EAST COAST RAILWAY

Office of the Pr. Chief Personnel Officer
Rail Sadan, 1Ind Floor, Bhubaneswar-751 017

नुक्स वामिक अधिकारी का कार्यालय/ 9
Date: 09.04.2018

रत्ते/कौमिक/आर/ECOR/0ers/R/Allowance

स्थापना क्रमांक/ Estt. Srl. No. 45/2018

पुरूरे के विषय क्रमांक/ECOR’s Subject Serial No.ALC-10/2018

विषय /Sub: Time limit for submission of claims for Travelling Allowances reg.

रञा कारखाना प्रबंधक/कारखाना कार्यालय/ व.का का अधिकारी(द्वितीय)/श्रेणी- मंत्री, अतिरिक्त रजिस्ट्रार/रेल दावा अधिकारण,

महाराष्ट्र सरकार/कोर का., महाराष्ट्र सरकार कोर का., यु.,
महाराष्ट्र सरकार/आई बी सी आर ई ए, महाराष्ट्र सरकार/ ए आई एस सी एस डी आर ई ए

विषय /Sub: Time limit for submission of claims for Travelling Allowances reg.

पुरूरे के विषय क्रमांक/ECOR’s Subject Serial No.ALC-10/2018

उपयुक्त विषय पर बोर्ड पत्र सं. F(E)/2018/AL-28/29 दिनांक 23.03.2018 की

नोटिस प्रवाहण, मार्गदर्शन एवं आवश्यक कार्यवाही हेतु अंद्रेक्षित है।

A copy of the Board’s Lr.No. F(E)/2018/AL-28/29 dated 23.03.2018 on the

above quoted subject is forwarded herewith for information, guidance and necessary

action.

(M.G.Bhawani)
Dy. Chief Personnel Officer (IR&W)
For Pr. Chief Personnel Officer

Encl: As above,

नोटिस प्रवाहण/रनिशी/Copy to:

1) महाप्रबंधक के सचिव/पूर्व तट रेलवे, श्रवणभर
2) नरकार(नरकार(प्रशा.), उप म.प्र, अर्थ(रेलवे अभी मामला))
3) उप नरकार प्रबंधक(सू.प्र), उप नरकार(आ.सं.एवं कल्याण), वकील(इंजी.)
4) वकील(सह.व.का.), वकील(संयुक्त), वकील(राज. एवं स्थायी.)
5) नरकार के मजी विभाग/सहा.कार्यालय कार्यालय., वाहा.कार्यालय कार्यालय.,

सहा.कार्यालय कार्यालय., वाहा.कार्यालय कार्यालय., (अभी मामला)}
Consequent upon the issuance of General Financial Rule (GFR)-2017, vide Rule 290 of GFR, time limit for submission of claim for Travelling Allowance (TA) has been changed from one year to 60 days succeeding the date of completion of the journey. Accordingly, in supersession of all earlier orders/instructions issued on the subject, it has been decided with the approval of competent authority that the claim of a Railway servant to Travelling Allowance / Daily Allowance on Tour / Transfer / Training / Journey on retirement, is forfeited or deemed to have been relinquished if the claim for it is not preferred within 60 days succeeding the date of completion of the journey.

2. In respect of claim for Travelling Allowance for journey performed separately by the officer & member of his family, the date should be reckoned separately for each journey and the claim shall be submitted within 60 days succeeding the date of completion of each individual journey. Similarly, TA claim in respect of transportation of personal effects and conveyance shall be submitted within 60 days succeeding the date on which these are actually delivered to the Railway servant at the new station.

3. The date of submission of the claim shall be determined as indicated below:

| (I) In the case of officers who are their own Controlling Officer | The date of presentation of the claim at the Cash Section |
| (II) In the case of officers who are not their own Controlling Officer | The date of submission of the claim to the Head of Office / Controlling Officer |

4. In the case of claims falling under category 3(II), which are presented to the Cash Section after a period of 60 days succeeding the date of completion of journey, date of submission of the claim will be counted from the date when it was submitted by the Railway servant to the Head of Office / Controlling Officer with in prescribe time limit of 60 days.

5. A claim for Travelling Allowance of a Railway servant which has been allowed to remain in abeyance for a period exceeding one year should be investigated by the Head of the Department concerned. If the Head of the Department is satisfied about the genuineness of the claim on the basis of the supportive documents and there are valid reasons for the delay in preferring the claims, the claims should be paid by the Drawing & Disbursing Officer or the Accounts Officers, as the case may be, after usual checks.

6. These orders shall be effective from the date of issue of this letter.

Contd/...2
7. Hindi version will follow.
8. Please acknowledge receipt:

(Jitendra Kumar)
Deputy Director Finance (Estt.),
Railway Board.

No. F(E)I/2018/AL-28/29
New Delhi, dated 23.03.2018
Copy to Deputy Comptroller and Auditor General of India (Railways), Room No.222, Rail Bhavan, New Delhi (40 spares):

For Financial Commissioner/Railways.

No. F(E)I/2018/AL-28/29
New Delhi, dated 23.03.2018
Copy forwarded to Principal Financial Adviser, All Indian Railways, Production Units etc.

(Jitendra Kumar)
Deputy Director Finance (Estt.),
Railway Board.

No. F(E)I/2018/AL-28/29
New Delhi, dated 23.03.2018

1. The G.M, N.F Railway (Const.), Southern Railway (Const.) and Central Railway (Const.)
2. PFA, N.F. Railway (Const.), Central Railway (Const.) and Southern Railway (Const.)
3. The Director General and Ex-officio General Manager, RDSO/ Lucknow.
4. The General Manager and PFA, Metro Railway/Kolkata.
5. The CAO and PFA, CPMYOW/New Delhi.
6. The General Manager and PFA, CORE/Allahabad.
7. The Director General, Railway Staff College/Vadodara.
8. The CAO(Constit.), MTP (R) / Mumbai.
9. The CAO(Constit.), MTP(R)/Chennai.
10. The Executive Director, CAMTECH/Gwalior-474020.
11. The Chairman, RCT/Principal Bench, 13/15, Mail Road, Delhi.
12. The Chairman, RRT, Chennai - 600008.
13. The Director, IRCEN/Pune, IRIEEN/Nasik Road, IRJIMEE/Jamalpur, IRJEST/Secunderabad.
14. The Managing Director, IRCON, IRFC, MRVC, IRWO, IRC&TC, CONCOR of India Limited, Executive Director, CRIS.
15. The Chairman-cum-Managing Director, KRC Limited, Rail Bhavan, New Delhi, Office of the Chief Project Administrator (Telecom), Indian Railway Central Organisation for Telecom (IRGOTC) Consultancy, Shivalig Bridge/ New Delhi.
16. The Director(Movement) Railways/Kolkata.
17. The Joint Director, Mill Rail, Ministry of Defence.
18. The Joint Secretary, Iron & Steel, 3 Kollaghat Street/Kolkata.
19. Chief Mining Advisor, Ministry of Railway, Dhanbad, Bihar.
20. The Chairman, RCC, Lok Sabha Secretariat/New Delhi.
22. The Pay & Accounts Officer, Ministry of Railways(Railway Board).
23. The General Secretary, IRA/ New Delhi.
24. The Chief Commissioner of Railway Safety/Lucknow.
25. The Editor, "Bharatiya Rail".
26. The Editor "Indian Railways".
27. Chairman, RITES.
28. Chairman, CAT.
29. Computerised Facilitation Counter, Room No.5, Near Gate No.1, Rail Bhavan, New Delhi.

Contd/....3