

## Terms & conditions for FTR Registration

1. Online booking of FTR Train is allowed for journey starting from stations of all Railways. Chartered coach can be attached/detached only in those stations where the train stoppage is 10 minutes or more. The coaches cannot be attached in all trains.
2. **Booking period:** FTR registration can be done maximum 6 months in advance and minimum 30 days prior to journey date.
3. **Security Deposit:** Party will provide the booking type, journey details of coaches, and route and other details as in the online form along with the payment of registration cum security deposit of Rs. 50,000/- per coach. Even for booking of a train with less than 18 coaches, registration amount for 18 coaches is to be paid (i.e Rs. 9,00,000/-). Party will be provided with an automatically generated reference number after the payment is made. This reference number may be quoted for all future correspondences.
4. **Payment of Fare:** Payment as advised by IRCTC shall be paid in full before 7 working days in advance or before the date intimated by IRCTC whichever is earlier. All payments to IRCTC shall be made as online transaction only.
5. **Refund of Security deposit:** IRCTC will refund the security deposit, duly adjusting any undercharges as advised by Railways, provided party has submitted the filled up Train Folder and No Dues Certificate from Railways.
6. **Cancellation:**
  - a. 5% of the security deposit will be charged if the FTR request is cancelled by the party before the receipt of provisional/final approval is intimated by IRCTC.
  - b. If the requisition of special train/coaches is cancelled two days in advance before the schedule day of journey or earlier, 10% of Rs. 50,000/- per coach will be charged as cancellation charges
  - c. 25% of the chargeable fare is charged as cancellation charges, if the cancellation is done one day in advance (excluding the day of journey) and upto four hours before the schedule departure of the train.
  - d. 50% of the chargeable fare is charged as cancellation charges, if the cancellation is done within four hours of the schedule departure of the train or afterwards.
  - e. No charges will be levied in case the FTR request is found unfeasible/cancelled on IRCTC/Railway account. Full deposit will be refunded in such cases.
7. **Permissible number of coaches:**

Coach Booking: Depending on technical feasibility, party can book maximum 2 coaches on FTR in a single train.

Train Booking: Party can book maximum 24 coaches in FTR train including 2 SLR coaches/generator car(as the case may be) as mandatory. The minimum composition of FTR train will be 18 coaches.
8. Registration of coaches/trains does not guarantee allotment of coaches/trains. This will be subject to the operational feasibility and availability of coaches.
9. All payments shall be paid in full 48 hours in advance of departure of train
10. **Payment done by Netbanking/Debit Card/Credit Card:** For a FTR request if payment is deducted and FTR number not generated at real time, you are requested to wait till next working day for its settlement. In case, you did not wait and make payment again for the same FTR request and FTR number is generated then the previous settlement if received from bank will be refunded back to your account within 4-5 working days from which the payment was made.
11. Please ensure the payment should be realized at IRCTC within 6 days of request initiation date. Payment received thereafter will not be considered for FTR registration.

12. The priority will be based on the time of receiving registration amount with IRCTC and subject to successful FTR number generation.