

पूर्व तट रेलवे

महा प्रबंधक का कार्यालय

रेल सदन , भुवनेश्वर – 751 017

EAST COAST RAILWAY

General Manager's Office

Rail Sadan

Bhubaneswar-751 017

No.ECoR/GA/Secy/Conf.9/15

Dated: 17/01/2019

To

PCSTE/ECoR

Sr. System Manager/IT

Sub: Submission of Annual Returns of Immovable Property

In accordance with the instructions contained in Railway Services Conduct Rules 1966, it obligatory on the part of all gazetted officers (including Temporary Officers and Probationers) to submit an annual statement of Immovable Property at the end of every calendar year (position as on 1st January next year) giving details of property already held by them as well as new acquisition, if any, during the year either in his/her name, or in the name of any member of his/her family. **This is a standing instructions and the last date for submission of the IPR is 31st January.**

As a step towards paperless office and to promote green initiative, instructions were issued in the past through SMS on CUG Nos. to all the officers to submit IPR within the prescribed target date. This year also, the same practice is to be followed.

There is a provision to file IPR in the SPARROW system. However, pending instructions from Railway Board, we may continue to follow the existing procedures for filing IPR.

Hence, suitable instructions may please be given to concerned personnel of your department to send SMS to all the officers of ECoR on CUG Nos. to submit their IPR for the year 2018 (Position as on 01.01.2019) to AS(Conf.) through proper channel. A sample SMS which is required to be sent to all the officers of ECoR is given below:

"Do not forget to submit your IPR for the calendar year 2018 to AS(Conf.) through proper channel before 31st January 2019."

Sr. System Manager, IT is also requested to put a ticker in the website of ECoR.

(Ajaya Kumar Samal)
Secretary to GM

**STATEMENT OF IMMOVABLE PROPERTY ON FIRST APPOINTMENT/
FOR THE YEAR 2018 (As on 01.01.2019)**

1. NAME OF OFFICER (IN FULL):
and service to which the Officer belongs:

2. Present post held:

Scale of pay & Rate of pay:

Name of the Dist. Sub-Divn, Taluk and Village in which property is situated	Name and details of property		Present value*	If not in own name, state in whose name held and his/her relationship to the Govt. servant	How acquired whether by purchase/ lease**/ mortgage/ inheritance gift or otherwise, with date of acquisition & name with details of persons from whom acquired	Annual income from the property	Remarks
	Housing and other building	Land					
1	2	3	4	5	6	7	8

In-applicable clause to be struck out.

*In case where it is not possible to assess the value accurately the approximate value in relation to present conditions may be indicated.

**Includes short-term lease also

SIGNATURE:

DATE :