

EAST COAST RAILWAY

Commercial Circular No.113 (G) /2015

Office of the
Chief Commercial Manager
Bhubaneswar
Date:31.08.2015

Sub: Registration of demand for wagons electronically (e-RD) through FOIS web portal.

Ref: Rates Master Circular/e-RD/2014/0 {Circulated vide CCM/ ECoR's Circular No.131(G)/2014 dtd.13.10.2014} & its corrigendum no.2 dt.28.04.2015. {Circulated vide CCM/ ECoR's Circular No.54(G)/2014 dtd.29.04.2014 }

Please refer to para 5.2 of the Rates Master Circular under reference regarding registration of customer for availing e-RD facility which prescribes furnishing of TIN number by the customer.

Zonal Railways have informed that they are facing problems on the above account as some of the customers do not have TIN number.

The matter has been examined and it has been decided that in case a rail customer has not got TIN number, he may be allowed to give 'Service Tax Registration Number' during registration of customer under e-RD. Accordingly, the extant and revised instructions of the second bullet point of Para 5.2 of the circular under reference are given below:

Extant instructions	Revised instructions
<ul style="list-style-type: none">Fill in the 'registration form', giving name, email id, phone numbers, basic details of representing organization, TIN number, details of id card, PAN card and/or Aadhar card, authorization letter from the organization etc.	<ul style="list-style-type: none">Fill in the 'registration form', giving name, email id, phone numbers, basic details of representing organization, TIN number/ Service Tax Registration number, details of id card, PAN card and/or Aadhar card, authorization letter from the organization etc.

This issues with the concurrence of Finance Dte. of the Ministry of Railways.

All concerned to note and act accordingly.

Authority: Railway Board's letter No.TC-I/2015/104/4 dt.27.08.2015. (Corrigendum No.4 to Rates Master Circular/e-RD/2014/0).


(R.K.Sahu)

Dy. Chief Commercial Manager (FS)
Date:31.08.2015

No.CCM/325/WRF/Pt.I

Copy forwarded to:

All Station Managers/ Goods Supervisors/Commercial Supervisors /Siding Clerks / Booking Clerk in Charges / Weigh Bridge Clerks / Clerk in Charges / City Booking Agencies / Out Agencies.

Copy for information and necessary action to the:-

COM: ECoR, SDGM/ECoR/BBS, Chairman/RCT/BBS, Dy.CVO(T)/ECoR/BBS, PO/RCT/BBS
Dy.COM(FOIS)/ECoR/BBS, Audit officer/BBS, DRM: KUR, V/AT, SBP/ECoR, Sr.DOM-KUR, WAT, SBP/
ECoR, Sr.DCM: KUR, WAT/SBP/ECoR, Dy.CCM(Claims)/E. Co.Rly, FA & CAO :E Co.Rly, FA &
CAO(T)/ECoR/BBS, Traffic Manager: VZP, Paradeep Port Trust / Paradeep,


(R.K.Sahu)

Dy. Chief Commercial Manager (FS)

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