EAST COAST RAILWAY

Office of the General Manager(Law),
1st Floor, Rail Sadan, South Block,
Chandrasekharpur, Bhubaneswar
PIN-751017

No.:LO/ECoR/Empanel/RA/SBP/2026 Date: 09.01.2026

FORMATION OF ADDITIONAL PANEL OF RAILWAY ADVOCATES FOR DISTICT AND SUBORDIANTE COURT, SAMBALPUR.

NOTIFICATION

NOTIFICATION NO. 01/2026	DATE : 09.01.2026
Opening date of Application:	13.01.2026
Closing Date of Application:	12.02.2026

01	This is in addition to the earlier panel for District and Sub-ordinate Court, Sambalpur, which was approved by the Railway Board vide letter No-2023/LC/14/1 ECoR dated 13.01.2025 for a period of 03 years from the date of issue of the letter or till further order , whichever is earlier and is as per the consolidated procedures issued by the Ministry of Railways vide letter No. 2024/LC/15/1 dated 06.10.2025, it will co-terminate with the main panel dated 13.01.2025
02	In pursuant thereto, applications are invited from the interested Advocates for empanelment (additional) as Railway Advocate for District and Sub-ordinate Court, Sambalpur through **on-line**.
03	Applications are to be submitted in the prescribed proforma as per Annexure-I by the Advocates having the requisite qualifications and experiences as specified in Annexure-II for empanelment.
04	The applications shall be scrutinized on the basis of independent enquiry including physical verification of their offices, library and their sitting place. etc.
05	This Railway shall shortlist the applications of the Advocates to be empaneled for the purpose of personal interaction on the specified date/dates. The recommended names of the advocates shall be published on the official website of this Railway.

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06	The personal interaction will be conducted by the officers of this Railway , so nominated for the purpose by the General Manager , and they will finalise their list of advocates to be empanelled.
07	The list of advocates as finalized above by shall be submitted to the General Manager for final approval and the same will be published in the website of this Railway - **https://eastcoastrail.indianrailways.gov.in** .
08	**Railway Officers having enrolled as Advocates after superannuation**: Superannuated Railways Officials, having legal background and experience in handling Railway's legal matters and who have enrolled as Advocate, may be encouraged to apply by considering their tenure of handling legal cases in Railway, towards the laid down eligibility criteria.
09	**Duties of Empanelled Advocates:-**
	a) To appear in the said Tribunals, Courts and other Statutory bodies in the case assigned to them.
	b) To give legal advice to the Zonal Railway on such civil, criminal and other matters arising in the course of administration of the Zonal Railway as are referred to them by DGM(Law) for Zonal headquarters and Sr. Law Officer/Law Officer in case of Divisions and Production Units, for the purposes of: i) Examination and settling of drafts of legal nature; ii) Drafting of applications, petitions etc. to be filed in courts of law; However, final vetting of the documents will be done by the Officers of zonal Railways. iii) Prompt removal/curing of defects in appeals/petitions filed, as may be pointed out by the registry;
	c) Giving opinion regarding the admissibility of filing an appeal from such a decision not more than the three working days of the receipt of such order, when any case attended to by him is decided against the Zonal Railway.
	d) To apply for the copy of the judgment of the Courts, Tribunals and other Statutory bodies in a case attended by him on the same day or the next day and provide the copy within seven days of the receipt of the order (excluding the time taken by the Court in preparation of the copy);
	e) To render, if required, all assistance to the Law Officers, Special or Senior Counsel, who may be engaged in particular case before the Supreme Court, High Court, Tribunal etc.
	f) To keep the Zonal Railway informed of the important developments in the case from time to time particularly with regard to drafting, filing of papers, dates of hearing of the case, order of the Court on the date of its pronouncement, supplying copies of judgment etc.
	g) To furnish to the Zonal Railway monthly statement about the cases represented by him before the Tribunals, Courts and other Statutory bodies.

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	h) To perform such other duties of legal nature, which may be assigned to him by the Zonal Railway.
	i) In case of deletion of name or change of panel counsel, the erstwhile panel counsel to hand over the case file to the concerned Law Officer within 5 working days.
10	**Performance Review**: The performance of the panel advocates/ counsels shall be reviewed by the General Manager.
11	**Allocation of cases:** The DGM(Law) (Sr. Law Officer in his absence) for zonal headquarters and Sr. Law Officer (Law Officer in his absence) for Railway's Divisions and Production Units, would allot the cases amongst the empanelled advocates.
12	**Fees:** The fee of the advocates shall be paid/sanctioned by the competent Authority as per fee structure adopted by Ministry of Railways from time to time.
13	**Period, Termination, Resignation, addition and expiry of term:**
	a) The tenure of such advocates will be co-terminus with the main panel, as approved by the Railway Board vide letter No-2023/LC/14/1 ECoR dated 13.01.2025 for a period of 03 years from the date of issue of the letter or till further order.
	b) The counsels may resign by assigning any reason and such resignation would be effective from the date of acceptance by the General Manager.
	c) The name of an advocate may also be removed from the panel on the basis of misconduct, Incompetency, Integrity or in public interest, etc., by the General Manager.
14	The interested advocates possessing the requisite qualification and experience as specified in Annexure-II may visit the website **https://eastcoastrail.indianrailways.gov.in** and submit their applications in the proforma specified at Annexure-I through on-line mode on e.mail : **ecorlawoffice@gmail.com** in PDF format.
15	It may please be noted that incomplete applications and the applications not fulfilling the requisite conditions or submitted in other than the prescribed/notified format (Annex. I & II) shall be summarily rejected. Further, no application shall be entertained beyond the prescribed date and submitted otherwise than Online mode as above.
16	In respect of any clarification or removal of difficulties the decision of the Legal Adviser (Railways) shall be final.

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(S. N. Mishra)
Dy. General Manager (Law)
East Coast Railway

ANNEXURE – I

Proforma for Empanelment of Advocate
in **CAT/RCT/District Court/Sub-ordinate Court (Tick** for which applied)

Paste latest passport size photograph and sign in a manner that part of signature appears on the Form and part on the Photograph.

1. Applicant's Name :.....
   (in block letters)
2. Father's Name/Husband's Name: .....
   (in block letters)
3. Date of Birth (dd/mm/yyyy) :.....
4. Gender : .....
5. Address with Mobile No, Email id, : .....
   Landline no. with STD code etc. .....
   Residence, Office, Chamber .....
   .....
   .....
   .....
6. Mention the Court where the Applicant : .....
   is interested to represent the matter
7. Educational Qualification :

Name of Course	Name of Board/University	Year of Passing
LL.B		
LL.M		
Any other		

8. Enrolment number as an Advocate : .....
9. Date of enrolment : .....
10. Total Experience in Practice (Years) : .....
    (CAT/RCT/Arbitration/NGT/District
    Court/Sub-ordinate Court, etc.)
11. Field in which the candidate has conducted : .....
    the cases particularly Civil, Criminal, Taxation,
    Railway Land and other claims Dispute, labour laws
    and in writ jurisdiction.

Date:_____
Place:_____

(Signature)
(Name in Block letters)

List of documents to be attached:

i) Copy of Degree of Law
ii) Copy of the enrolment certificate issued by the Bar Council
iii) Experience Certificate
iv) Reported Judgments of Court in matters handled in individual capacity.

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ANNEXURE-II

1.**Qualification** :

i) Minimum Qualification LLB.
ii) Enrolment Certificate of practice at BAR issued by BAR Council.
iii) Desirable Qualification LLM.

2.**Experience** :

Court	Experience
Special Counsel for CAT	Minimum TEN years experience as practicing Advocate.
Central Administrative Tribunal (Panel Counsel)/ Railway Claims Tribunal, etc	Minimum FIVE years experience as practicing Advocate.
District Court	Minimum THREE years experience as practicing Advocate.
Sub-ordinate Court	Minimum THREE years experience as practicing Advocate.

- *The Experience Certificate of the Advocate shall be endorsed by the concerned Bar Association.*
- *The eligible applicant shall send their application to the concerned Zonal Railways.*

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