



पूर्व तट रेलवे/East Coast Railway

महाप्रबंधक का कार्यालय/General Manager's Office

रेल सदन, चन्द्रशेखरपुर, भुवनेश्वर/Rail Sadan, Chandrasekharpur, Bhubaneswar-751017

Memorandum

Sub: Modification of Sl. No. 11 & 13 and inclusion of new Sl. No. 29 in Sub-Part-I (Gazetted) of SOP on Establishment Matters i.e. Part – F of Model SOP – 2018 of East Coast Railway.

<<O>>

Approval of General Manager is hereby communicated to the modification of Sl. No. 11 & 13 and inclusion of new Sl. No. 29 in Sub-Part-I (Gazetted) of SOP on Establishment Matters i.e. Part – F of Model SOP – 2018 of East Coast Railway. Accordingly, Sl. No. 11 & 13 and new Sl. No. 29 of Sub-Part-I (Gazetted) of SOP on Establishment Matters i.e. Part – F of Model SOP – 2018 of East Coast Railway may be read as enclosed herewith.

This issues with the concurrence of PFA/ECOR.

Encl: As above in 1 page.

13/9/18
(ए. के. सिंह देव)

व.स.उ.महाप्रबन्धक / Sr.ADGM

कृते महाप्रबन्धक / For General Manager

Dated 18.09.2018

No.ECOR/GA/MSOP-2018/Estt./1985

Copy to Secretary to GM for kind information of the General Manager. Copy to PS to AGM for kind information of the Addl. General Manager.

Copy forwarded for kind information, necessary action and guidance to:-

All PHODs/CHODs/ECOR/BBS, Dy.GM/ECOR, FA&CAO(CON)/ECOR/BBS, FA&CAO(F&B), FA&CAO(WST), FA&CAO(G)/ECOR/ BBS, All DRMs, ADRMs, Sr.DFMs of E.Co.Rly., CWM, Sr. AFA/CRW/MCS, Pr. Director of Audits ECoR/BBS, CPRO, Dy.CVO, Dy. Secy(PG), Sr.RBA, Sr.LO/ECOR/BBS.

Copy to Sr. System Manager (IT)/ ECoR/BBS: He is requested to upload the same in the ECoR Website.

13/9/18
(ए. के. सिंह देव)

व.स.उ.महाप्रबन्धक / Sr.ADGM

कृते महाप्रबन्धक / For General Manager



पूर्व तट रेलवे/East Coast Railway

Enclosure to Lr. No. ECoR/GA/MSOP-2018/Estt./1985 dated 18.09.2018

Sl. No. 11, 13 & 29 of Sub-Part-I (Gazetted) of SOP on Establishment Matters, Part-F of Model SOP – 2018 of East Coast Railway.

Sl. No.	Nature of Powers	PHOD/CHOD/HOD	DRM/ADRM/SAG Officers in Field Units	Divisional Officers, Extra Divisional Officers & Officers in Headquarters	REMARKS
1	2	3	4	5	6
11.	Advance/withdrawal from PF to Gr. A and B officers.	<u>PCPO/CPO(Admin)</u> Full Powers. <u>PCSC</u> for Security (RPF) officers & <u>PFA</u> for Accounts officers up to SAG officers.	Nil	Nil	1. Finance concurrence is not necessary 2. Powers are delegated to DY.CPO/G in respect of Sr. Scale/ Jr. Scale/ Asst. Officers. 3. Dy.FA&CAO(G)/BBS & Dy.FA&CAO(Con)/ BBS in respect of Sr.Scale/ Jr.Scale/ Asst. officers of Finance Deptt. <i>Authority:</i> 1. Rule 922 IREC- Vol. I.
13.	Sanction of advances for i) House Building ii) Purchase of Computer	<u>PCPO/PFA /PCSC</u> Full Powers in respect of officers under their control	<u>DRM</u> For item (i) Nil. For items (ii) same as in column 3.	Nil	1. Finance concurrence is not necessary <i>Authority:</i> 1. Para 1132 IREM Vol. I & Railway board's letter No. F(E)Spl./ 2008/ ADV.3/ 6 (7 th CPC) dated 05.12.2017 (RBE No. 183/2017). 2. Para 1104 & 1105(a) of IREM Vol. I & Railway board's letter No. F(E)Spl./2016/ADV.4/ 1 (7 th CPC) dated 07.02.2017 (RBE No. 10/2017). <i>Note:</i> 1. Terms & Conditions prescribed under Para 1105, 1132 of IREM Vol. I and RB's letters mentioned above should be followed. 2. File to be put up by Personnel Dept. to respective PHOD/CHOD's where fund is with Personnel Dept.
29 (new item)	Grant of permission to Group A & B officers for transactions in respect of acquisition or disposal of i) immovable property, ii) movable property exceeding 2 months basic pay.	<u>AGM</u> Full Powers up to SAG officers. <u>SDGM</u> Full Powers up to SG officers.	Nil	Nil	1. Finance concurrence is not necessary. 2. In case of transaction of immovable property by officers of JA Grade and above, GM shall be kept informed. <i>Authority:</i> 1. Item No. 18 & 24 of the Railway Services (Conduct) Rules 1966. 2. RB's letter No. E(D&A)2011/GS1-3 dt. 11.7.2011.


 कृते महाप्रबंधक /For General Manager