

पूर्वतटरेलवे/ EAST COAST RAILWAY
प्रमुखवित्तसलाहकारकार्यालय/Office of the Principal Financial Adviser
द्वितीयतल, रेलसदन, चंद्रशेखरपुर/2nd Floor, Rail Sadan, Chandrasekharpur,
भुवनेश्वर-751017/Bhubaneswar-751017

No.ECoR/Accts/BBS/Admn-NG/Misc-IRIFM/38/1769

Dt. 28.10.2025

To

Dy.FA&CAO(G), Dy.FA&CAO(F&B), Dy.FA&CAO(S&W), Dy.FA&CAO(T),
Dy.FA&CAO(CON)/BBS, Dy.FA&CAO(C)/VSKP, Sr.System Manager(IT),
DAO/ Statistics, Sr.DFM/(KUR,WAT,SBP),
Sr.AFA(WS)/MCS, ACC/HQ/BBS, Jr. System Manager(IT),
AFA(T-I), AFA(S), AFA(Estt.), AFA(F-I), AFA(HQ), AS&AO, PS to PFA.

Sub: Filing up the Non-Gazetted Ex-Cadre posts at IRIFM.

Ref: IRIFM/SC Notification Ir. No. AAD/IRIFM/Cadre/25-26 Dtd. 17.10.2025.

Enclosed please find herewith the copy of the letter of notification under reference which is self explanatory.

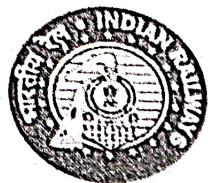
Wide publicity may be made among all eligible staff under your administrative control & forward the applications in the prescribed proforma enclosed in " Annexure-A" duly forwarded by their Controlling officer along with all relevant enclosures, processed through proper channel to Accounts Administration Section on or before 11.11.2025 for further process at this end.

Encl:As Above

AKSHAYA
SANKAR
NAYAK
Asst. Secy. to PFA
For PFA/ECoR/BBS

Digitaly signed by AKSHAYA SANKAR NAYAK
2nd Floor, Chandrasekharpur, East Coast
Railway, Bhubaneswar, Odisha, India
9013011888@vsnl.net, 9468052977, 9468052977
as per the order of the Principal Financial Adviser
Serial Number: 15/2025/SC/25-26/IRIFM/38/1769
Date: 28/10/2025, 14:02:00
I am the author of this document.
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Copy to Notice Board.



INDIAN RAILWAYS INSTITUTE OF FINANCIAL MANAGEMENT
(MINISTRY OF RAILWAYS)
Moula Ali, Secunderabad-500040



No.AAD/IRIFM/ Cadre/25-26

Date: 17.10.2025

NOTIFICATION

Sub: Filling up the Non- Gazetted Ex-Cadre posts at IRIFM.

It is proposed to fill few Non-gazetted posts as mentioned below on Ex-Cadre Basis at IRIFM by calling the volunteers from the employees working in the categories.

S.NO	Category of staff	Pay Level	Vacancies
1	SSE/JE IT	L-6	2
2	Manager Guest Services (Welfare)	L-7	1
3	Manager Guest Services (Mess)	L-6	1
4	Manager Guest Services (Hostel)	L-7	1
5	Physical Training Instructor (PTI)	L-7	1
6	Training Assistants	L-6	2
7	Janitor	L-4	1
8	Office Superintendent	L-6	4
9	Assistant Manager (Logistics, Mess, Hostel)	L-5	3
10	PA/STENO	L4/L6	4
11	Office Asst	L-1	5
12	SSE/JE/Works/Elec/Tele	L-6/L-7	4
	TOTAL		29

The normal tenure is 03 (Three) years which can be extended to a maximum period of 5 years.

However, the administration reserves the right to repatriate any staff at any time even before completion of tenure without assigning any reason on administrative grounds.

Other Terms and Conditions:

- The posts are Ex-cadre tenure post.
- Lien of the selected employee will be with the parent department.
- Candidate selected in same grade will not be allowed any promotion.
- Those staff who are eligible in terms of the conditions stipulate above should submit their application in the prescribed proforma enclosed in "Annexure-A" duly forwarded by their controlling officer duly advising DAR/SPE/Vig case position.
- The application with all relevant enclosures, processed through proper channel may be mailed to pairifm@gmail.com.

Last date of Receipt of Applications 17.11.2025

ANNEXURE

Proforma

Application for the post of _____ at IRIFM
THROUGH PROPER CHANNEL

1. NAME OF THE EMPLOYEE :
(in block letters)
2. Designation/Office :
3. Date of Birth :
4. Date of Appointment :
5. Present Basic Pay & Level as per 7th CPC :
6. Whether belongs to SC/ST/ UR :
7. Academic Qualification :
8. Work Experience :

Affix recent
Passport size
Photo and s
Should be
attested

9. Mobile No & Email
10. Any other particulars
considered relevant for the
post applied for :

Station :

Date :

Signature of the Staff

I _____ declare that the details furnished
above are true and I shall abide the terms and conditions notified in the
in the notification for the post _____

Signature: _____

Service particulars furnished by the above named employee are verified
And found correct. Any DAR/SPE/Vig case pending, if any. Enclosed
copy of last 3 years APARs.

Signature of the Forwarding Officer