



पूर्व तट रेलवे/EAST COAST RAILWAY
मुख्यालय कार्यालय, कार्मिक विभाग, रेल सदन, साउथ ब्लॉक भुवनेश्वर
Headquarters Office, Personnel Department, Rail Sadan,
South Block Bhubaneswar-751017



No.ECoR/Pers/R/APAR

Date: 01.06.2026

ALL PHODs/CHODs,
DRMs/CWM
CAO (Con)/BBS & WAT.
East Coast Railway.

Sub: Extension of timeline for completion of APAR for the year 2024-2025.

उपर्युक्त विषय पर रेलवे बोर्ड पत्र सं PC-VII/2025/HRMS/15 दिनांक 27.05.2026 की प्रति लिपि सूचना, मार्गदर्शन एवं आवश्यक कार्रवाई हेतु अग्रेषित है।

A copy of Railway Board's Letter No. PC-VII/2025/HRMS/15 dated 27.05.2026 on the above quoted subject is forwarded herewith for information, guidance and necessary action.

Encl: As above,


(Subash Chandra Hota)
Assistant Personnel Officer-I
for Principal Chief Personnel Officer

Copy to:-

1. Secretary to GM for kind information of GM.
2. Secretary to AGM for kind information of AGM
3. Chairman RRB-SC & RRC-BBS,
4. Dy.CPOs/Sr.DPOs, DPOs/SPOs, WPO/APOs of Personnel Department,
5. General Secretary- ECoRSC & ECoRSU.


for Principal Chief Personnel Officer

GOVERNMENT OF INDIA (भारत सरकार)
MINISTRY OF RAILWAYS (रेल मंत्रालय)
RAILWAY BOARD (रेलवे बोर्ड)

File No. PC-VII/2025/HRMS/15

New Delhi, Dated: 27.05.2026

To,

**The General Managers,
All Indian Railways/PUs/CTIs,
(As per standard mailing list)**

Sub : Extension of timelines for completion of APAR for the year 2024-2025.

Ref: Board's letter No. PC-VII/2025/HRMS/15 dated 10.04.2026

Kindly refer to Board's letter referred above wherein extended timelines for completion of various stages of e-APAR for the year 2024-2025 were specified.

2. Though the timelines for reporting, reviewing and accepting the APARs for year 2024-2025 are over, it is observed that a number of APARs are still pending at these stages. In view of such pendency in completion of e-APARs, it has been decided by the competent authority to extend the timelines for completion of various stages of e-APAR for the year 2024-2025 as under:

S. No.	Activity	New Target Date
1.	Forwarding report by reviewing officer to accepting authority	15 th June, 2026
2.	Appraisal by accepting authority	15 th June, 2026
3.	Communication of APAR to the officer report above	Immediately after completion
4.	Submission of representation, if any, on APAR from the date of communication	30 days from the date of communication of APAR.
5.	Completing the process relating to the representation submitted by the official.	15 days from the date of representation received, if any.

3. All Field Units are requested to take steps to ensure that the pending APARs are completed within the above mentioned timelines.

4. This issues with the approval of competent authority.


(Shatrughna Behera)
Executive Director (MPP)
Railway Board
Ph. No. 011-23047240
e-mail ID : edtmpp@rb.railnet.gov.in

Copy to : (i) PPS to AM(HR) for information to AM(HR)
(ii) PPS to Secretary, Railway Board for information of Secretary, Railway Board
(iii) PCPOs and PFAs of all Indian Railways (As per standard mailing list)
(iv) JS/Railway Board
(iv) GM/HRMS/CRIS for kind information and necessary action