



EAST COAST RAILWAY

मुख्य कार्मिक अधिकारी का कार्यालय/

Office of the Chief Personnel Officer

द्वितीय तल, - 751 017

Rail Sadan, IInd Floor, Bhubaneswar-751 017

स्थापना क्रमांक/ Estt. Srl. No. 52/2017

RBE NO-40/2017

पूतरे/कार्मिक/आर/ECOR/Pers/R/MPP

Date: 30.05.2017

सेवा में,

सभी प्रमुख विभागाध्यक्षों/समन्वयक विभागाध्यक्षों, पू त रे/भुवनेश्वर

मं.रे.प्र/व.मं.का.अधिकारी/मं.का.अधिकारी-खोरधारोड,वालातेरु, संबलपुर,

मु;कारखाना प्रबंधक/कारखाना कार्मिक अधिकारी- मंचेश्वर, अतिरिक्त रजिस्ट्रार/रेल दावा अधिकरण,

व.का अधिकारी(नि)/भुवनेश्वर

महा सचिव/इकोर श्र. कां., महा सचिव/इकोर श्र. यू.,

महा सचिव/एआई ओ बी सी आर ई ए, महा सचिव/ ए आई एस सी एस टी आर ई ए

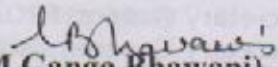
विषय /Sub: Implementation Guidelines for third party Agencies under the Apprentices Act,1961 –regarding.

पूतरे के विषय क्रमांक/ECOR's Subject Serial No.- MPP-6/2017

उपर्युक्त विषय पर बोर्ड पत्र सं- E(MPP)2017/6/1 दिनांक 25.04.2017 की प्रतिलिपि सूचना, मार्गदर्शन एवं आवश्यक कार्रवाई हेतु अद्येषित है।

A copy of the Board's No.E E(MPP)2017/6/1 dated- 25.04.2017 on the above quoted subject is forwarded herewith for information, guidance and necessary action.

Encl: As above,


(M.Ganga Bhawani)

Dy.Chief Personnel Officer(IR&W)

For Chief Personnel Officer

प्रतिलिपि प्रेषित/Copy to :

- 1) महाप्रबंधक के सचिव/पूर्व तट रेलवे, भुवनेश्वर
- 2) मुकाधि/मुकाधि(प्रशा.), उप म.प्र. अध्यक्ष(रेलवे भर्ती प्रकोष्ठ)
- 3) उप मुख्य प्रबंधक(सू.प्रौ.), उप मुकाधि(औ.सं.एवं कल्याण), वकाधि(इंजी.)
- 4) वकाधि(मुख्या.), वकाधि(स्टाफ), वकाधि(राज. एवं न्याया.)
- 5) मुकाधि के निजी सचिव/सहा.कार्मिक अधि.(मुख्या.-1),सहा.कार्मिक अधि.(कल्याण), सहा.कार्मिक अधि.(विल), सहा.कार्मिक अधि

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GOVERNMENT OF INDIA
MINISTRY OF RAILWAYS
RAILWAY BOARD

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Cp.

(6)

No. E(MPP)/2017/6/1

New Delhi, Dated: 25.04.2017

ECOR
The General Managers (P)
All Indian Railways and
Production Units.

Sub: Implementation Guidelines for Third Party Agencies under the Apprentices Act, 1961-
regarding..

A copy of above Guidelines issued by Ministry of Skill Development and Entrepreneurship,
Directorate General of Training vide their letter No.DGT-77(4)/2016-AP dated 31.03.2017 is hereby
forwarded for information.

Please acknowledge receipt.

DA: As above

Mahendra Kumar Gupta
21/4/17
(Mahendra Kumar Gupta)
Director (MPP)
Railway Board

Copy forwarded for information:

No.E(MPP)2017/6/1

New Delhi, dated 25.04.2017

Copy to:

1. The General Secretary, AIRF, 4, State Entry Road, New Delhi, with 35 spares.
2. The General Secretary, NFIR, 3 Chelmsford Road, New Delhi, with 35 spares.
3. The Secretary General FROA, Room No.256-A Rail Bhavan New Delhi with 5 spares.
4. The Secretary General, IRPOF, Room No.268 Rail Bhavan New Delhi with 5 spares.
5. All Members, Departmental Council and Secretary Staff side National Council 13-C, Ferozeshah Road, New Delhi with 90 spares
6. The Secretary General, AIRPF Association, Room No,256 Rail Bhavan New Delhi with 5 spares.
7. General Secretary, All India Scheduled Castes & Scheduled Tribes Railways Employees Association, 171/B-3 Basant Lane Railway Colony New Delhi (15 copies)
8. The General Secretary, All India OBC Railway Employees Federation, Room No.48, Railway Board, New Delhi.

For Secretary
For Secretary/Railway Board.

AM (Staff) Office
E-Office No. P-27474/29
Date: 11/03/17

No.DGT-77(4)/2016-AP
Government of India
Ministry of Skill Development and Entrepreneurship
Directorate General of Training

Shram Shakti Bhawan, New Delhi
dated: March 31, 2017

To
All the members of Central Apprenticeship Council
(As per list attached)

Subject: - Implementation Guidelines for Third Party Agencies under
the Apprentices Act, 1961-reg.

Sir/Madam,

I am to forward herewith a copy of revised implementation guidelines for Third
Party Agencies under the Apprentices Act, 1961

Yours faithfully,


(S.D. Lahiri)

Director(AT)

☎:011-23473131

Encl.: as above

Copy to:

1. All the States/UTs
Apprenticeship Advisers
2. All the Regional Directors

For information and necessary
action in this matter, please.

IMPLEMENTATION GUIDELINES FOR THIRD PARTY AGENCIES
UNDER THE APPRENTICES ACT, 1961

1.0 BACKGROUND

At present, 2.1 lakh trade apprentices are undergoing apprenticeship training in about 30,000 establishments throughout the country under the Apprentices Act, 1961 which is miniscule as compared to the total number of establishments in the country. Though large numbers of establishments in MSMEs sector are available, their participation in implementation of apprenticeship training is not encouraging. The reasons behind this are: limited availability of training facilities as per prescribed curriculum, inability to hire instructional staff because of financial constraints, inadequacy of supporting staff to support activities involved with apprenticeship training such as maintaining contract of apprenticeship, uploading the contract details on the apprenticeship portal.

There are about 21 lakh MSMEs having 6 or more workers. Even if each establishment engages one apprentice, the number could be 21 lakh. Therefore, there is a huge potential in apprenticeship training which remains untapped because MSMEs do not have adequate supporting staff to support activities involved with apprenticeship training.

Since 2014, provision has been made under section 8(2) of the Apprentices Act, 1961 which enables several employers may join together either themselves or through an agency approved by the Apprenticeship Adviser, according to the guidelines issued from time to time by the Central Government in this behalf, for the purpose of providing apprenticeship training to the apprentices under them.

Further, the government of India has launched a new scheme "National Apprenticeship Promotion Scheme (NAPS)" on 19th August, 2016 with an indicative outlay of Rs. 10,000 crore. Target under the scheme are 5 lakh apprentices in 2016-17, 10 lakh apprentices in 2017-18, 15 lakh apprentices in 2018-2019 and 20 lakh apprentices in 2019-20.

It is, therefore, proposed to support MSMEs and other establishments by providing the facility of Third Party Agency (TPA) and encourage MSMEs

and other establishments to engage large number of youth for Apprenticeship Training.

Legal opinion was sought and TPA can undertake the following obligations on behalf of employer:

- Arrange basic training for apprentices
- Maintenance of records and filing of returns
- Stipend administration

2.0 ELIGIBILITY OF TPA

- TPA can be an entity which is existence for 5 years.
- TPA must have a pool of resource persons and infrastructure.
- TPA must have relevant experience in such activities.
- Letter of support from atleast 20 establishments which are interested to engage apprentices through them.
- TPA can be of the following type:
 - Statutory university or private university under any provisions of the law made by Parliament/State Legislature.
 - Technical Institute affiliated with All India Council for Technical Education/ Board or State Council of Technical Education
 - Industrial Training Institutes affiliated with National Council for Vocational Training
 - Registered Industry Associations
 - Training providers accredited by NSDA/NSDC
 - Any other educational/technical institution notified by the Central/State Government.
 - NGOs'

3.0 SELECTION OF TPA

- DGT will give an advertisement inviting applications for selecting TPA under the Apprentices Act, 1961.
- Each RDAT will scrutinize the applications and will follow the above-mentioned eligibility criteria for selecting TPAs.
- Each RDAT will issue registration number to TPA.

4.0 ROLE OF TPAs.

TPAs can

- (i) arrange the basic training through Basic Training Providers for fresher apprentices (apprentices who come directly to undertake apprenticeship training without any formal training) in case employer outsources basic training.
- (ii) select not more than 3 establishments for an apprentice by studying the infrastructure facilities available for on-the-job/ practical training with individual employer such that combined facilities available with above establishments meets the requirement of prescribed curriculum of the trade. TPA can organize on-the-job /practical training for apprentices in selected establishments in coordination with employers.
- (iii) submit contract of apprenticeship on the apprenticeship portal on behalf of the employer for registration by Apprenticeship Adviser. Login and password will be provided to TPA for this purpose.
- (iv) furnish all the returns on the portal-site on behalf of the employer.
- (v) on behalf of employer submit the reimbursement claims towards stipend to employers and also submit the claims of basic training cost in case employer is basic training provider under NAPS.
- (vi) comply with formalities required for trade apprentices for appearing All India Trade Tests for Apprentices as and when required.

5.0. RESPONSIBILITIES OF EMPLOYERS

- o Enter into contract of apprenticeship with apprentices
- o Uploading of apprenticeship contract on portal-site
- o Arrange/provide of basic training to fresher apprentice.
- o Provide on-the-job training/practical training at his workplace to apprentice engaged by him.
- o Payment of prescribed stipend to apprentices
- o Payment of compensation in case personal injury is caused to an apprentice, by an accident during training.

6.0 TENURE OF TPAs

TPA will be appointed for a period of three years. Performance of TPA will be reviewed by concerned RDATs quarterly.

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