

**General Guidelines for the Corporates and PSUs for execution of Works at Railway Station under CSR funds.**

**1. Objective:-**

To promote participation of Corporate(s) and PSUs ('Sponsoring Entity') for execution of environmental sustainability works, Afforestation, cleanliness & sanitation of stations and provision of certain passenger amenities under CSR.

**2. Scope of activities/Works:**

The Sponsoring Entity is permitted to work in following areas:-

- i) The broad details of the infrastructural works executable under CSR relating to environment sustainability, sanitation/cleanliness of the stations and certain passenger amenities at railway stations are given in **Annexure-I**. In addition, sanitation enabling products and certain other items that can be supplied under CSR are given in Annexure – I.
- ii) For the success of the sanitation and cleanliness of the station on sustainable basis, change in behavior of the rail users is the key. For this purpose, creating awareness through innovative communication strategies can be an integral part of the sanitation project taken up by the Corporates/PSUs.
- iii) Open defecation in the approaches to the major railway stations is a threat to safety of trains, affect track maintenance and hygiene of the area. The problem is due to non-provision of civic amenities by local bodies for the residents (primarily unauthorized slums) in adjoining areas. Innovative infrastructure & sanitation solutions including behavioural change strategy can be sponsored as a project by the Companies.

### 3. General Guidelines:

- i. As per section 135 of the Companies' Act- 2013 and the clarifications issued on CSR vide Ministry of Corporate Affairs general circular no. 21 of 2014 (Assistant Director's Letter No. 05/01/2014-CSR dt. 18.06.14).

*"Contribution to Corpus of a Trust/society/section 8 companies etc. will qualify as CSR expenditure as long as*

*(a) the Trust/society/section 8 companies etc. is created exclusively for undertaking CSR activities*

**or**

*(b) where the corpus is created exclusively for a purpose directly relatable to a subject covered in Schedule VII of the Act."*

- ii. There shall be no Directional & General charges (D&G) and supervision charges levied by the railway for undertaking such works under CSR funds. Since the identified works under CSR shall be carried out by the Sponsoring Entity through its agency, the Sponsoring Entity shall indemnify railway against any loss/damage caused to passengers/railway property during execution of work.
- iii. It should be endeavoured to complete such work(s) within two years from the date of approval by the Sponsoring Entity. Progress of work shall be reviewed periodically by railway and the Sponsoring Entity jointly.
- iv. Railway shall be responsible for finalization of plans/ estimates; co-ordination for supervision and execution.
- v. An MoU may be signed between Railway administration and the Sponsoring Entity. This MoU should be approved personally by DRM.
- vi. Technical documents for certain items e.g. RO Plant, Water Coolers, Solar Lights etc., which are supplied/installed as a part of sponsored items should be given by the Sponsoring Entity to Railways.
- vii. Maintenance of assets by the Sponsoring Entity is optional.
- viii. The Sponsoring Entity shall have no right on assets so created and such assets shall be the property of the Railways.
- ix. Water and electricity required, as per norm, for provision/installation and O&M of amenities/facilities shall be supplied free of cost by Railway.

- x. Wherever the operation & maintenance, cleanliness etc. is part of the scope of work for which Sponsoring Party is required to depute his men/staff, they will be issued appropriate authority with photograph by Station Manager/SS /Authorized Railway Supervisor. Such men/staff should be in proper uniform of the prescribed color and type displaying the name badge and should invariably have the authority issued by Station Manager/SS/Authorized Railway Supervisor, in his possession. Such uniforms can have a logo of the Sponsoring Entity.
- xi. The Sponsoring Entity shall not have any right for commercial exploitation of asset being provided in railway premises.
- xii. No space/facility for advertising/publicity shall be given to the Sponsoring Entity in lieu of the assets provided.
- xiii. Where the cost of infrastructure/work/amenities is Rs. 50 lakh or above, Railway may allow putting up a plaque or a board acknowledging contribution of the Sponsor by way of logo, company's name etc. The plaque/board shall be of a reasonable size as approved by DRM and should be located at a place which do not mar the aesthetics of the station and should not interfere with operational activities. Notwithstanding this, the facility provided by the corporates under CSR can have small display mentioning the name of the Sponsoring Entity. Decision of the DRM shall be final in this regard.

## Annexure-I

### **LIST OF WORKS/ACTIVITIES THAT CAN BE TAKEN UP UNDER CSR**

#### **1. Environmental Sustainability works-**

- i. Afforestation in trackside boundaries & vacant plots of Railway Land.
- ii. Water conservation works i.e. Rain Water Harvesting, Water recycling plant etc.
- iii. Sewage treatment plant and Effluent Treatment Plant (excludes ETPs in Production Units/Workshops, which have to be provided as part of mandatory requirements).
- iv. Solar energy plants including PV modules for off-grid applications e.g for hospitals, stations, office building, colonies, LC gates, signaling equipments etc. It includes supply of standalone solar lighting system.
- v. Use of Green Building features in built up space to be constructed/renovated etc.
- vi. Water efficient fixtures.
- vii. Measures for natural air-conditioning of the building including geo-thermal cooling/heating.

#### **2. Sanitation and cleanliness of the station:-**

- i) Construction/renovation of toilets with or without O&M.
- ii) Supply of sanitation enabling products vis. Dustbins, Waste transport trolley, cleaning machines etc.

#### **3. Passenger Amenities at station:**

- i) Drinking water facilities including water coolers. It includes supply of RO plants & other filtration arrangements. (RO filtration method to be used only where technically other filtration arrangements are not workable).
- ii) Barrier free access for physically challenged persons viz. Lift, Escalators, FOBs (ramp type), Battery operated cars etc.

***Note: -The supplied items should be as per approved specifications. Such supplied facilities may be utilized/operated by railways or operated by Sponsoring Entity wherever permitted.***

Corporates/PSUs interested in investing as per the above guidelines may contact the following nodal officers of respective Divisions:

<b>DIVISION</b>	<b>NODAL OFFICER</b>	<b>CONTACT NUMBER</b>
KHURDA	Sr DME	0674-2490529
VISHAKHAPATNAM	Sr DME	0891-2746270
SAMBALPUR	Sr DME	0663-2401198

Annexure-II

List of Works and Activities that can be taken up under CSR.

1. Environmental Sustainability Works:

S.No.	Item	Proposed Works	Approx. Cost **(provided by)		
1(i)	Water conservation works, i.e. rain water harvesting, water recycling plant etc.	WAT Division a) Rain water harvesting system – 1 no. each at VSKP,VZM,RGDA,KRPU location.	Rs. 10 lakhs		
		b) Water Re-cycling plant of 50000 gallons capacity-1 no. each at VSKP,VZM, RGDA, KRPU location.	Rs. 28 crores		
1(ii)	Sewerage Treatment Plant and Affluent Treatment Plant	WAT Division: a) Sewerage Treatment Plant of 500qm per day- 1 no. each at VZM, RGDA, KRPU location.	Rs. 5.28 crores		
1(iii)	Solar Energy Plants for – a) Hospitals b) Stations c) Office Building d) Colonies e) LC Gates f) Signalling Equipment	WAT Division:  640W solar panel with battery backup for LC gate	Rs. 2,03,000/-		
1(iv)	Use of green building features in built up area.	NIL			
1(v)	Water efficient fixtures	WAT Division: At VSKP, VZM, RGDA, KRPU, CHE & JDB The approx. unit cost of water fixtures of Jaguar made are given below:			
			Item	Model No.	Cost in Rs.
		a)	Bib cock with wall flange	FLR 5047N	1100
		b)	Presmatic Urinal auto closing concealed Urinal Flush wall	PRS 073	2100
		c)	Flush Walve Dual flow 32mm	FLV 1083	4200
		d)	Pillar cock with 200mm extension body	FLR 5021N	1600
		e)	Wall mixer with provision of over head shower 2 in 1	FLR 5273 UPR	4200
		f)	Wall mixer 3 in 1 system head and shower	FLR 5281N	4700
		g)	Shower rose with arm 100mm dia	OHS 1989	1800
		h)	Electronic flushing system urinal	C8097 (Make:Parryware)	14444
		i)	Pillor cock (censor)	SNRCHR 51011	15250
		j)	Bib cock (sensor) fixed to wall	SNRSCL 51071	17500
k)	European water closet with sensor	FPL 51093N	15800		
1(vi)	Measures for natural air conditioning of the building	NIL			

## 2. Sanitation and cleanliness of the station:

S.No.	Item	Proposed Work	Approx. Cost
1(i)	Construction and renovation of toilets with or without O&M	<b>WAT Division:</b> Construction of toilet without O&M - 1 no. each at VSKP, VZM, RGDA, KRPU, CHE, JDB location.	Rs. 4,02,000/-
1(ii)	Supply of sanitation enabling products namely dustbins, waste transport trolley cleaning machines etc.	<b>HEADQUARTERS MEDICAL DEPTT.</b> a) Stainless Steel perforated dustbins of 125 ltrs. Capacity-505 nos.	Rs. 10,000 per dustbin.
		b) Wheel mounted plastic dustbin of 240 ltr. – 180 nos.	
		c) PVC dustbin with stand (fixed type)-100 ltr.	
		d) PVC dustbin with stand and swinging lid 80 ltr. – 110 nos.	
		e) Steel body, wheel barrow, 120 ltr. – 43 nos.	Rs. 6,000/- per wheel.
		f) Push carts and tricycles for street sweeping -0 9 nos.	
		g) Battery operated garbage disposal trolley for collecting garbage from tracks, platforms and circulating areas and disposal -01 no.	

## 3. Passenger amenities at Station:

S.No.	Item	Proposed Work	Approx. Cost
3(i)	Drinking Water facilities	<b>WAT Division:</b> a) Drinking water facilities including water coolers, RO plants 150 ltr.	Rs. 1,75,000/-
		<b>KUR Division:</b> a) Water coolers/RO water at 16 stations	Rs. 24,00,000/-

3(ii)	Barrier free access for Physically Challenged	<b>WAT Division</b> a) Lift-1 b) Escalator -1 c) Ramp for FOB-1 d) Battery operated Car-1 at VSKP, VZM, DVD, CHE, RGDA, KRPU locations (all four).	Rs. 3 crores, Rs. 8.4 crores, Rs. 1.5 crores, Rs. 10 lakhs.
		<b>KUR Division:</b> Battery operated 4 wheelers for disabled and Sr. Citizens - at 16 stations.	Rs. 96 lakhs.
		<b>HEADQUARTERS ENGINEERING DEPTT.</b> a) Ramp for inter-platform movement of physically handicapped passengers.	Rs. 1,30,000/- per station.
3 (iii)	Automated Ticket Checking and Managing Access (ATMA)	<b>SBP Division</b> Installation of Automated Ticket Checking and Managing Access (ATMA) at Sambalpur, Sambalpur City, Rairakhol, Boinda, Bargarh, Bolangir, Titlagarh, Kesinga, Muniguda, Kantabanji and Mahasamud Stations in Sambalpur Division. Total : 11 Stations	Rs.2,19,190/- Per Station  Total Cost Rs.24,11,090.00

**4. Items not covered in the list :**

S.No.	Item	Proposed Work	Approx. Cost
		<b>KUR Division:</b> a) Maintenance of gardens in the circulating area - at 16 stations.	Rs. 1,60,000/- per month.
		b) Electronic display of reservation charts - at 8 major stations.	Rs. 1.6 crores,
		c) Provision of steel benches at stations for use of passengers - at 16 stations. (actual nos. not provided)	Rs. 22,000/- each

**\*\* The approximate cost of some of the works will be updated as and when received.**

## Annexure –III

### List of Works and Activities that have been provided under CSR.

The following works/activities have already been undertaken under CSR.

Passenger amenities at Station:

S. No.	Item	Work	Approx. Cost**
3(i)	Drinking Water facilities	By KUR Division: a) RO water purifier at Puri on Platform- 8 nos. already provided by M/s. TATA Steel, Kalinga Nagar Project, Odisha since July 2015. b) Acquaguard with water cooler in TLHR on platform -1 no. by Global Coal Mining Pvt. Limited, TLHR- under commissioning.	
		By SBP Division: a) 2 nos. water coolers already provided at BRGA & BLGR stations by Marwari YuvaManch, TIG.	
		b) 1 no. water cooler already provided at SBPY by Lions Club, SBP.	
		c) 2 nos. water coolers already provided at RAIR and TIG by Marwari YuvaManch, SBP.	
		d) 2 nos. water coolers already provided at SBP & HKG by SJC Aluminna, Sambalpur.	
		e) 1 no. water cooler already provided at HKG by Mishra Devi Sharma, Sambalpur.	
		f) 1 no. water cooler already provided at Junagarh Road Shri Suraj Agarwal, Fancy Store, Kantabanji.	
		g) 1 no. water cooler at BWIP provided by Lions Club, BWIP.	

Items not covered in the list.

S. No.	Item	Work	Approx. Cost**
		By KUR Division: a) 10 nos. RCC benches on platforms already provided at BDPK by M/s. GMR, Dhenkanal commissioned in July 2015.	

\*\* The approximate cost of the works will be updated as and when received.