

EAST COAST RAILWAY
Office of the Principal Chief Commercial Manager
Rail Sadan, North Block, Chandrasekharapur, Bhubaneswar-751017
ZONAL COMMERCIAL CIRCULAR
No. 12 (C) of 2026
(COACHING)

No.PCCM/100/ chg. Circular /Pt- XI/26

Dated: 29.01.2026.

To
All SM's/CI's/CBSR's/CRS's/CPSR's/CTI-in-Charge of Divn./CTI Squad-in Charge/CTI station /Clerk- in- Charge & YTSKs over East Coast Railway.

Sub: Provision to release earmarked OBHS berths to general passengers in case of non-occupancy.

Ref: Railway Board's letter No.2025/TG-I/20/P/34 dated 19.01.2026.

Please find enclosed a copy of Railway Board's letter under above reference regarding provision to release earmarked OBHS berths to general passengers in case of non-occupancy. Necessary instructions may be issued accordingly.

Authority:- Railway Board's letter No. 2025/TG-I/20/P/34 dated 19.01.2026.

Encl: As above.

(Rajagopal)

Dy. Chief Commercial Manager (PS)
For Principal Chief Commercial Manager

Copy to:

PCCM: ECoR, **PCOM** ECoR, SDGM/PFA&CAO/PCE/PCSTE/PCMD/PCEE/PCME/PCOS/PCPO /CAO(Con)/CPRO of ECoR, Member/RCT/BBS, Chairman/RRB/BBS, Dy.CVO(T)/BBS, **DRMs:** WAT/KUR/SBP. **SrDCMs:** WAT/KUR/SBP **SrDOMs:** WAT/KUR /SBP. Dy.CCO /ECoR /BBS CCO, FACAO(T), Dy.FA&CAO (T)/ BBS, VSKP Port/Paradeep Port, ED/CRIS, Chanakyapuri/New Delhi-110021, GGM /IRCTC /Kolkata, CRM/IRCTC/BBS. GM/RITES/BBS& GM(IT) /RITES, New Delhi.

(Rajagopal)

Dy. Chief Commercial Manager (PS)
For Principal Chief Commercial Manager



GOVERNMENT OF INDIA (भारत सरकार)
MINISTRY OF RAILWAYS (रेल मंत्रालय)
RAILWAY BOARD (रेलवे बोर्ड)

No. 2025/TG-I/20/P/34

New Delhi, dated 19.01.2026

Principal Chief Commercial Managers, All Zonal Railway	MD/CRIS Chanakyapuri, New Delhi.
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Sub: Provision to release earmarked OBHS berths to general passengers in case of non-occupancy.

Ref: CC no. 19 of 2025 dated 29.09.2025.

Please refer to letter referred to above wherein instructions have been issued for earmarking of berths for OBHS staff.

2. The matter has been further examined and with a view to help in preventing the misuse of unoccupied berths/seats and to prevent loss of revenue, the following has been decided:-

- Zonal Railways shall earmark berths under the OS quota for OBHS staff. These berths shall be booked through Form 7/2 at zero fare and shall be reflected in the final chart / HHT, similar to other on-board staff. Unused OBHS berths shall be released at the time of charting.
- In case OBHS staff do not board the train, such berths shall be marked vacant by the TTE and allotted to RAC/WL passengers. If any berth remains vacant thereafter, it shall be returned to PRS through HHT.
- For trains where the SFW quota is currently defined, Railways shall be advised to convert the same to "OS-OBHS" quota. Once the above change is implemented in production, no further SFW quota shall be permitted to be defined in any train.
- The HHT system shall maintain complete records and history of utilization and non-utilization of OBHS berths for the prescribed period.