

**EAST COAST RAILWAY**

**SL.No. 08 (C)/10**

Office of the;  
Chief Commercial Manager  
Ground floor, South Block, ECoR Sadan,  
Chandrasekharapur, Bhubaneswar-17  
Fax ☎-0674-2302272

Circular Letter No.: CCM/24/Coach on FTR/Pt-I

Date: 18.01.2010

To

All Station Managers /Chief Reservation Supervisor / Chief Ticket Inspector / Commercial Supervisors / Booking Clerk in charges / Clerk in charges / Goods Supervisors/ Siding Clerks/ Agencies / Out Agencies, East Coast Railway

**Sub: Refund of Security Deposit within time limit.**

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*Letter received from Railway Board regarding "Refund of Security Deposit within time limit" is reproduced below: -*

A number of references have been received from Paramilitary forces and other parties/organisations for time-barred refund of the amount of Security Deposit for booking of special trains/special coaches. Zonal Railways are requested to advise the party/organizations at the time of booking and on completion of the journey to claim refund of the Security Deposit within time limit and settle them to avoid refund in time-barred cases.

**Authority:** Director, Passenger Marketing, Railway Board's Lr. No. TC-II/2033/2000/RF, Dt: 05.01.2010.

**All concerned are requested to note and act accordingly.**

(J. L. Jena)

Sr. Commercial Manager/PS  
**For Chief Commercial Manager**

**Copy for information and necessary action to the:**

**COM**/E.Co.Rly/ S.E.RLY/ SEC.RLY/ N.RLY/ NF.RLY/ E.RLY/ S.RLY/ SC.RLY/ W.RLY/ NE.RLY/ C.RLY/SW.RLY/NC.RLY /NW.RLY/SW.RLY/EC.RLY. **CCM** /E.Co.Rly/ S.E.RLY/ SEC.RLY/ N.RLY/ NF.RLY/ E.RLY/ S.RLY/ SC.RLY/ W.RLY/ NE.RLY/ C.RLY/ SW.RLY/ NC.RLY/ NW.RLY/ SW.RLY/ EC.RLY. **SDGM**/ECoR, Chairman RCT/BBS, Dy.CVO/BBS **CPRO**/ECoR/BBS, **CCM (PM)**/E.Rly/Kolkata, **GGM** / **IRCTC**, Kolkata, CRM/IRCTC/BBS, **DRM**/ E.Co.Rly/ KUR/ WAT/ SBP, **Sr.DOM**/ E.Co.Rly/ KUR/ WAT/ SBP, **Sr.DCM**/ E.Co.Rly/ KUR/ WAT, **DCM** / SBP **CCO**, **Dy.CCM (Claims)** / E.Co.Rly / S.E.Rly/14 Strand Road, 11th Floor, Kolkata-1. **CME**, E.Co.Rly/ S.E.RLY/ SEC.RLY/ N.RLY/ NF.RLY/ E.RLY/ S.RLY/ SC.RLY/ W.RLY/ NE.RLY/ C.RLY/ SW.RLY/ NC.RLY/ NW.RLY/ SW.RLY/ EC.RLY **FA&CAO**/ E.Co.Rly. CAO (TA), SAO (TA-1), AAO(C&G)/ E.C o.Rly, C.S.Pur. **ACM (REFUND)**, E. Co. Rly / BBS, **DOCK Manager**, CPT Railway / Kolkata, **Traffic Manager**, CPT Rly/Kolkata, VSKP Port/VSKP, Paradeep port / Paradeep, HaldiaPort / Haldia, **COM**/ Konkan Rly, **Executive Director**, CRIS, Chanakyapuri, N.Delhi-110021.