



All PHODs/CHODs-ECoR/BBS.
The CAO(Con)/BBS.
The DRMs- KUR, SBP, RGDA & WAT.
The CWM/CRW/MCS.
The Chairman, RRB/BBS.
The Sr. DPO- KUR, WAT & SBP.
The APO(Con)/VSKP, AWPO/CRW/MCS, APO(Con)/BBS.
The Principal/MDZTI/BBS.
All Concerned

विषय/Sub: Formation of Gr.B/Personnel Panel of APO against 30% LDCE vacancies through CBT for vacancy cycle 2025-26 in Personnel Department/ECoR

1. Railway Board, vide letter No. E(GP)2024/2/37 (3477173) dated 12.12.2025, has decided that Group 'B' selection against 30% (LDCE) through Centralized Computer based Objective Type Examination (CBT) for the year 2025-26 (from 01.01.2025 to 30.06.2027) shall be conducted by RRB/Ajmer tentatively on **08.03.2026(Sunday)**. Further instructions for conduct of CBT will be intimated in due course.
2. Accordingly, vacancies have been assessed for formation of Group-B Personnel Panel of 01-UR post of APO against 30% LDCE vacancy in Personnel Department of East Coast Railway.

3. **Eligibility Conditions:**

- I. As per Recruitment Rules for the Group-'B' post of Assistant Personnel Officer published by Railway Board vide Notification No. 2006/E(GR)I/15/4-RR dated 18.06.2018, 30% of the vacancies shall be filled through Limited Departmental Competitive Examination from amongst the following employees holding the posts in Level-6 and above in the pay matrix with five years of non-fortuitous service in the grade (including non-fortuitous service rendered in the corresponding pre-revised grade) as on 01.01.2025 (Cut off date):
 - (i) Group-'C' Ministerial staff of the Personnel Department/ECoRly.
 - (ii) Group-'C' Ministerial staff of Stores and Transportation (Traffic and Commercial) Departments, Statistical and Compilation Branch, Chief Law Assistants, Stenographers of all Departments (excluding Accounts Department) who have an avenue for promotion to Group 'B' in their own department but on the basis of option being given to them, have elected to be considered for promotion to the post of APO and should have to exercise their final options to remain either in their own cadre or in Personnel cadre within one month from the publication of the panel.
 - (iii) Group-C Ministerial staff working in cadre post in any other department of the Indian Railways excluding Hindi Organization and Accounts Department but including Cash & Pay and Time office who have no avenue for promotion for Group 'B' in their own department.
 - (iv) Group 'C' Ministerial staff working in Construction Organization/Project offices/Other Ex-cadre Organizations/Units, on deputation, etc whose lien is maintained in the jurisdiction of ECoR.
 - (v) Any medically de-categorized staff who has put in a minimum five years of non-fortuitous service in Level-6 and above in the ministerial cadre after absorption.

- II. Where juniors who have completed their qualifying or eligibility service and are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying or eligibility service by more than half of such qualifying or eligibility service or two years, whichever is less, and have successfully completed their probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying or eligibility service.
- III. In terms of Rly. Board letter No. E(GP)2005/2/74 dtd. 13.03.2008 (RBE No. 40/2008), in case of persons transferred on request basis to a new unit in the same category of posts, and assigned bottom seniority therein, the service rendered by them in the previous unit shall be reckoned for determining their eligibility wherever a minimum length of service is prescribed as a condition, for promotion in the new unit, subject to the condition that the length of service which is so allowed shall be counted, does not exceed the length of service of their immediate senior in the new unit.
4. **Mode of Selection:** The selection shall consist of (i) Centralized Computer based Objective Type Examination (CBT), (ii) Viva-voce (with prior Medical Fitness test) and Assessment of Record of Service.
5. **Objective and Scheme of Examination:** The examination aims at a comprehensive assessment of knowledge of the candidates related to their Technical subject, Official language policy, Establishment and Financial Rules.
6. **CBT Examination:** As per Railway Board's letter No. E(GP)2022/2/4 dated 28.06.2022, the CBT examination for formation of Group 'B' panel of APO against 30% LDCE will be one stage only and will comprise of only one paper with the following set up:
- (a) Single paper of 150 marks comprising 100% objective type multiple choice questions with the following distribution of marks as per Railway Board's letter No. E(GP)2022/2/4 dtd. 06.09.2022.
- | | Topic | Questions | Marks |
|-------|--|--|-------------|
| (i) | Technical (Professional) subject | 85 questions
(includes 5 optional questions) | 80
Marks |
| (ii) | General Knowledge and Official Language Policy & Rules | 55 questions
(includes 15 optional questions on Official Language Policy & Rules) | 40
Marks |
| (iii) | Establishment & Financial Rules | 35 questions
(includes 5 optional questions) | 30
Marks |
- (b) Qualifying Marks : 90
- (c) Duration : 3 Hours
- (d) Question Paper will have 175 questions out of which 150 questions are to be attempted.
- (e) 1 mark will be allotted for every correct answer. There shall be negative marking for incorrect answers and 1/3rd of Marks allotted for each question will be deducted for every wrong answer.
- (f) The formation of the Panel will be on the basis of 'Merit'.
- (g) There is no provision of Supplementary examination for LDCE.
7. **Syllabus:** The syllabus for APO 30% LDCE is available at ECoR website: <https://eastcoastrail.indianrailways.gov.in> → Recruitment Info → Recruitment Information → Click here for HQ Notifications (Sl. No. 211 of 2023).
8. **Medical Examination:** In terms of Railway Board's letter No. E(GP)80/2/8 dtd. 31.10.91 only those candidates who qualify in the medical examination of prescribed standard are eligible to appear in the viva-voce test.
9. **Viva-voce & Record of Service:**

	Maximum marks	Qualifying marks
1. Viva-voce	25	30 (Including at least 15 marks in record of Service)
2. Record of service	25	

10. For the viva-voce, conducted as part of 30% LDCEs, held for promotion to Group 'B' posts, candidates should be called to the extent of 5 times the number of respective vacancy (community wise) in the order of merit.
11. As there is no reserved vacancy available, Pre-selection Training is not mandatory as per RBE No. 142/2019.
12. **Last Date of Application:** The last date for submission of application through HRMS is **05.01.2026**.
13. The concerned Personnel Officers are advised to give wide publicity to this Notification at all major Units under their jurisdiction.
14. In case, any candidate is on leave or on deputation to other Railways/Units/office or on sick list, the Controlling Officer concerned and the offices where he/she last worked should send necessary advice to the authority under whom he/she is working or the Medical Authority as the case may be without fail and acknowledgements obtained.
15. **Submission of applications through HRMS:**
 - The candidates are advised to submit their applications through HRMS only and no physical applications are accepted.
 - The candidates are advised to go through the User Manual available in HRMS portal before submitting the online application through HRMS. Log into the HRMS portal → Establishment Function → UDIP (Promotion) → User Manuals → Group-B Applications.
 - The candidates are advised to ensure availability of their Photo, Signature, Caste Certificate and PwBD certificate in their respective HRMS, if not, the same can be done by raising an Employee Self Service (ESS) request and get it approved.
16. In terms of Railway Board's letter No. E(NG)I/2022/PM4/9 dated 09.12.2022 (RBE No. 162/022), the facility of scribe and/or compensatory time shall be granted solely to those eligible PwBD employees having difficulty in writing, subject to production of a certificate to the effect that the person concerned has limitation to write and scribe is essential to write examination on his/her behalf from the competent medical authority of a Government healthcare institution as per the proforma enclosed as Annexure-A.
17. Any instructions/guidelines issued by Railway Board for conduct of the Group-B selection through CBT against 30% LDCE, subsequent to issue of this notification, the same will also be applied to this selection.
18. The above Notification is uploaded in ECoR website: <https://eastcoastrail.indianrailways.gov.in> → Recruitment Info → Recruitment Information → Click here for HQ Notifications.

संलग्नक/Encl: Annexure-A.

SURESH KUMAR
BEHERA

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SURESH KUMAR BEHERA
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(सुरेश कुमार बेहेरा/Suresh Kumar Behera)
उप. मुकाधि (मुख्या) Dy. CPO(HQ)
कृते प्रमुख मुख्य कार्मिक अधिकारी
for Principal Chief Personnel Officer

Copy for information and necessary action to:

- (1) Dy. CPO/Rectt, APO-I/BBS, APO-II/BBS, APO/HQ.
- (2) DGM(G)/BBS, MD/CH/BBS, CPRO/BBS, DGM(Law)/BBS.
- (3) Sr. System Manager (IT)/ ECoR/BBS for uploading in ECoR web site.
- (4) The Genl. Secretary- ECoRSC/BBS, ECoRSU/BBS, AISCSTREA/BBS, AIOBCREA/BBS.

SURESH KUMAR
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कृते प्रमुख मुख्य कार्मिक अधिकारी
for Principal Chief Personnel Officer

Appendix-I

Certificate for person with specified disability covered under the definition of Section 2 (s) of the RPwD Act, 2016 but not covered under the definition of Section 2(r) of the said Act, i.e. persons having less than 40% disability and having difficulty in writing

This is to certify that, we have examined Mr/Ms/Mrs (name of the candidate), S/o /D/o, a resident of(Vill/PO/PS/District/State), aged yrs, a person with (nature of disability/condition), and to state that he/she has limitation which hampers his/her writing capability owing to his/her above condition. He/she requires support of scribe for writing the examination.

2. The above candidate uses aids and assistive device such as prosthetics & orthotics, hearing aid (name to be specified) which is /are essential for the candidate to appear at the examination with the assistance of scribe.

3. This certificate is issued only for the purpose of appearing in written examinations conducted by recruitment agencies as well as academic institutions and is valid upto _____ (it is valid for maximum period of six months or less as may be certified by the medical authority)

Signature of medical authority

(Signature & Name)	(Signature & Name)	(Signature & Name)	(Signature & Name)	(Signature & Name)
Orthopedic / PMR specialist	Clinical Psychologist/ Rehabilitation Psychologist/Psychiatrist / Special Educator	Neurologist (if available)	Occupational therapist (if available)	Other Expert, as nominated by the Chairperson (if any)
(Signature & Name)				
Chief Medical Officer/Civil Surgeon/Chief District Medical Officer.....Chairperson				

Name of Government Hospital/Health Care Centre with Seal

Place:

Date: