



EAST COAST RAILWAY

मुख्य कार्मिक अधिकारी का कार्यालय/  
Office of the Chief Personnel Officer  
द्वितीय तल, - 751 017  
Rail Sadan, IInd Floor, Bhubaneswar-751 017

स्थापना क्रमांक/ Estt. Srl. No. 12/2017  
पूतरे/कार्मिक/आर/ECOR/Pers/R/Training

RBE No-09/2017  
Date: 22.02. 2017

सेवा मे,  
सभी प्रमुख विभागाध्यक्षों/समन्वयक विभागाध्यक्षों, पू त रे/भुवनेश्वर  
मं.रे.प्र/व.मं.का.अधिकारी/मं.का.अधिकारी-खोरधारोड,वालातेरू, संबलपुर,  
मु;कारखाना प्रबंधक/कारखाना कार्मिक अधिकारी- मंचेश्वर, अतिरिक्त रजिस्ट्रार/रेल दावा अधिकरण,  
व.का अधिकारी(नि)/भुवनेश्वर  
महा सचिव/इकोर श्र. कां., महा सचिव/इकोर श्र. यू.,  
महा सचिव/एआई ओ बी सी आर ई ए, महा सचिव/ ए आई एस सी एस टी आर ई ए

विषय /Sub: Revised Training Modules of Traffic (Commercial) and Traffic  
Transportation) Department.

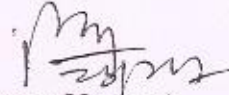
पूतरे के विषय क्रमांक/ECOR's Subject Serial No.-MPP-03/2017

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उपर्युक्त विषय पर बोर्ड पत्र सं E(MPP)2009/1/34 दिनांक 31.01.2017 की  
प्रतिलिपि सूचना, मार्गदर्शन एवं आवश्यक कार्रवाई हेतु अग्रेषित है।

A copy of the Board's No. E(MPP)2009/1/34 dated- 31.01.2017 on the above  
quoted subject is forwarded herewith for information, guidance and necessary action.

Encl: As above,

  
(L.Prem Kumar)

Dy.Chief Personnel Officer(IR&W)  
For Chief Personnel Officer

प्रतिलिपि प्रेषित/Copy to :

- 1) महाप्रबंधक के सचिव/पूर्व तट रेलवे, भुवनेश्वर
- 2) मुकाधि/मुकाधि(प्रशा.), उप म.प्र, अध्यक्ष(रेलवे भर्ती प्रकोष्ठ)
- 3) उप मुख्य प्रबंधक(सू.प्रौ), उप मुकाधि(औ.सं.एवं कल्याण), वकाधि(इंजी.)
- 4) वकाधि(मुख्या.), वकाधि(स्टाफ), वकाधि(राज. एवं न्याया.)
- 5) मुकाधि के निजी सचिव/सहा.कार्मिक अधि.(मुख्या.-1),सहा.कार्मिक अधि.(कल्याण),  
सहा.कार्मिक अधि.(बिल), सहा.कार्मिक अधि.(भर्ती)

RB-310  
दिनांक/Date 19/01/17  
साक्षर/Initial

Government of India (Bharat Sarkar)  
Ministry of Railways (Rail Mantralaya)  
(Railway Board)

RBE No. 9/2017

No. E(MPP)2009/1/34

New Delhi, Dated 31.01.2017

ECOR

The General Managers,  
All Indian Railways/PUs,  
Metro Railway/Kolkata  
Railway Electrification/Allahabad  
DG/RDSO/Lucknow  
CAO/DMW/Patiala  
CAO/COFMOW/New Delhi

The Directors,  
IRITM/Lucknow  
IRIEEN/Nasik  
IRIMEE/Jamalpur  
IRICEN/Pune  
IRISET/Secunderabad  
DG/NAIR/Vadodara  
ED/CAMTECH/Gwalior

CPO  
COM  
CCM  
सचिव/Secy. S  
Director  
Date

**Sub: Revised Training Modules of Traffic (Commercial) and Traffic (Transportation) Department.**

Ministry of Railways (Railway Board) had constituted a Committee to review the Training Modules of all categories of Traffic Transportation & Traffic Commercial department and with the approval of Board (MT & MS) it has been decided to revise the existing training modules.

2. The revised modules prepared are as under:-

**Traffic Transportation Modules**

SN	Category	Stage	Revised Duration
1.	Traffic Apprentice	Induction / Promotional	300 days
2.	Pro-ASM*	Induction / Promotional	75 days
3.	TT Machine Supervisor	Induction	12 days
4.	Cabinman/Pointman/Leverman to Cabin Master	Induction / Promotional	24 days
5.	Goods Guard**	Induction / Promotional	30 days
6.	Section Controller#	Promotional	30 days
7.	TNC@	Induction / Promotional	18 days
8.	Pointsman	Induction	27 days
9.	Shunting Master	Induction	15 days
10.	Cabinman / Switchman	Induction	24 days
11.	Leverman	Induction	25 days
12.	Cabinman / Leverman	Promotional	25 days
13.	Cabin Master / Switchman	Refresher	09 days
14.	Pointsman	Refresher	06 days
15.	Cabinman / Leverman	Refresher	06 days

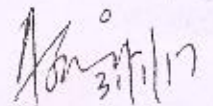
\*Included in ASM Portion of Traffic Apprentice Module.  
\*\* Included in Guard Portion of Traffic Apprentice Module.  
# Included in Section Controller Portion of Traffic Apprentice Module.  
@ Included in TNC Portion of Traffic Apprentice Module.

Traffic Commercial Modules

SN	Category	Stage	Revised Duration
1.	Commercial Apprentice	Induction	80 days
2.	Ticket Examiner	Induction / Promotional	26 days
3.	Enquiry-cum-Reservation Clerk	Induction / Promotional	26 days
4.	Commercial Inspector	Promotional	45 days
5.	Commercial Supervisor	Promotional	57 days
6.	Ticket Checking Supervisor	Promotional	26 days
7.	Coaching Supervisor	Promotional	26 days
8.	Goods Supervisor	Promotional	25 days
9.	Ticket Checking Staff	Refresher	06 days
10.	Commercial Clerks Supervisor	Refresher	06 days
11.	Enquiry / Reservation Clerk	Refresher	06 days
12.	Commercial Inspector	Refresher	06 days
13.	Claim Inspector	Refresher	06 days
14.	Goods Clerk / Goods Supervisor	Refresher	06 days
15.	Customer Care for all frontline Staff	Special Courses	06 days
16.	Contract Management	Special Courses	06 days
17.	Passenger Amenities	Special Courses	06 days

3. The above Training Modules have been scanned and uploaded and can be viewed/downloaded from **rainet** <http://www.indianrailways.gov.in/railwayboard/view> under **E(MPP) Training Circulars**.

4. Kindly acknowledge receipt. Hindi version will follow.

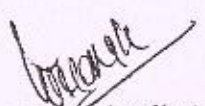
  
(Anuradha Singh)  
Director/MPP  
Railway Board.

No.E(MPP)2009/1/34 .

New Delhi, dated: -01-2017

Copy to:

- 1) The General Secretary, NFIR, 3 Chelmsford Road, New Delhi for information with 35 spares.
- 2) The General Secretary, AIRF, 4 State Entry Road, New Delhi for information with 35 spares.
- 3) The Secretary General, FROA, R.No.256-A, Rail Bhavan, New Delhi for information with 5 spares.
- 4) The Secretary General, IRPOF, R.No.268, Rail Bhavan, New Delhi for information with 5 spares.
- 5) All Members, Department Council & Secretary Staff side National Council 13-C, Ferozeshah Road, New Delhi with 90 spares.
- 6) The General Secretary, AIRPF Association, Room No.256-D, Rail Bhavan, New Delhi with 5 spares.
- 7) General Secretary, All India SC & ST Railway Employees Association, 171/B-3, Basant Lane Railway Colony, New Delhi (15 copies).

  
For Secretary/Railways