कार्मिक अधि.(भर्ती)

RECEIPT NO. 1546
 Date 1/11/18
 2298
 6/11/18

RB-4107
 क्र.स/Sl.No.....
 दिनांक/Date 31/10/18
 अक्षर/Initial.....

AGM
 ✓ PCE
 ✓ CAO/Con
 PCEE
 PCME
 PCSPE
 All DRMs
 दिनांक/Date 31/10

GOVERNMENT OF INDIA
 MINISTRY OF RAILWAYS
 RAILWAY BOARD

No. 2018/Trans. Cell/S&T/NIT Period *Pl. circulate to all Depts.* New Delhi, dated: 24.10.2018

✓ EOR
 The General Manager, All Indian Railways/PUs, NF(Con), CORE
 The DG/RDSO/Lucknow, DG/NAIR/Vadodara
 CAOs, DMW/Patiala, WPO/Patna, COFMOW/NDLS, RWP/Bela, CAO/IROAF

Sub: Process reforms: Uniformity of Provisions in Works, Earning & Services Contracts.

- Ref:
- (1) Railway Board's letter No. 2018/Trans. Cell/S&T/NIT Period dated 26.07.18.
 - (2) Railway Board's letter No. 2018/CE-I/CT/8 dated 09.08.18.
 - (3) Railway Board's letter No. 2017/Trans/01/Policy dated 08.02.2018.

With reference to Board's letters under reference (1), (2) & (3) above and in order to bring in uniformity in certain provisions of Works, Earning & Services Contracts, Board (ME, MRS, MT, FC & CRB) have approved the following:

1. **Tender Notice Period**

The provisions of Tender Notice Period for works contract issued vide Board's letter no. 2018/Trans Cell/S&T/NIT dated 26.07.2018 shall be applicable to the Works, Earning & Service Contracts with following modification:

For tenders valued upto and including Rs 2 crore, invited through e-tendering, the tender notice period can be reduced upto 14 days in consultation with associate finance.

The tender may also be invited with the approval of DRM/CHOD/PHOD pending finance concurrence.

2. **Advertisement of Tender Notice in News Papers**

The existing instructions regarding advertisement of Tender Notice in News Papers for works contract issued vide Board's letter no. 2018/CE-I/CT/8 dated 09.08.18 shall also be applicable to the Earning & Service Contracts.

3. **Tender Validity Period**

The existing instructions of tender validity period for Works Contract issued vide Board's letter no. 2018/Trans Cell/S&T/NIT dated 26.07.2018 shall also be applicable to the Earning & Service Contracts.

4. **Handling Vitiation during variation in Contract Quantities**

The existing instructions regarding Handling Vitiation during variation in contract quantities for Works Contract issued vide Board's letter no. 2017/Trans/01/Policy dated 08.02.2018 shall also be applicable to the Earning & Service Contracts.

OS/Rd/100
Pl. circulate
to all concerned
24/10

24.10.18

PCPO

5. **Dispensing with Vetting of Brief Note & Size of TC Recommendation**

The existing instructions regarding Dispensing with Vetting of Comparative Statement & Brief Note for Works Contract issued vide Board's letter no. 2017/Trans/01/Policy dated 08.02.2018 shall also be applicable to the Earning & Service Contracts in which system generated statements from e-tendering website are available and post tender opening, can directly be seen by the Tender Committee.

6. **System of Verification of Tenderer's Credentials**

The existing instructions regarding System of Verification of Tenderer's Credentials for Works Contract issued vide Board's letter no. 2017/Trans/01/Policy dated 08.02.2018 shall also be applicable to the Earning & Service Contracts.

7. **Calling Tenders Pending Sanction of Detailed Estimates/Reserve Price**

The existing instructions regarding Calling Tenders Pending Sanction of Detailed Estimates for Works Contract issued vide Board's letter no. 2017/Trans/01/Policy dated 08.02.2018 shall also be applicable to the Earning & Service Contracts pending sanction of detailed Estimates/Reserve Price.

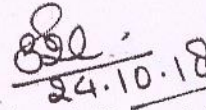
8. **Discharge of Tenders**

The existing instructions regarding Discharge of Tenders for Works Contract issued vide Board's letter no. 2017/Trans/01/Policy dated 08.02.2018 shall also be applicable to the Earning & Service Contracts.

9. **The Minimum Tender Notice Period for Works, Earning & Service tenders shall be reckoned from the date of the publication of the tender on the e-tendering website.**

This issues with the concurrence of Associate Finance of Transformation Cell of Railway Board.

Kindly acknowledge the receipt and ensure compliance.

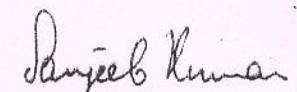

24.10.18

(Umesh Balonda)
Executive Director/S&T
Transformation Cell

No. 2018/Trans. Cell/S&T/NIT Period

New Delhi, dated: 24.10.2018

1. PFAs, All Indian Railways & Production Units
2. The ADAI (Railways), New Delhi
3. The Director of Audit, All Indian Railways


(Sanjeeb Kumar)
Executive Director Accounts
Transformation Cell