EAST COAST RAILWAY

Office of the PFA
2nd Floor, Rail Sadan,
Chandrasekharpur,
Bhubaneswar-751017

No:ECoR/ACCTS/BBS/ADMN/70% Selection/2025-26/1875 Dt. 19.11.2024

To
Dy.FA&CAO(T), Dy.FA&CAO(F&B) , Dy,FA&CAO(S&W) & SSM(IT)
Dy.FA&CAO(C-I)/BBS & Dy.FA&CAO(Con)/VSKP
Sr.DFMs :- KUR,WAT & SBP
Sr.AFA(Con)/SBP, Sr.AFA/MCS, Sr.AFA/RE/BBS

Sub:- Formation of Group 'B' panel of AFA/ADFM against 70% Selection for the vacancy cycle **01.01.2025 to 31.12.2026** in Accounts Department of East Coast Railway.

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1. Railway Board vide letter No. E(GP)2024/2/28 dated 27.09.2024, has decided that Group 'B' selection for the vacancy cycle **01.01.2025 to 31.12.2026** shall be carried out to fill up the Gazetted vacancies by holding 70% Selection and 30% LDCE through Centralized Computer Based objective type examination (CBT) by NAIR.
2. Accordingly, it has been decided to hold Centralized Computer Based objective type examination (CBT) for formation of Group-B Panel of **18 (UR-15, SC-02 & ST-01)** posts of AFA/ADFM against 70% selection quota vacancy in Accounts Department of East Coast Railway. The above vacancies include one carry forward vacancy of the preceding selection year for PwBD in the category of VH as per Railway Board's Letter No. E(GP)2022/2/20 dated 18.08.2022 (RBE No. 97/2022).
3. The Centralized Computer based objective type examination for 70% Selection shall be conducted by **DG/NAIR on 09.03.2025 (Sunday) tentatively**. Further instructions for conduct of CBT will be intimated in due course.
4. **Conditions of Eligibility:**
   I. As per Recruitment Rules for the Group-'B' post of AFA/ADFM published by Railway Board vide Notification No. 2006/E(G)RR/3/2 dated 01.04.2019 , Group-C employees of Accounts Department working in Level-6 and above in the Pay Matrix with 3 years of regular service in Level-6 and above in Accounts Department (including regular service rendered in the corresponding pre-revised grades) and who have qualified in Appendix-III(IREM) Examination, are eligible to appear for the Selection.
   II. Where juniors who have completed their qualifying or eligibility service and are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying or eligibility service by more than half of such qualifying or eligibility service or two years, whichever is less, and have successfully completed their probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying or eligibility service.
   III. As per Railway Board's letter No: E(GP)2024/2/28 dt. 08.10.2024 (RBE No: 93/2024) it has been decided by Board that henceforth, in respect of Selections (70%) to Group 'B' posts in all departments , all employees who are eligible and who volunteer for the Selection , should be considered without any limitation of number , as is being done in case of Selection to the Group 'B' post of Assistant Personnel Officer.

   IV. The service will be reckoned as on **01.01.2025.**

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5. Employees, eligible as per the above eligibility conditions, should submit their applications in the attached format (**Annexure-A)** to their concerned Controlling Officers. The concerned Controlling Officers should send the names of the eligible staff only, in consolidated statements as per proforma (Annexure-B) attached so as to reach this office ***latest by 29.11.2024*** positively.
6. The Controlling Officers should ensure that all the columns of the enclosed proforma are properly filled-in before sending the statements to this office. **Soft copy (in excel sheet , Font :Times new Roman, size : 12) of the said statement must be sent invariably to E-mail: admngazaccts@gmail.com.** All the particulars filled by the applicants at Annexure- A should be verified by Controlling Officers before forwarding to HQrs office. Their IPAS numbers, HRMS ID, Mobile numbers and e-mail ID should be verified since the examination will be conducted through CBT and all future correspondences with the applicants will be done with their IPAS, Mobile number and e-mail ID.
7. In case, any candidate is on leave or on deputation to other Railways/Units/office or on sick list, the Controlling Officer concerned and the Office where he/she last worked should send necessary advice to the authority under whom he/she is working or the Medical Authority as the case may be without fail and acknowledgements obtained.
8. The nature of physical disability of the candidates applied against PwBD category must have such entry in their respective Service Records and it should be verified by the Controlling Officer. Names of those staff who have not fulfilled the eligibility criteria as mentioned above need not be forwarded.
9. **Pre-Promotional Training (PPT)** As per Railway Board's letter No. E(GP)2010/2/39 dated 28/08/2019 Pre-selection training for 15-20 working days(3 to 4 weeks) to the SC/ST candidates, not less than 60 hrs, should be arranged by the Controlling Officers. In terms of Railway Board's letter No. E(GP)2024/2/37(E. No. 3477173) dtd. 06.11.2024, the same should be **completed by 10.01.2025** positively and compliance report to be sent to this office immediately. As it is mandatory, refusal, if any, should be obtained in writing.
10. **Objective and Scheme of Examination:** The examination aims at a comprehensive assessment of knowledge of the candidates related to their professional ability, Official language policy & Rules etc. ***The formation of the panel will be on the basis of 'Seniority-cum-Suitability'***. Selection of candidates for empanelment is based on a (i) CBT Examination on a single day (ii) Viva-voce (with prior Medical Fitness test) and Assessment of Record of Service by the Selection Committee.
11. **CBT Examination:** In order to bring objectivity to the Selection process, it has been decided by Railway Board vide letter No. E(GP)2022/2/4 dtd. 07.12.2022 , read with RBE No. 53/2019 that the CBT examination shall comprise of one Paper which shall have 100% Objective type Multiple Choice Questions only. The paper will be of 100 marks with distribution as given below:-

a.) One Paper on Professional Subject including **Optional questions of 10 marks** on Official Language Policy & Rules	100 marks
b.) Qualifying marks	60 marks with reservation as per extant rules
c.) Duration of the CBT Exam.	2 hours

T***here shall be no negative marking in CBT Examinations held as part of selections (70%).***

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12. **Syllabus:** The CBT Examination will be conducted for 70% Selection based on the Syllabus circulated by Railway Board vide letter No. E(GP)2022/2/4 dt. 07.12.2022 (**Annexure-C**)

13. Viva-voce & Record of Service:

	Maximum Marks	Qualifying marks
1. Viva-voce 2. Record of Service	25 25	30 (Including at least 15 marks in the record of Service)

14. In terms of Railway Board's letter No. E(GP)80/2/8 dtd. 31.10.91 only those candidates who qualify in the medical examination of prescribed standard are eligible to appear in the viva-voce test.

15. The above Notification is uploaded in ECoR website: www.eastcoastrailways.gov.in → Recruitment Info → Recruitment Information→ Click here for HQ Notifications.

Encl:

1. Application Format (Annexure-A)
2. Format of Consolidated Statement (Annexure-B)
3. Syllabus (Annexure-C)

SUBIR KUMAR CHATTERJEE
Digitally signed by SUBIR KUMAR CHATTERJEE
Date: 2024.11.19 11:18:18 +05'30'
Dy.FA&CAO(G)
For PFA/ECoR/BBS

Copy for kind information:-

1. PS to PFA for kind information of PFA.
2. FA&CAO(T&CM), FA&CAO(HQ), FA&CAO(F&B) & CM(IT), FA&CAO(Con)/BBS , FA&CAO(W&S) & FA&CAO(Con-II)/VSKP.
3. All PHoDs/CHoDs & SDGM/BBS
4. Dy.CPO/Gaz/BBS, Dy.CVO/S/BBS, DGM/G/BBS,
5. Member Secretary/RRB/BBS, Sr.DEE/TRS/ANGL, Dy.CE/ANGL & JGM/Finance/RVNL/Kolkata
6. Administrative Officer/AIIMS/Bhubaneswar
7. DGM/Finance/RVNL/VSKP & Nagpur
8. Sr.SO(Admn-Bill)
9. Notice Board

SUBIR KUMAR CHATTERJEE
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Date: 2024.11.19 11:19:03 +05'30'
For PFA/ECoR/BBS

Annexure-A

East Coast Railway

Proforma of Application for AFA/ADFM - 70% Selection through CBT for the year 2025-26
(All fields are mandatory)

1. Name of the candidate :
2. I-Pass Number (in 11 digits) :
3. HRMS ID :
4. Designation :
5. HRMS Linked Mobile No. :
6. Email ID :
7. Place of posting :
8. Division/Workshop/Unit :
9. Controlling Officer :
10. DOB (DD/MM/YYYY) :
11. Community (UR/SC/ST) :
12. Date of initial Appointment & Grade :
13. Date of Promotion to Level-6 :
14. Date of Promotion to Level-8 :
15. Year of Passing Appendix-III Exam :
16. Proposed Examination City (BBS/SBP/WAT) :
17. Whether belongs to PwBD category : YES / NO (please tick)

(i) If yes, please specify the category with percentage :

(ii) Whether Scribe is required : YES / NO (please tick)

Date: Signature of the Candidate

Countersignature of the controlling officer

(With Designation and seal)

Annexure-'B'

Proforma for submission of Consolidated Data by Controlling Officers to HQs.

Sl No	Name	IPAS No. (in 11 digits)	HRMS ID	Designation	Mob. No.	Email ID	Place of posting	Division /Workshop/Unit	Controlling Officer	DOB (DD/MM/YY)	Community (UR/SC/ST)	PwBD or not (Yes/ No)	If, yes, PwBD category	If a PwBD, whether entitled to Scribe (Yes/No)	Whether eligible for compensatory time	Date of initial apptt.	Date of Promotion to Level-6(A.A)	Promotion to Level-8 [SO(A)/SO(TI)/SO(SI)]	Year of passing Appx-3 Exam.	Prpposed Exam City	Remarks

GOVERNMENT OF INDIA
MINISTRY OF RAILWAYS
(RAILWAY BOARD)

No. E(GP)2022/2/4 New Delhi, dt:07/12/2022

The General Managers,
All Indian Railways & Production Units.

(Kind Attn.: PCPO, PFA, Dy.CPO(G) & Dy.CAO(G))

Sub.: Selections/LDCEs held for Promotions to Group 'B' posts on Indian Railways – Introduction of 100% Objective type Multiple Choice Questions.

Ref.: Board's letter no.E(GP)2022/2/4 dated 28.10.2022, 7.11.2022 & 11.11.2022.

In supersession of this office letter of even number dated 28.10.2022, the pattern of examination for 70% Selection for promotion to **Group 'B' post of AFA in Accounts Department** is modified as under:

a)One paper on Professional Subject including optional questions of **10 marks** on Official language policy & Rules	**100 Marks**
b)**Qualifying marks**	**60 Marks with reservation as per extant rules**
c) **Duration**	**2 hours**

2. Furthermore, the syllabus prescribed vide Board's letter of even number dated 7.11.2022 for 70% Selection & 30% LDCE in respect of Group 'B' post of AFA in Accounts Department stands modified as under:

1) **Professional Subjects:**

i) General Principles of Govt. Accounting and Audit with Special Reference to Railways
ii) Books and Budget including Traffic Book
iii)Traffic Accounts and Statistics
iv)Establishment
v)General Expenditure
vi)Workshop Accounts
vii)Stores Accounts

2) Management Accounting and Financial Justification for expenditure

3. Please acknowledge receipt of this letter.

M. Saluja
7/12/22

(Meenakshi Saluja)
Dy. Director, Estt.(GP)-III
Railway Board
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E.mail ID- meena.1964@gov.in