

## EAST COAST RAILWAY

Office of the  
Principal Chief Commercial Manager  
Bhubaneswar  
Dt. 28.03.2018

### Commercial Circular No. 61(GC)/2018

**Sub: Delegation of powers to the Zonal Railways to decide allotment of space to Department of Posts in Assistant Guard's Cabin of Front SLR of trains for transmission of e-commerce parcels.**

Please find enclosed herewith Railway Board's letter No.TCII/2364/2016/Postal/1 dtd.20.03.2018 regarding "Delegation of powers to the Zonal Railways to decide allotment of space to Department of Posts in Assistant Guard's Cabin of Front SLR of trains for transmission of e-commerce parcels" which is self explanatory for information and necessary action.

All concerned to note and act accordingly.

**Authority: Railway Board's letter No.TC II/2364/2016/Postal/1 dtd.20.03.2018  
(Freight Marketing Circular No. 09 of 2018)**

Encl: As above (02 pages)

  
(H. L. Luwang)

Dy. Chief Commercial Manager (FS)

No.CCM/451/Postal Traffic/ Pt.I /05

Date: 28.03.2018.

Copy forwarded to:


All Station Managers/ Goods Supervisors/ Parcel Supervisors/ Commercial Supervisors/ Siding Clerks/ Booking Clerks in-charges/ Weigh Bridge Clerks/ Clerk in Charges / City Booking Agencies / Out Agencies over ECoR.

Copy for information and necessary action to the:-

PCOM/ECOR/BBS, SDGM/ECOR/BBS, Chairman/RCT/BBS, Dy.CVO(T)/ECOR/BBS, PO/RCT/BBS, Dy.COM(FOIS)/ECOR/BBS, CAO(FOIS)/NDLS, Audit Officer/BBS.

Rates Section/CCM/ECOR/BBS – 10 sets, DRM: KUR, WAT, SBP/ECOR, Sr.DOM: KUR, WAT, SBP/ECOR, Sr.DCM: KUR, WAT, SBP/ECOR. Dy.CCM(Claims)/E.Co.Rly. PFA: E.Co.Rly, FA&CAO (T)/ECOR/BBS, Traffic Manager: VZP, Paradeep Port Trust/ Paradeep.

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(H. L. Luwang)

Dy. Chief Commercial Manager (FS)

FREIGHT MARKETING CIRCULAR No. 09 OF 2018

CCM's Office/E.Co. Rly/MS

R.B. No. RB-04 dt. 23-3-18

17/18

(भारत सरकार) GOVERNMENT OF INDIA  
(रेल मंत्रालय) MINISTRY OF RAILWAYS  
(रेलवे बोर्ड) (RAILWAY BOARD)

*Handwritten signatures and dates:*  
23/3  
23/3  
23/3

NO. TCII/2364/2016/Postal/1

New Delhi, dated 20.03.2018

Principal Chief Commercial Managers,  
All Indian Railways

Sub: Delegation of powers to the Zonal Railways to decide allotment of space to Department of Posts in Assistant Guard's Cabin of Front SLR of trains for transmission of e-commerce parcels.

*Handwritten notes:*  
23/3/18

Ministry of Railways have decided to delegate powers to Principal Chief Commercial Managers of the Zonal Railways to decide allotment of space in AGC of front SLRs for transmission of e-commerce parcels by the Department of Posts on the following terms and conditions:-

- (i). Charges shall be calculated as per rates applicable for postal traffic (Postal vans/non-postal vans) as revised from time to time. For calculation of charges, Assistant Guard Cabin of SLR will be treated as having a capacity of 12 berths.
- (ii). Billing and payment shall be done from and to the stations for which request may be received from the Deptt. of Posts. However, in case of vacant/low utilisation of Assistant Guard Cabin which has been allotted to Department of Posts, charges will be collected in full.
- (iii). Billing will be done for one direction by the originating Railway on a monthly basis. The zonal Railways shall raise the bills by the 10<sup>th</sup> of the following month to which the bill pertain. Railways shall send advice of debit against the Department of Posts directly to the Reserve Bank of India for affording credit to the Railways and debit to the Department of Posts alongwith other bills as regards billing of haulage charges for postal traffic.
- (iv). Operating Department of the concerned zonal Railways shall provide the details about Assistant Guard Cabin provided to the Department of Posts along with other services provided for postal traffic.
- (v). Postal Deptt. will provide/utilise their staff for loading/unloading of postal traffic in Assistant Guard Cabin of front SLR.
- (vi). Postal Deptt. shall be fully responsible for any tampering of equipment available in SLR leased to them. For this purpose, they should counsel/train their staff who should be made responsible for any misuse/tampering. For any help in this regard zonal authority of Department of Posts may contact CCM(FM) of the concerned zonal Railways.
- (vii) The authorised RMS staff should ensure that no unauthorised person enters the leased SLR so as to avoid any tampering of the equipment.
- (viii).The SLR in trains where the direction of engine is required to be reversed should not be leased to Department of Posts.
- (ix) For implementation of the above, zonal authority of Department of Posts may contact CCM(FM)'s of concerned zonal Railways.

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FM Subjects-Postal 2

*Handwritten signature:* Anil Kumar Ranjiv  
*Date:* 20/3/18

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(P.T.O)

(x) Random checks should be conducted at the division levels to ensure that only the parcels of the Department of Posts are being transported in Assistant Guard Cabin and no unauthorised person is travelling in this Cabin.

(xi) Parcels loaded by Department of Posts in Assistant Guard Cabin will in no case exceed the permissible carrying capacity of the Assistant Guard Cabin.

(xii) Periodic report/feedback should be furnished to this Office by the zonal Railways.

2. As regards further extension of allotment of space in AGC in Train Nos. 15959 Howrah-Guwahati-Dibrugarh Kamrup Expres (from Howrah to Guwahati) and 12322 Mumbai-Howrah Mail, PCCMs of the concerned Zonal Railways may decide.

3. This issues with the concurrence of the Finance Directorate of the Ministry of Railways.

Ensure action accordingly and confirm.

*Andaleeb Razi*  
(S. M. Andaleeb Razi)

Director Freight Marketing  
Railway Board

NO. TCII/2364/2016/Postal/1

New Delhi, dated 20.03.2018

Copy forwarded for information to:-

1. Dy. Comptroller & Auditor General of India (Railways), Room No.224, Rail Bhawan, New Delhi.
2. Principal Financial Advisers, All Indian Zonal Railways.
3. Principal Directors of Audit, All Indian Zonal Railways.

*Andaleeb Razi*  
20/3/18

for Financial Commissioner/Railways

NO. TCII/2364/2016/Postal/1

New Delhi, dated 20.03.2018

Copy forwarded for information to :

1. CCM(FMs)/SCR/Secunderabad, ER/Kolkata, NFR/Guwahati and NR/New Delhi
2. CPTMs/ SCR/Secunderabad, ER/Kolkata, NFR/Guwahati and NR/New Delhi
3. Director(Mail Management), Ministry of Communications, Department of Posts, Mail Business (Development & Operations) Division, Dak Bhavan, New Delhi-110 001
4. Managing director/KRCL/Navi Mumbai.
5. F(C), AC-1, ACs(comp), DTT/CHG-1.

*Andaleeb Razi*  
(S. M. Andaleeb Razi)

Director Freight Marketing  
Railway Board

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