



पूर्व तट रेलवे/EAST COAST RAILWAY

मुख्यालय कार्यालय, कार्मिक विभाग, रेल सदन, साउथ ब्लॉक भुवनेश्वर

**Headquarters Office, Personnel Department,
Rail Sadan, South Block Bhubaneswar-751017**



संख्या/No. ECoR/HQ/Pers/R/4/2024

दिनांक /Date: 06.04.2026

सेवा में/To

The ALL PHODs/CHODs/HODs ECoR/BBS
DRMs/Sr.DPOs/DPO-KUR,WAT,SBP, APO(Con)**VSKP**.
CWM/APO/CRW/MCS, CAO(Con)/APO(Con)/BBS,
General Secretary- ECoRSC & ECoRSU, AIOBCREA & AISCSTREA.

विषय/Sub: Representations from Railway servants on service matters, canvassing of Non- official or other influence – regarding.

संदर्भ/Ref: Railway Board's Letter :

- (i) No. E (D&A) 2010 GSI-1 dt. 25.05.2010 (RBE No. 78/2010).
- (ii) No. E (D&A) 2015 GSI-6 dt. 29.12.2015 (RBE No. 162/2015).
- (iii) Rule -20 of Railway Services (Conduct) Rules, 1966.

Attention is invited to Railway Board's letter Nos. quoted under reference (i) & (ii) above, wherein instructions regarding the subject above were circulated. In spite of these instructions, it is observed that Railway servants still continue to represent directly to higher authorities by-passing the prescribed channel of communication to further their interests in respect of matters pertaining to their service in Railways, which attracts the provisions of Rule 20 of the Railway Services (Conduct) Rules, 1966. In order to discourage this practice, it has been decided by the competent authority that copies of all the existing instructions as referred to above along with copies of DoPT's O.M. dt.19.04.2010, 01.11.1999, RB's instructions dt. 14.02.1969, 04.11.1952, Ministry of Home Affairs O.M. dt. 30.04.1952 & 11.10.1952 and DoPTs' O.M. dt. 31.08.2015 are enclosed for strict compliance by all concerned. In case of violation, appropriate disciplinary action should be taken against the concerned Railway servant.

This issues with the approval of CPO/Admn./ECoR/BBS.

Encl: As above in 15 pages.

(Subash Chandra Hota)

Assistant Personnel Officer (HQ)-I
For Principal Chief Personnel Officer

संख्या/No. ECoR/HQ/Pers/R/4/2024

दिनांक /Date: 01.04.2026

Copy forwarded for information & necessary action to:-

1. Secretary to GM for kind information of GM.
2. Secretary to AGM for kind information of AGM
3. SDGM, PFA & CPO(IR) ECoR/BBS
4. DGM(G), Dy. CPOs/SPOs/APOs of Personnel Department.

For Principal Chief Personnel Officer

RBE NO. 78 /2010

GOVERNMENT OF INDIA
MINISTRY OF RAILWAYS
RAILWAY BOARD

No.E(D&A) 2010 GS1-1

New Delhi, dated: 25. 5.2010

The General Manager (P),
All Indian Railways and
Production Units etc.,
(As Per Standard List).

Sub: Representations from Railway servants on service matters
regarding.

Attention is invited to Board's letter No.E52 RG6-2 dated 04.11.1952 on the above subject, a copy of which is enclosed for ready reference. A copy of Board's letter No.E(D&A) 69 RG6-3 dated 14.02.1969 laying down general principles governing advance copy of representations is also enclosed.

2. Department of Personnel and Training have now issued further instructions in the matter under the O.M. No.11013/4/2010 Estt.(A) dated 19.04.2010. A copy of the same is enclosed along with a copy of DOP&T's earlier O.M. dated 01.11.1999 for strict compliance by all concerned.

3. Please acknowledge receipt.

DA: As above


(Harish Chander)
Dy. Director Establishment(D&A)
Railway Board

Government of India
Ministry of Railways
(Railway Board)

No.E52R16-2

New Delhi, dated. 4.11.1952

The General Managers, All Indian Railways.

The Dy.Chief Controller of Standardisation C.S.O. for Railways,
New Delhi.

The Director, Railway Clearing Accounts Office, Delhi.

The Chairman, Railway Service Commission, Bombay/Calcutta.

The Engineer-in-Chief, I.C.F., Madras.

The President, Railway Rates Tribunal, Madras.

Representations from government servants for
seeking redress by them in Courts of Law on
matters arising out of their employment or
conditions of service.

...

A copy each of the marginally noted Office Memorandum
from the Ministry of Home Affairs, Government of India, on the
above-mentioned subject is forwarded herewith for information
and necessary action.

The Board desire that the instructions contained in
paragraphs 2 and 4 of the Home Ministry's Office Memorandum
dated 30.4.1952, and those contained in paragraph 2 of their
Memorandum dated 11.10.1952 may be brought to the notice of
all Railway employees through the medium of the Railway
Gazettee etc.

The receipt of this letter may please be acknowledged.

DA/Two

Sd/- P.M.Narasimhan,
Asstt. Director Establishment,
Railway Board.

* 1.O.M.No.118/52-Ests.
dt. 30.4.52

* 2.O.M.No.25/52/52-Ests. dt. 11.10.52.

Copy forwarded for information to the Gen.Secy., IRCA.
Copy to E.II, E.III, E(Spl) and I.IV Branches of Rly.
Board's Office.

.....
Copy of Office Memorandum No.118/52-Ests. dated 30.4.1952
from Under Secretary to the Govt. of India, Ministry of
Home Affairs, New Delhi, addressed to all Ministries of the
Govt. of India and others.

...

Sub:- Representations from Government servants
on service matters - advance copies.

...

References are frequently received in this Ministry

....2/-

enquiring whether the submission of advance copies of representations to higher authorities is permissible and as to the treatment that should be accorded to such copies. The matter has been carefully considered and the following instructions are issued for the guidance of all concerned.

2. Whenever, in any matter connected with his service rights or conditions, a Govt. servant wishes to press a claim or to seek redress of a grievance, the proper course for him is to address his immediate official superior or the Head of his office, or such other authority at the lowest level, as is competent to deal with the matter. An appeal or representation to a higher authority must not be made unless the appropriate lower authority has already rejected the claim or refused relief or ignored or unduly delayed the disposal of the case. Representations to still higher authorities (e.g. those addressed to the President, the Government, or to Hon. Ministers) must not be made unless all means of securing attention or redress from lower authorities have been exhausted; even in such cases the representation must be submitted through the proper channel (i.e. the Head of office, etc. concerned). There will be no objection at that stage, but only at that stage, to an advance copy of the representation being sent direct.

3. The treatment by the higher authorities of advance copies of representations so received should be governed by the following general principles:-

- (a) If the advance copy does not clearly show that all means of securing attention or redress from lower authorities have been duly tried and exhausted, the representation should be ignored or rejected summarily on that ground, the reasons being communicated briefly to the Govt. servant. If the Govt. servant persists in thus prematurely addressing the higher authorities, suitable disciplinary action should be taken against him.
- (b) If the advance copy shows clearly that all appropriate lower authorities have been duly addressed and exhausted, it should be examined to ascertain whether or the facts as stated show grounds for interference or for further consideration appear, prima facie, to exist. Where no such grounds appear, the representation may be ignored or summarily rejected, the reasons being communicated briefly to the Govt. servant.
- (c) Even where some grounds for interference or further consideration appear to exist, the appropriate lower authority should be asked, within a reasonable time, to forward the original representation, with its report and comments on the points urged. There is ordinarily no justification for the passing of any order on any representation without thus ascertaining the comments of the appropriate lower authority.



2. Some Govt. servants are in the habit of sending copies of their representations also to outside authorities i.e. authorities who are not directly concerned with the consideration thereof (e.g. other hon. Minister, Secretary, Members of Parliament, etc.). This is a most objectionable practice, contrary to official propriety and subversive of good discipline and all Govt. servants are expected scrupulously to eschew it.

5. Separate instructions exist in respect of officers of the All-India Services and these instructions do not apply to those officers.

6. It is requested that the above instructions may be brought to the notice of all Govt. servants.

....

Copy of Office Memorandum No. 25/52/52-Ests. dated 11.10.1952, from Jt. Secretary to the Govt. of India, Ministry of Home Affairs, New Delhi, addressed to All Ministries of the Govt. of India and others.

Subj:- Seeking redress, in Courts of Law, by Government servants of grievances arising out of their employment or conditions of service.

Attention is invited to the instructions contained in this Ministry's O.M.No. 118/52-Ests. dated the 30th April 1952, which deals generally with circumstances and the manner in which Government servants can seek redress of grievances arising out of their employment or conditions of service.

2. Instances have occurred where Government servants have improperly had recourse to the Courts of Law in such matters. It is, therefore, considered necessary, in continuation with the instructions quoted above, to state that, in the matter of grievances arising out of a Government servant's employment or Conditions of service, the proper course is to seek redress from the appropriate departmental and Governmental authorities. Any attempt by a Government servant to seek a decision on such issues in a Court of Law, (even in cases where such a remedy is legally admissible) without first exhausting the normal official channels of redress, can only be regarded as contrary to official propriety and subversive of good discipline and may well justify the initiation of disciplinary action against the Government servant.



Copy of Railway Board's Letter No.E(D&A) 69 RG 6-3 dated: 14-2-1969

**GOVERNMENT OF INDIA
MINISTRY OF RAILWAYS
(RAILWAY BOARD)**

No.E(D&A) 69 RG 6-3

New Delhi, dated: 14-2-1969

The General Managers,
All Indian Railways, D.L.W., C.L.W. & I.C.F.

The Heads of all attached and subordinate offices of Railway Board.

Sub: Representation from Railway servants on service matters – treatment of.

Reference Board's letter No.E52RG6-2 dated 4.11.1952 with which a copy of Ministry of Home Affairs' Office Memorandum No.118/52/Ests. dated 30.4.52 on the above subject was circulated to all Railway administrations and it was desired that paras 2 and 4 thereof may be brought to the notice of all railway employees. The Ministry of Home Affairs have once again intimated that undue delay occurs in the disposal of representations from Government servants in regard to matters connected with the service rights or conditions which causes hardship to the individuals concerned. They have, therefore, re-considered the matter and issued self-contained revised instructions in this regard which are as under:-

(i) Whenever, in any matter connected with service rights or conditions, a Government servant wishes to press a claim or to seek redress of a grievance, the proper course for him is to address his immediate official superior or the Head of his office or such other authority at the lowest level, as is competent to deal with the matter. The representations from Government servants on service matters may be broadly classified as follows:-

- (1) Representation/complaints regarding non-payment of salary/allowances or other dues;
- (2) Representations on other service matters;
- (3) Representations against the orders of the immediate superior authority; and
- (4) Appeals and petitions under statutory rules and orders (e.g. Classification, Control and Appeal Rules and the petition instructions).

(ii) In regard to representations of the type mentioned at (1) & (2) above, if the individual has not received a reply thereto within a month of its submission, he can address, or ask for an interview with the next higher officer for redress of his grievances. Such superior officer should immediately send for the papers and take such action as may be called for, without delay.

(iii) Representations of the type mentioned at (3) above, would be made generally only in cases where there is no provision under the statutory rules or orders for making appeals or petitions. Such representations also should be dealt with as expeditiously as possible. The provisions of the preceding

(contd..2/-)

paragraph would apply to such representations also, but not to later representations made by the same Government servant on the same subject after his earlier representation has been disposed off appropriately.

(iv) In regard to the representations of the type mentioned at (4) above, although the relevant rules or orders do not prescribe a time limit for disposing of appeals and petitions by the competent authority, it should be ensured that all such appeals and petitions receive prompt attention and are disposed within a reasonable time. If it is anticipated that an appeal or a petition cannot be disposed of within a month of its submission, an acknowledgement or an interim reply should be sent to the individual within a month.

2. The treatment of advance copies of representations received by still higher authorities should be governed by the following general principles:-

- (a) If the advance copy does not clearly show that all means of securing attention or redress from lower authorities have been duly tried and exhausted, the representation should be ignored or rejected summarily on that ground, the reasons being communicated briefly to the Government servants. If the Government servant persists in thus prematurely addressing the higher authorities, suitable disciplinary action should be taken against him.
- (b) If the advance copy shows clearly that all appropriate lower authorities have been duly addressed and exhausted, it should be examined to ascertain whether on the facts as stated some grounds for interference or for further consideration appear, prima facie, to exist. Where no such grounds appear, the representation may be ignored or summarily rejected, the reasons being communicated briefly to the Government servant.
- (c) Even where some grounds for interference or further consideration appear to exist, the appropriate lower authority should be asked, within a reasonable time, to forward the original representation, with report and comments on the points urged. There is ordinarily no justification for the passing of any orders on any representation without thus ascertaining the comments of the appropriate lower authority.

3. Some Government servants are in the habit of sending copies of their representations also to outside authorities i.e. authorities who are not directly concerned with the consideration thereof (e.g. other Hon. Minister, Secretary, Members of Parliament etc.). This is a most objectionable practice, contrary to official propriety and subversive of good discipline and all Government servants are expected scrupulously to eschew it.

4. The Board desire that the above instructions should be brought to the notice of all officers for information and necessary action; while the contents of paragraphs 1(i), 1(ii), 1(iii) and 3 above should be brought to the notice of all Railway servants.

SD/-
(B.D. Vatsalya)
Deputy Director, Establishment,
Railway Board

Government of India
Ministry of Personnel, Public Grievances & Pensions
(Department of Personnel & Training)

(24/3)

New Delhi, dated the 1st November 1999.

OFFICE MEMORANDUM

Subject: Representation from Government servants on service matters.

The undersigned is directed to refer to the Ministry of Home Affairs O.M. No.118/52-Ests. dated 30th April, 1952 on the subject mentioned above (copy enclosed for ready reference).

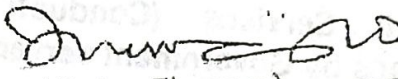
2. It has been envisaged in these instructions that whenever, in any matter connected with his service rights or conditions, a Government servant wishes to press a claim or to seek redress of a grievance, the proper course for him is to address his immediate official superior, or the Head of his office, or such other authority at the lowest level as he is competent to deal with the matter. Of late, it is observed that there has been a tendency on the part of officers at different levels to by-pass the prescribed channels of representation and write directly to the high functionaries totally ignoring the prescribed channels. The problem is more acute in large Departments where often very junior employees at clerical level address multiple representations to the Minister, Prime Minister and other functionaries. Apart from individual representations, the service unions have also developed a tendency to write to the Ministers and Prime Minister on individual grievances. Some of these representations are often forwarded through Members of Parliament, in violation of Rule 20 of the CCS (Conduct) Rules, 1964.

3. Existing instructions clearly provide that representations on service matters should be forwarded through proper channel. The stage at which an advance copy of the representation may be sent to higher authorities has also been indicated. In MHA O.M. No.25/34/68-Estt.(A) dated 20.12.68 - (copy enclosed) time limits for disposal of various types of representations have been prescribed. If it is anticipated that an appeal or petition cannot be disposed of within a month of its submission, an acknowledgement or interim reply should be sent to the individual within a month.

4. Thus adequate instructions are available in the matter of submission of representations by the Government servants and treatment of the representations by the authorities concerned. As such submission of representations directly to higher authorities by-passing the prescribed channel of communication, has to be viewed seriously and appropriate disciplinary action should be taken against those who violate these instructions as it can rightly

be treated as an unbecoming conduct attracting the provisions of Rule 3 (1) (iii) of the CCS (Conduct) Rules, 1964.

5. It is requested that these instructions may be brought to the notice of all Govt. servants and appropriate disciplinary action may be taken against those who violate these instructions.


(T.O. Thomas)

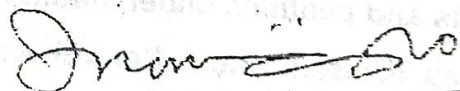
Deputy Secretary to the Government of India

To

All Ministries/Departments of the Govt. of India.

Copy to:

1. Comptroller & Auditor General of India, New Delhi.
2. Union Public Service Commission, New Delhi.
3. Central Vigilance Commission, New Delhi.
4. Central Bureau of Investigation, New Delhi.
5. All Union Territory Administrations.
6. Lok Sabha/Rajya Sabha Secretariat.
7. All Officers and Sections in the Ministry of Personnel, Public Grievances & Pensions & MHA.
8. All Attached and Subordinate Offices of Ministry of Personnel, P.G. & Pensions & MHA.


(T.O. Thomas)

Deputy Secretary to the Government of India

F.No.11013/4/2010-Estt. (A)

Government of India

Ministry of Personnel, Public Grievances and Pensions
(Department of Personnel and Training)

North Block,
New Delhi,

Dated the 19th April, 2010

OFFICE MEMORANDUM

Subject: Central Civil Services (Conduct) Rules, 1974 – Submission of representations by Government servants – instructions regarding.

The undersigned is directed to refer to this Department's O.M. No. 11013/7/99-Estt. (A) dated 01.11.1999 on the abovementioned subject which indicates that the categories of representations from Government servants on service matters have been broadly identified as follows :-

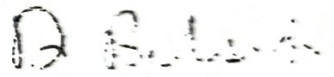
- (i) Representations/complaints regarding non-payment of salary/ allowances or other issues.
- (ii) Representations on other service matters.
- (iii) Representations against the orders of the immediate official superior authority; and
- (iv) Appeals and petitions under statutory rules and orders (such as Central Civil Services (Classification, Control and Appeal) Rules, 1965 and the petition instructions.

(Apart from the above, sometimes, Government servants also submit advance copy of their representations to the authorities higher than the appropriate/Competent Authority.)

2. Necessary guidelines to deal with such representations are contained in the aforesaid O.M. which are to be followed by the administrative authorities. However, it is observed that some officials resort to the practice of sending repeated representations on the same issue which involves repeated examination of the same issue and bogs down the official machinery to the detriment of consideration of more important and time-bound issues. The matter has been considered by this Department. It needs to be emphasized that Government servants should desist from

making frequent and numerous representations on the same issue. The second representation on the same issue will be examined only if it contains any fresh points regarding new developments or facts having a bearing on the issue. It has been decided that when representations have already been considered and replied, further representations exceeding two on the same issue will henceforth be ignored. A Government servant may make a representation to an authority higher than the lowest competent authority only when he is able to establish that all the points or submissions made therein have not been fully and properly considered by his immediate official superior, or the Head of Office concerned or such other authority at the lowest level competent to deal with the matter. Government servants should desist from prematurely addressing the higher authorities.

3. All the Ministries/Departments are requested to bring the above guidelines for the notice of all concerned for information and compliance.


(A. BALARAM)

Under Secretary to the Government of India

All Ministries/Departments of the Government of India.

Copy forwarded to

1. Comptroller and Auditor General of India, New Delhi
2. Lok Sabha Secretariat/Rajya Sabha Secretariat/Ministry of Parliamentary Affairs.
3. Union Public Service Commission, New Delhi.
4. President's Secretariat/Vice-President's Secretariat/ Prime Minister's Office.
5. Election Commission of India, New Delhi.
6. Central Vigilance Commission, New Delhi.
7. Staff Selection Commission, New Delhi.
8. Central Bureau of Investigation, New Delhi.
9. Chief Secretaries of all State Governments/Union Territory Administrations.
10. All Attached and Subordinate Offices of the Ministry of Personnel, Public Grievances and Pensions.
11. All Officers and Sections in the Ministry of Personnel, Public Grievances and Pensions.
12. NIC (DOPT) with the request that this O.M. may be placed on the Department's website (www.persmin.nic.in).
(100 spare copies).


(A. BALARAM)

Under Secretary to the Government of India

**GOVERNMENT OF INDIA
MINISTRY OF RAILWAYS
(RAILWAY BOARD)**

No. E(D&A) 2015 GS1-6

New Delhi, 29.12.2015

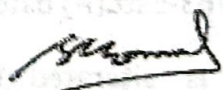
The General Manager(P)
All Indian Railways and
Production Units etc.
(As per standard list).

**Sub: Representation from Railway servants on service matters -
reiteration of instructions - regarding**

Attention is invited to Railway Board's letter no. E(D&A) 2010 GS1-1 dated 25.05.2010 whereby copies of Railway Board's earlier instructions and Department of Personnel and Training's office memoranda on the above subject were circulated on the Railways.

2. In this regard, Department of Personnel and Training has issued O.M. No. 11013/08/2013-Estt.(A-III) dated 31.08.2015, reiterating the earlier instructions issued in this regard. Rule 3(1)(iii) of the Central Civil Services (Conduct) Rules, 1964 referred to in para 3 of the O.M. dated 31.08.2015 corresponds to Rule 3(1)(iii) of Railway Services (Conduct) Rules, 1966. The Department of Personnel and Training's O.M. dated 06.06.2013, referred to in para 1 of their above O.M. is available at their website 'persmin.nic.in/DOPT.asp' under 'OMS & Orders' - 'Vigilance' - 'CCS(Conduct) Rules'.
3. It is reiterated that all concerned are required to strictly comply with the aforesaid instructions and violation(s) thereof may entail suitable action.
4. Please acknowledge receipt. Hindi version will follow.

DA: As above


(S. Modi)

**Dy. Director Estt. (D&A)
Railway Board**



F. No. 11013/08/2013-Estt.(A-III)

Government of India

Ministry of Personnel, Public Grievances & Pensions

Department of Personnel & Training

Establishment A-III Desk

North Block, New Delhi
Dated August 31, 2015

OFFICE MEMORANDUM

**Subject: Representation from Government servant on service matters -
reiteration of instructions - regarding.**

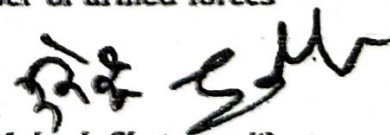
The undersigned is directed to refer to O.M. of even number dated 6th June, 2013 wherein instructions have been issued on submission of representation by Government servants about their service matters. In spite of these instructions, it has been observed that Government servants including officers/ officials of para military forces and Army personnel continue to represent directly to the Prime Minister, Minister, Secretary (P) and other higher authorities, directly.

2. As per the existing instructions, wherever, in any matter connected with his service rights or conditions, a Government servant wishes to press a claim or to seek redressal of a grievance, the proper course for him is to address his immediate official superior, or Head of his office, or such other authority at the appropriate level who is competent to deal with the matter in the organisation.

3. Such submission of representations directly to other authorities by-passing the prescribed channel of communication, has to be viewed seriously and appropriate disciplinary action should be taken against those who violate these instructions. This can rightly be treated as an unbecoming conduct attracting the provisions of Rule 3 (1) (iii) of the Central Civil Services (Conduct) Rules, 1964. It is clarified that this would include all forms of communication including through e-mails or public grievances portal etc.

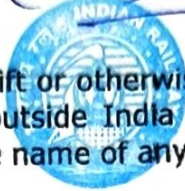
4. Attention in this connection is also invited to the provision of Rule 20 of CCS (Conduct) Rules, 1964 prohibiting Government servants from bringing outside influence in respect of matter pertaining to his service matter. Representation by relatives of Government servant is also treated as outside influence as clarified vide MHA OM No. F.25/21/63-Estt.(A) dated 19.09.1963

5. It is reiterated that these instructions may be brought to the notice of all Govt. servants including officers/ officials of para military forces and member of armed forces and action taken against those who violate these instructions.


(Mukesh Chaturvedi)
Director (E)
Telefax: 23093176

To

The Secretaries of All Ministries/Departments of Govt. of India
(as per the standard list)



(b) dispose of, by sale, mortgage, gift or otherwise, or grant any lease in respect of any immovable property situated outside India which was acquired or is held by him either in his own name or in the name of any member of his family;

(c) enter into any transaction with any foreigner, foreign Government, foreign organization or concern—

(i) for the acquisition, by purchase, mortgage, lease, gift or otherwise, either in his own name or in the name of any member of his family, or any immovable property.

(ii) for the disposal of, by sale, mortgage, gift or otherwise, or the grant of any lease in respect of, any immovable property which was acquired or is held by him either in his own name or in the name of any member of his family.

19. Vindication of Acts and Character of Railway servants.—(1) No railway servant shall, except with the previous sanction of the Government, have recourse to any Court or to the Press for the vindication of any official act which has been subject matter of adverse criticism or an attack of a defamatory character.

Provided that if no such sanction is received by the railway servant within a period of three months from the date of receipt of his request by the Government, he shall be free to assume that the permission as sought for has been granted to him.

(Authority: Railway Board's letter No., E(D&A) 96 GS1-5 dated 24-12-96)

(2) Nothing in this rule shall be deemed to prohibit a railway servant from vindicating his private character and or any act done by him in his private capacity and where any action for vindicating his private character or any act done by him in his private capacity is taken, the railway servant shall submit a report to the Government regarding such action.

Railway Ministry's decision 1.—Railway servants seeking redress of their grievances arising out of their employment or conditions of service should in their own interest and also consistently with official propriety and discipline first exhaust the normal official channels of redress before they take the issue to a court of law. Any attempt by Railway servants to seek redress from the court of law or such matters (even in cases where such a remedy is legally admissible) without first exhausting the normal official channels of redress can only be regarded as contrary to official propriety and subversive of good discipline and may well justify the initiation of disciplinary action against them.

(E (D&) 62 RG6-21 dt.5-2-64 & E (D&A) 69 RG 6-37 dt. 14-2-67.)

20. Canvassing of Non-official or other Influence. —No railway servant shall bring or attempt to bring any political or other influence to bear upon any superior authority to further his interests in respect of matters pertaining to his service under the Government.

Railway Ministry's decision.—Railway servants are advised to strictly refrain from bringing pressure from the M.Ps and other influential outsiders to secure benefits out of turn or regarding any matter arising out of their service. If such occasions arise, the name of the officer or the member of the staff concerned will

be brought to the notice of the Head of the Department for such disciplinary action as may be considered necessary.

(E (D&A) 70 RG6-9 dt. 7-7-71.)

21. Restrictions Regarding Marriage.—(1) No railway servant shall enter into, or contract, a marriage with a person having spouse living; and,

(2) No railway servant, having a spouse living shall enter into, or contract, a marriage with any person .

(3) A railway servant who has married or married a person other than of Indian Nationality shall forthwith intimate the fact to the Government. Provided that the government may permit a railway servant to enter into, or contract, any such marriage as is referred to in clause (1) or clause (2), if it is satisfied that—

(a) such marriage is permissible under the personal law applicable to such railway servant and other party to the marriage ; and

(b) there are other grounds for so doing .

22. Consumption of intoxicating Drinks and Drugs. —(1) A railway servant shall—

(a) strictly abide by the law relating to intoxicating drinks or drugs during the course of his duties and shall also take due care that the performance of his duties at any time is not affected in any way by the influence of such drink or drug,

(b) refrain from consuming any intoxicated drink or drug in a public place;

(2) A railway servant shall not—

(a) appear in a public place in a state of intoxication;

(b) use any intoxicating drink or drug to excess;

(c) if he belongs to the category of running staff (both local and traffic) or is connected directly with train passing, have taken or used any intoxicating drinks or drugs within eight hours of the commencement of duty or take such drinks or drugs during the course of duty.

Explanation. —For the purpose of this rule, "Public place" means any place or premises (including conveyance to which the public have, or are permitted to have, access whether on payment or otherwise.

22-A Prohibition regarding employment of Children below 14 years of age.—No Railway servant shall employ to work any child below the age of 14 years.

(Authority: Railway Board's letter No.E(D&A) 99 GS1-3 dated 7-1-2000)

23. Interpretation. —The power of interpreting these rules is reserved to the president.

24. Delegation of Powers. —The Government may, by general or special order, direct that any power exercisable by it under these rules shall, subject to such conditions, if any, as may be specified in the order, be exercisable also by such officer or authority as may be specified in the order.