



EAST COAST RAILWAY

Office of the Principal Chief Personnel Officer, 2nd Floor, Rail Sadan,
Chandrasekharpur, Bhubaneswar, Odisha - 751017.

Recruitment against Cultural Quota for the year 2018-19

Employment Notice No. ECoR /Pers/Cultural/2018-19

Date of issue: 25.08.2018

Closing Date: 24.09.2018

Closing Time: 18.00 Hrs.

(For residents of Andaman, Nicobar & Lakshadweep: Closing Date: **09-10-2018** Closing Time: 18.00 Hrs.)

1. Applications are invited from Indian nationals for recruitment against Cultural quota vacancies in Group-C posts with Grade Pay Rs. 1900/- in Pay Level-2 of RS(RP) Rules, 2016 for the year 2018-19 in East Coast Railway as indicated below:

Cultural Disciplines :	a) Keyboard/ Harmonium Player – One post b) Violin/Guitar player- One post
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1.1. Reservation : The posts against this quota are open to all candidates and candidates belonging to SC/ST/OBC categories who apply against this quota be extended relaxation in age limit as admissible in general open market recruitment. However, in case of being selected with any relaxation on account of being a candidate from the above categories, he/she will be taken against reserve roster point.

2. ELIGIBILITY NORMS :

2.1. Professional Cultural Qualifications:

(A) Essential :

(i) Keyboard/ Harmonium Player	Possession of degree / diploma / certificate in Keyboard or Harmonium from Government recognized institute.
(ii) Violin/Guitar Player	Possession of degree / diploma / certificate in Violin or Guitar from Government recognized institute.

(B) Desirable: (i) Experience in relevant field and performance given on AIR / Doordarshan etc.
(ii) Prizes won at National level.

2.2. Educational Qualifications: 12th (+2 stage) or its equivalent examination with not less than 50% marks in the aggregate. 50% marks in the aggregate will be required for NTPC categories. 50% is not to be insisted upon in case of SC/ST/Ex-Servicemen and where candidate posses qualification higher than HSC such as Graduation /Post Graduation. Pass in Matriculation or its equivalent from a recognized Board and having ITI certificate may also apply to be posted as Tech-III.

2.3. Age Limit:

(Age as on 01.01.2019)

Communities		
UR	OBC	SC/ST
18 – 30 Years	18 – 33 Years	18 - 35 Years

Note : Age relaxation to serving railway employees, staff of Quasi-administrative offices, widows/divorcee women/women judicially separated but not married, PWD, Ex. Servicemen and ordinarily domicile persons in the state of Jammu and Kashmir will be permissible as per extant rules.

3. HOW TO APPLY :

3.1 Application Fee:

Candidates should submit application fee for an amount mentioned below in the form of Demand Draft / Pay Order from any Nationalized Bank, or crossed Indian Postal Order from any Post Office (issued on or after the date of this notification) drawn in favour of “**Principal Financial Adviser, East Coast Railway, payable at Bhubaneswar**”.

Sl No	Category	Amount to be submitted
i)	For all candidates except those mentioned in (ii) below	Rs. 500/- (Five Hundred Only). Rs. 400/- will be refunded to those who actually appear in the written examination.
ii)	SC/ST, Ex-Servicemen, Persons with Disabilities (PWDs), Women, Minorities, and Economic Backward Classes. (whose family income is less than Rs.50,000/- per annum)	Rs. 250/- (Rupees Two Hundred Fifty Only). The amount will be refunded to those who actually appear in the written examination.

Note: Certificate in proof of the above issued by the authorities authorized to issue such certificate should be enclosed along with the application form for getting relaxation in the application fee. Candidates should check their eligibility thoroughly before applying. Fee in respect of candidates who are ineligible, but still apply, shall not be refunded.

3.2. Instruction for filling up the application Form:

- (i) The notification with the application form are available in East Coast Railway website www.eastcoastrail.indianrailways.gov.in. Candidates should carefully read the instructions before filling up application form. Application Form should be made on a good quality white A-4 (210x297 mm) size paper using ONE SIDE ONLY. The candidate should use the same format as available in the website.
- (ii) The candidate has to fill up required information in his/her own handwriting using blue / black ball point pen. The application should be filled either in English or Hindi but not in any other language. Application filled in any language other than Hindi/English and having any change in the format of application will lead to rejection of application summarily.
- (iii) One recent passport size photograph (4cm x 5cm) should be affixed on the application form without fail. The Photo may preferably be not older than 3 month as on date of applying. The photo should clearly reveal the full face and should be taken without wearing cap and goggles/coloured glasses. Photo should be new, sharp and clear, with light background, suitable for scanning and printing. Do not put any mark or signature on the front side of the affixed photograph. The photograph should be neatly and firmly pasted in the prescribed space, and not stapled or pinned. **Photograph should not be attested.**
- (iv) One loose extra photograph with name, date of birth, and signature of the candidate written on the backside should be attached along with the application form.
- (v) Candidate should copy the paragraph at Item-21 of the application form in his/her own running handwriting (not in capital/spaced out letters) in the space given below the paragraph.
- (vi) Signature of the applicant must be full and in running hand not in block capital letter or disjointed letters. Candidates are required to sign in English or in Hindi in the prescribed places provided in the application form.
- (vii) While filling up the application, candidates have to ensure that the signatures and two marks of physical identification (like a mole on the nose, cut-mark on the forehead in the left side or a scar mark below the left arm etc) are clearly given without fail. Candidates should also give two left thumb impressions in the application form. If the LTIs are not clear and are smudged, the application will be liable to be rejected.
- (viii) Applicant should write on the top of the envelope containing the application as follows: **“Application against Cultural Quota Recruitment for the year 2018-19 .”**
- (ix) Candidates should send their applications so as to reach at the address mentioned at para 3.3 below on or before the closing date and time. Railway Administration shall not be responsible for any postal delays. Application received after the last date & time would be summarily rejected.
- (x) Candidates should note that only Date of Birth as recorded in the Matriculation/High School Examination Certificate is to be considered.
- (xi) Candidate should write his/her name, father’s name / husband’s name in capital letters as given in educational Certificate.
- (xii) Before applying for a post, the candidate should ensure that he/she fulfils the eligibility and other criteria stipulated for the post. The Railway Administration would be free to reject any application not

- fulfilling the requisite criteria at any stage of recruitment and if erroneously appointed, such candidate is liable to be summarily removed from service even after appointment.
- (xiii) While filling up the application, candidates serving in any Government Department or Public Sector Undertaking including Railways may give a “Declaration” that they have intimated the fact of their applying for the exam to their office in the event of their selection, they will submit NOC from their employer at the time of Document Verification. In case they fail to submit NOC at the time of Document Verification, their candidature would be cancelled.
 - (xiv) Those candidates who are debarred from appearing in any of the RRB/RRC exams need not apply unless their debarment period is over by the closing date of this Employment Notification. Otherwise, their applications shall not be entertained.
 - (xv) Applicant should enclose with the application a set of **Self-Attested** legible xerox copies of all certificates, in proof of Cultural Qualification, educational qualification, age, community etc.
 - (xvi) Applicant should fill all 24 columns in the application without fail.

3.3 Address for sending application : Candidates should send their applications by Ordinary post/Registered post/Speed post to the Assistant Personnel Officer (Recruitment), 2nd Floor, South Block , Rail Sadan, Chandrasekharpur, Bhubaneswar, Odisha – 751017. Alternatively, candidates can drop their applications directly in Drop Box placed at the office premises of Principal Chief Personnel Officer, 2nd Floor, South Block, Rail Sadan, Chandrasekharpur, Bhubaneswar, Odisha – 751017.

4. SELECTION PROCEDURE : Eligibility of the candidates will be assessed on the following basis:

- 4.1 **Written Test:** Consists of 50 objective type questions (50 marks) relating to General Knowledge, Arithmetic and Reasoning. *There will be negative marking in the written test and 1/3rd of marks allotted for the Objective Type Question will be deducted for every wrong answer.* Written test shall be of duration of 60 minutes.
- 4.2 Assessment of talent in the relevant cultural discipline on the basis of **Practical Demonstration** to be adjudged by a duly constituted committee. (35 marks).
- 4.3 Assessment of talent in the relevant cultural discipline on the basis of **Testimonials / Prizes** etc to be adjudged by a duly constituted committee, same as in 4.2 above. (15 marks).
- 4.4 Questions for written test will be of objective type multiple choice.
- 4.5 From amongst those who secure a minimum of 35% marks in the Written Test, candidates equal to 5 times the number of notified vacancies will be called, purely in the order of merit based on written test marks, for attending performance / practical demonstration stage of recruitment and assessment of Testimonials / Prizes etc.
- 4.6 The date, time and venue of written examination, Practical Demonstration / document verification will be fixed by the RRC and will be intimated to the eligible candidates in due course. Request for postponement of the examination/ Practical Demonstration / document verification will not be entertained under any circumstances.

5. OTHER TERMS AND CONDITIONS :

- (i) Eligibility status of the candidate shall be made available on East Coast Railway website www.eastcoastrail.indianrailways.gov.in. Candidates can verify their eligibility from the website.
- (ii) Applications not fulfilling any of the terms and conditions given in this notification shall be summarily rejected.
- (iii) Applicant should possess requisite educational and cultural qualifications on the date of submission of application.
- (iv) Discrepancies in the application submitted would render the candidate ineligible at any time during the selection.
- (v) Eligible applicants will be issued with call letters to their correspondence address, for the Written Test. East coast Railway will upload the list of eligible and ineligible candidates applying for the notified vacancies in the website of East Coast Railway website address www.eastcoastrail.indianrailways.gov.in for general information and viewing. No other intimation of rejection, other than uploading the list in the above mentioned website, would be communicated to ineligible candidates.
- (vi) Selected candidates have to pass the requisite medical fitness standards prior to appointment.

- (vii) In the event of appointment to Clerk-cum- typist posts in Group-C railway service, candidates will be required to acquire typing proficiency of 30 w.p.m. in English or 25 w.p.m. in Hindi within a period of two years from the date of appointment, and till such time, appointment will be provisional.
- (viii) Decision of East Coast Railway in all matters relating to this recruitment shall be final.
- (ix) The candidates applying against this notification should keep track of the Date of Written Test / Practical Demonstration which will be notified through the official website of East Coast Railway. In case the applicant does not receive the call letter before the notified date of written examination due to postal delay, the applicant should report to the Assistant Personnel Officer (Recruitment) in person for duplicate call letter **one day before the day of the written examination**. Duplicate call letter will be issued on production of original photo Identity Card i.e. Aadhar Card, Voter Identity Card, PAN Card, Passport or Driving License etc.
- (x) Candidates may download recruitment notification and application form available on East Coast Railway website address www.eastcoastrail.indianrailways.gov.in
- (xi) Selected candidates are likely to be posted anywhere on East Coast Railway after successful completion of all pre-appointment formalities, including training wherever prescribed.

6. LEGAL JURISDICTION: For any legal disputes, the jurisdiction will be the Central Administrative Tribunal, Cuttack.

7. CAUTION: Recruitment is purely merit based. East Coast Railway have not appointed any agent or coaching centre for acting on its behalf for this recruitment. Candidates are cautioned against any false claims made by any unscrupulous persons/agencies of getting them selected in this recruitment on illegal consideration. If they come across any such persons/agencies, please do inform to Chairman, Railway Recruitment Cell, 2nd Floor, South Block, Rail Sadan, Chandrasekharpur, Bhubaneswar, Odisha-751017. They can also inform to the Sr. DGM cum Chief Vigilance Officer, Rail Sadan, Chandrasekharpur, Bhubaneswar, Odisha - 751017.

PRINCIPAL CHIEF PERSONNEL OFFICER

APPLICATION FORM E.N.No. ECoR /Pers/Cultural/2018-19 dated **25.08.2018**

18. Details of Cultural Qualifications: (Note: Self attested Photo copy of all certificates should be attached. Candidates may attach separate sheet if the space is not adequate.)

Sl. No.	Qualification in relevant cultural field	Name of Institute / College /University from which the qualification earned.	Date of Certificate
a)			
b)			
c)			
d)			
e)			

19. Details of Testimonials / Prizes: (Note: Self attested photo copy of all certificates should be attached. Candidates may attach separate sheet if the space is not adequate.)

Sl. No.	Event	Date	Performance / Scholarship / Awards/ Position	Awarded by whom
a)				
b)				
c)				
d)				
e)				
f)				
g)				

20. Put two left thumb impressions (Must be clear and not smudged)		
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21. **Applicant's DECLARATION.** Copy the following paragraph in the space below in your own handwriting in running script (not in capital/spaced out letters). Applications without this written declaration will be rejected:

I have read the Employment Notice and submit this application after agreeing to all the terms and conditions notified therein. If any information submitted above is found false or incorrect or I am not eligible in terms of eligibility criteria, my candidature / appointment is liable to be cancelled / terminated without any notice at any stage of recruitment or even after empanelment.

22. Place:

23. Date:

24. Applicant's full signature in running script in English or Hindi